



# MELTON PARISH COUNCIL

MPC(16)M03

## Melton Parish Council

**Minutes** of the Meeting of Melton Parish Council held on Wednesday 11 May 2016 commencing at 19:00 in the Hall at Melton Primary School, Melton Road, Melton IP12 1PG.

**Present:**

Cllr Mr A H Porter [Chairman] Cllr Mr J E Bale Cllr Miss E A Barrington Cllr Mr N Brown Cllr Mr A G Corston Cllr Mr M Hearn	Cllr Mrs E J G Hilson Cllr Miss K S Martin Cllr Mrs A Stevens Cllr Mr C W Taylor Cllr Mr J West
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**Absent:**

Cllr Mrs M Bevilacqua	Cllr Mr M L Webb
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**In Attendance:**

Mr W J Grosvenor <b>Clerk to Melton Parish Council</b>	PC K Clabburn <b>Suffolk Police</b> 15 members of the public
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	<b>PART ONE – OPEN TO THE PUBLIC</b>
<b>16.37</b>	<b>ELECTION OF THE CHAIRMAN OF THE COUNCIL</b> It was <b>RESOLVED</b> that Cllr Porter be elected Chairman of the Council. <b>Proposed by:</b> Cllr Martin <b>Seconded by:</b> Cllr Barrington Cllr Porter completed the Chairman’s Declaration of Acceptance of Office which was duly received by the Clerk.
<b>16.38</b>	<b>ELECTION OF VICE-CHAIRMEN</b> It was <b>RESOLVED</b> that Councillors Corston and West be elected joint Vice-Chairmen of the Council. <b>Proposed by:</b> Cllr Stevens <b>Seconded by:</b> Cllr Martin
<b>16.39</b>	<b>CO-OPTION TO FILL CASUAL VACANCIES</b> Mrs Carol Gradwell and Ms Julie Harrison offered themselves for co-option onto the Parish Council, and it was <b>RESOLVED</b> that both candidates would be welcomed as co-optees to the Council. <b>Proposed by:</b> Cllr Porter <b>Seconded by:</b> Cllr Barrington

16.40	<p><b>TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE</b>  Apologies for absence were received from Cllr Bevilacqua and Cllr Webb and it was <b>RESOLVED</b> to consent to the absences.  <b>Proposed by:</b> Cllr Porter                      <b>Seconded by:</b> Cllr Taylor  Apologies for absence were also received from Therese Coffey MP, County Councillor Michael Bond and District Councillors Jim Bidwell and Jane Day, and also from Mrs Jenny Eckersley.</p>
16.41	<p><b>DECLARATIONS OF INTEREST</b></p>
16.41.01	<p><b>To receive Amendments to the Register</b>  There were no amendments to the Register.</p>
16.41.02	<p><b>To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</b>  There were no declarations of Pecuniary Interest in respect of Items on the Agenda.</p>
16.41.03	<p><b>To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</b>  There were no declarations of Non-Pecuniary Interest in respect of Items on the Agenda.</p>
16.41.04	<p><b>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</b>  It was noted that there had been no requests for dispensation for Pecuniary Interests declared.</p>
16.42	<p><b>PUBLIC PARTICIPATION SESSION</b></p>
16.42.01	<p><b>To receive a report from PC Karen Clabburn</b>  PC Clabburn outlined the recent changes brought about by police reorganisation and their impact on policing locally. A reduction in resources now sees the Safer Neighbourhoods Team consisting of a sergeant, two constables (including Karen) and 4 PCSOs.  They will be focusing on six areas of work:</p> <ul style="list-style-type: none"> <li>• Vulnerable people</li> <li>• Those chronically excluded</li> <li>• Young people</li> <li>• Mental Health issues</li> <li>• Anti-social behaviour</li> <li>• Crime reduction measures.</li> </ul> <p>In terms of local crime statistics, there is a downward trend. Melton Ward figures (includes Bromeswell, Sutton Heath as well as Melton) indicate in the most recent period for which statistics are available, the following crimes being committed:</p> <ul style="list-style-type: none"> <li>• 9 criminal damage offences</li> <li>• 16 burglaries (non dwellings)</li> <li>• 13 assaults</li> <li>• 3 domestic non crimes</li> <li>• 3 harrassments</li> <li>• 15 other crimes.</li> </ul> <p><b>To receive a report from District Councillor Jim Bidwell</b>  In the absence of Cllr Bidwell, the Clerk read the report supplied by him. The items in the report may be summarised as follows:</p> <ul style="list-style-type: none"> <li>• Suffolk Coastal DC has now adopted legislation enabling the Council to take action against rogue letting agents, including by fines of up to £5k.</li> </ul>

	<ul style="list-style-type: none"> <li>• The elections for the Police and Crime Commissioner on 5 May saw Tim Passmore re-elected.</li> <li>• Talks are continuing on devolution; before anything is finalised there will be consultation with the community.</li> <li>• The new Suffolk Coastal Customer Services facility at Woodbridge Library opens officially on 19 May at 10:30.</li> <li>• The contract for the redevelopment of the Melton Hill site has been awarded to Active Urban Property Group. In turn they have devised an attractive scheme, which retains the Drummer Boy statue in place, allows for varied development with a walkway at the railway end, and incorporates gardens and a café in the scheme.</li> <li>• A chance to nominate someone who has given outstanding service – Suffolk Coastal Business and Community Awards are now open for nominations at <a href="http://www.scbca.co.uk/">www.scbca.co.uk/</a> - entries by 30 June.</li> <li>• Suffolk Coastal Community Health workshops will take place on 17 May at Charsfield Village Hall, 6 June at Market Hall Saxmundham, and 16 June at Woodbridge Community Hall, all between 6:30 and 8:30pm.</li> <li>• Subsidised compost bins can be purchased to help reduce the annual 50,000 tonnes of food and garden waste that is generated in Suffolk Coastal District. Bins can be purchased via <a href="http://www.getcomposting.com">www.getcomposting.com</a></li> <li>• Suffolk Coastal intends to switch off its footway lighting between midnight and 05:30 hours to produce a savings on the lighting bill.</li> </ul> <p>Cllr Bidwell also requested that Planning and Transport Committee, when it meets on 25 May, considers further the future of the Dissenters' Burying Ground in relation to the proposals put forward by Hopkins Homes. The Clerk confirmed that the item was already on the agenda for that meeting.</p>
<p><b>16.42.02</b></p>	<p><b>To receive village matters raised by Members of the Public or Councillors</b></p> <p>A number of the residents present raised concerns about the proposed inclusion of the Carter / Warburg site for development in the Neighbourhood Plan, and were afforded an opportunity to give a presentation to the meeting. Reference was made to an open letter to Melton Parish Council produced by Melton Against Development in Floodplains (MAD-IF). This set out both a series of statements from the Group concerning both the brownfield part of the site (Carter) and the greenfield part (Warburg), followed by a number of reasons why the Group considers that the whole site is unsuitable for inclusion in the Neighbourhood Plan. This is primarily because of the significant role of part of the site as a flood plain, absorbing high levels of water thus protecting other areas.</p> <p>Cllr Barrington explained that because of the site location, and the willingness of the owners to embrace development, it is very likely to be developed by someone at some stage in the near future, even if withheld as a development site from the Neighbourhood Plan. She explained, in response to the arguments about part of the site's contribution as a flood plain, that no development by <i>anyone</i> could take place without approval being given by the Environment Agency, subject possibly to conditions. Building on flood plains is not excluded, subject to flood mitigation measures being imposed.</p>

	<p>Inclusion in the Neighbourhood Plan would be likely to secure more sympathetic development than if the site was secured by a speculative developer. The Neighbourhood Plan proposal preserves much of the open space, and offers community benefits.</p> <p>Cllr Barrington explained that the community has to work with the landowners, and via the Neighbourhood Plan consultation, residents supported the development of this site. The top three sites were in proximity to the station. There can be no guarantee that development there will stop development elsewhere; however it does at least give a better chance as an adopted Neighbourhood Plan will have statutory effect as a planning policy for the Parish.</p>
<b>16.43</b>	<p><b>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON 9 MARCH 2016</b></p> <p>It was <b>RESOLVED</b> that minutes MPC(16)M02 previously distributed, be received, noted and signed as a correct record by the Chairman.</p> <p><b>Proposed by:</b> Cllr Porter                      <b>Seconded by:</b> Cllr Martin</p>
<b>16.44</b>	<p><b>TO REVIEW AND CONFIRM TERMS OF REFERENCE FOR COMMITTEES</b></p> <p>Paper MPC(16)44 previously distributed was received. It was <b>AGREED</b> to ask Committees to review their Terms of Reference and to report back with any proposals for changes to the first subsequent meeting of Full Council.</p>
<b>16.45</b>	<p><b>TO RECEIVE NOMINATIONS TO COMMITTEES</b></p>
<b>16.45.01</b>	<p><b>Planning and Transport Committee</b></p> <p><b>Members</b></p> <p>Cllr Bale  Cllr Barrington  Cllr Brown  Cllr Corston  Cllr Harrington  Cllr Hilson  Cllr Webb  Cllr Porter (<i>ex officio</i>)  Cllr West (<i>ex officio</i>)</p> <p>It was <b>RESOLVED</b> that the above named Councillors form the membership of the Planning and Transport Committee.</p> <p><b>Proposed by:</b> Cllr Porter                      <b>Seconded by:</b> Cllr Martin</p>
<b>16.45.02</b>	<p><b>Finance, Employment and Risk Management Committee</b></p> <p><b>Members</b></p> <p>Cllr Brown  Cllr Gradwell  Cllr Hearn  Cllr Stevens  Cllr Taylor  Cllr West  Cllr Corston (<i>ex officio</i>)  Cllr Porter (<i>ex officio</i>)</p> <p>It was <b>RESOLVED</b> that the above named Councillors form the membership of the Finance, Employment and Risk Management Committee.</p> <p><b>Proposed by:</b> Cllr Martin                      <b>Seconded by:</b> Cllr Barrington</p>
<b>16.45.03</b>	<p><b>Disciplinary Panel</b></p> <p><b>Members</b></p> <p>Cllr Brown  Cllr Taylor</p>

	<p>Cllr West <b>It was RESOLVED</b> that the above named Councillors form the membership of the Disciplinary Panel. <b>Proposed by:</b> Cllr Porter <b>Seconded by:</b> Cllr Martin</p>
16.45.04	<p><b>Appeals Panel</b> <b>Members</b> Cllr Corston Cllr Martin Cllr Porter <b>It was RESOLVED</b> that the above named Councillors form the membership of the Appeals Panel. <b>Proposed by:</b> Cllr West <b>Seconded by:</b> Cllr Stevens</p>
16.45.05	<p><b>Recreation Committee</b> <b>Members</b> Cllr Bevilacqua Cllr Gradwell Cllr Martin Cllr Taylor Cllr West Cllr Corston (<i>ex officio</i>) Cllr Porter (<i>ex officio</i>) Co-optee Mrs Liz Ashford Co-optee Mrs Claire McBurney <b>It was RESOLVED</b> that the above named Councillors form the membership of the Recreation Committee. <b>Proposed by:</b> Cllr Porter <b>Seconded by:</b> Cllr Brown</p>
16.46	<p><b>TO CONFIRM DATES FOR MEETINGS OF THE FULL COUNCIL AND COMMITTEES 2016/17</b> Paper MPC(16)46 previously distributed was received and discussed. It was <b>AGREED</b> to adopt all the meetings dates set out in the paper and the Clerk requested to publicise the arrangements. <b>NOTED</b> that the schedule would need to be updated in the light of the move to new accommodation during the summer of 2016.</p>
16.47	<p><b>TO REVIEW AND APPOINT REPRESENTATIVES ON OR TO WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK</b></p>
16.47.01	<p><b>Burness Parish Rooms Management Committee</b> <b>It was RESOLVED</b> that Cllr Stevens represents the Parish Council as a Trustee of the Burness Parish Rooms. <b>Proposed by:</b> Cllr Porter <b>Seconded by:</b> Cllr Martin</p>
16.47.02	<p><b>Melton Trust</b> Mr A Thompson and Mrs Mary Addington are the representatives of the Parish Council for the current term. As Mrs Addington wished to stand down, <b>it was RESOLVED</b> that Cllr Stevens represents the Parish Council as a Trustee in her place. <b>Proposed by:</b> Cllr Porter <b>Seconded by:</b> Cllr Brown</p>
16.47.03	<p><b>East Suffolk Rail Partnership</b> <b>It was RESOLVED</b> that Mr G Butterwick represents the Parish Council on the East Suffolk Rail Partnership. <b>Proposed by:</b> Cllr Martin <b>Seconded by:</b> Cllr Barrington</p>
16.47.04	<p><b>Melton Primary School</b> <b>It was NOTED</b> that Cllr Martin is appointed as Parish Community Governor until 2018.</p>

16.47.05	<p><b>Melton Messenger Editorial Committee</b>  It was <b>RESOLVED</b> that Cllr Brown represents the Parish Council on the Melton Messenger Editorial Committee.  <i>Proposed by:</i> Cllr Porter                      <i>Seconded by:</i> Cllr West</p>
16.47.06	<p><b>SNT Tasking Group</b>  It was <b>RESOLVED</b> that Cllr Taylor represents the Parish Council at the Safer Neighbourhood Team meetings.  <i>Proposed by:</i> Cllr Porter                      <i>Seconded by:</i> Cllr Hilson</p>
16.47.07	<p><b>Sizewell C and EDF Community Forum</b>  It was <b>RESOLVED</b> that Councillors Porter and Stevens represent the Parish Council at the Sizewell C and EDF Community Forum.  <i>Proposed by:</i> Cllr West                      <i>Seconded by:</i> Cllr Bale</p>
16.47.08	<p><b>Suffolk Association of Local Councils</b>  It was <b>RESOLVED</b> that Cllr Porter represents the Parish Council at the SALC area meetings.  <i>Proposed by:</i> Cllr Brown                      <i>Seconded by:</i> Cllr Taylor</p>
16.47.09	<p><b>Greenprint Forum</b>  It was <b>RESOLVED</b> that Mrs Jenny Eckersley represents the Parish Council on the Greenprint Forum.  <i>Proposed by:</i> Cllr Porter                      <i>Seconded by:</i> Cllr Martin</p>
16.48	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES</b></p>
16.48.01	<p><b>Planning and Transport Committee 16 March 2016</b>  Minutes PLA(16)M03 previously distributed were received and noted.</p>
16.48.02	<p><b>Planning and Transport Committee 20 April 2016</b>  Minutes PLA(16)M04 (Draft) previously distributed were received and noted.</p>
16.48.03	<p><b>Finance, Employment and Risk Management Committee 13 April 2016</b>  Minutes FRM(16)M02 (Draft) previously distributed were received and noted.</p>
16.48.04	<p><b>Recreation Committee 27 April 2016</b>  Minutes REC(16)M02 (Draft) previously distributed were received and noted. Cllr Martin stated that under the Management Plan for Burkes Wood, there was a proposal to carry out a bird survey. Mr Steve Abbott had agreed to carry this out for a fee of £25.00. In order not to wait for the next meeting of Recreation Committee, Full Council was asked to agree to commission this.  It was <b>RESOLVED</b> to commission Mr Abbott to undertake the bird survey as discussed.  <i>Proposed by:</i> Cllr Porter                      <i>Seconded by:</i> Cllr Stevens</p>
16.49	<p><b>TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS</b></p>
16.49.01	<p><b>Timetable for approval of accounts / Statutory Annual Return 2016</b>  The Clerk summarised the timetable for the completion of the annual accounts for 2015/16 and statutory return.  There were changes this year in relation to:</p> <ul style="list-style-type: none"> <li>• The requirement to approve the Annual Governance Statement part of the Annual Return <i>before</i> the accounting Statements</li> <li>• The period allowed for the exercise of public rights now covers 30 days, which must include the first 10 working days of July.</li> </ul> <p>Full Council will be asked to approve the Annual Governance Statement later on the agenda. The internal audit would be carried out by Heelis &amp;</p>

	Lodge on 25 May, Full Council will be asked to approve the Annual Return on 29 June, and the deadline for submission of the statutory Annual Return is 25 July.
<b>16.49.02</b>	<p><b>Annual Governance Statement</b> Paper MPC(16)49.02 previously distributed was received and the Clerk went through it with Members. <b>It was RESOLVED</b> to approve the Annual Governance Statement contained within the Annual Return and to authorise the Chairman to sign it accordingly. <b>Proposed by:</b> Cllr Martin                      <b>Seconded by:</b> Cllr West</p>
<b>16.49.03</b>	<p><b>To review and confirm the Council's Standing Orders</b> Paper MPC(16)49.03 previously distributed was received and discussed. <b>It was RESOLVED</b> to adopt the revised set of Standing Orders as proposed subject to the provision of a front sheet setting out version numbers and dates of revision for future reference. <b>Proposed by:</b> Cllr West                      <b>Seconded by:</b> Cllr Corston</p>
<b>16.49.04</b>	<p><b>To review and confirm the Council's Financial Regulations</b> Paper MPC(16)49.04 previously distributed was received and discussed. <b>It was RESOLVED</b> to adopt the revised set of Financial Regulations as proposed subject to the provision of a front sheet setting out version numbers and dates of revision for future reference. <b>Proposed by:</b> Cllr Barrington                      <b>Seconded by:</b> Cllr Martin</p>
<b>16.49.05</b>	<p><b>To confirm signatories to Melton parish Council Bank Accounts</b> <b>It was RESOLVED</b> that the bank signatories on the Melton Parish Council bank accounts are:</p> <ul style="list-style-type: none"> <li>• Chairman of the Council – Cllr Porter</li> <li>• Vice Chairman of the Council – Cllr Corston</li> <li>• Vice Chairman of the Council – Cllr West</li> <li>• Chairman of Finance, Employment and Risk Management Committee</li> <li>• Chairman of Recreation Committee.</li> </ul> <p><b>Proposed by:</b> Cllr Barrington                      <b>Seconded by:</b> Cllr Taylor</p>
<b>16.49.06</b>	<p><b>To review the arrangements for insurance cover in respect of all insured risks</b> <b>It was NOTED</b> that the responsibility for the arrangement of insurance cover is delegated to the Finance, Employment and Risk Management Committee.</p>
<b>16.50</b>	<p><b>TO REVIEW THE COUNCIL'S SUBSCRIPTIONS TO OTHER BODIES</b> Paper MPC(16)50 previously distributed was received and discussed. <b>It was AGREED</b> to pay the following subscriptions (<i>owning Committee in italics</i>):</p> <ul style="list-style-type: none"> <li>• <b>Community Action Suffolk (FREE since 1 April 2016)</b> (<i>Finance, Employment &amp; Risk Management Committee</i>)</li> <li>• <b>Suffolk Association of Local Councils (£881.00 [now increased to £930.63])</b> (<i>Finance, Employment &amp; Risk Management Committee</i>)</li> <li>• <b>Suffolk Preservation Society (£25.00)</b> (<i>Planning &amp; Transport Committee</i>).</li> </ul> <p>The Clerk's subscription to the Society of Local Council Clerks was not considered to represent good value for money and will not be renewed when it falls due in July 2016.</p>

16.51	<p><b>PARISH COUNCIL NOTICE BOARDS</b></p> <p>The following list of Councillors / residents was confirmed as volunteering to post notices on the Parish Notice Boards at:</p> <ul style="list-style-type: none"> <li>• The playing field on Melton Road (Cllr Martin)</li> <li>• Burness Parish Rooms (Mrs C McBurney)</li> <li>• Bus shelter in Bredfield Road (Cllr Hilson)</li> <li>• Woodbridge Primary School (Mrs J Eckersley)</li> <li>• St Audry's Park Road (Cllr Brown).</li> </ul>
16.52	<p><b>TO REVIEW PROGRESS WITH THE NEIGHBOURHOOD PLAN</b></p>
16.52.01	<p><b>Neighbourhood Plan update</b></p> <p>Cllr Barrington reported that both she and consultant Chris Bowden would be meeting Suffolk Coastal planners to discuss feedback on the latest draft of the Plan. Any comments from Members would be welcomed. The proposal to construct a village hall on the playing field will also need to be included; the Clerk to forward her the latest version of the architect's brief together with the pre-application exchanges with the Suffolk Coastal Planning Officer.</p>
16.52.02	<p><b>To discuss as Full Council the proposed Carter / Warburg development plan and agree whether to proceed with the Neighbourhood Plan <i>including</i> that site allocation OR without including that site allocation OR to restart the Neighbourhood Plan process from scratch in an effort to find alternative sites and solutions to the issues faced by the Council</b></p> <p>Paper MPC(16)52.02 previously distributed was received (the open letter addressed to Councillors from Melton Against Development in Floodplains). Following consideration of those representations and detailed discussion on the proposed Carter / Warburg development plan in the light of the presentation given earlier to the meeting under Item 16.42.02 above, <b>it was RESOLVED to AGREE</b> to proceed with the Neighbourhood Plan with the inclusion of that site allocation, subject to rigorous environmental and planning appraisal as to its suitability for the proposals being made.</p> <p><b>Proposed by:</b> Cllr Corston                      <b>Seconded by:</b> Cllr West</p>
16.53	<p><b>TO RECEIVE AN UPDATE ON THE NEW VILLAGE HALL PROJECT</b></p> <p>The Clerk reported that since he issued the brief, together with pre-planning advice and other information to four local architectural practices before Easter, he has only received one positive response. That contact is being followed up for a meeting with the Village Hall Steering Group. Additionally an enquiry has been received from the Ipswich based architects engaged by the Melton Hill masterplanners to design the new residential area which will replace the current Suffolk Coastal DC offices, and the Clerk is setting up a meeting between their representative and the Steering Group.</p>
16.54	<p><b>TO CONSIDER RISK ISSUES</b></p> <p>Paper MPC(16)54 previously distributed was received and noted. The Clerk drew Members' attention to those High Level risks where actions are in hand to mitigate the risks, and to changes in the Register since the last meeting.</p> <p>In relation to the risk inherent in not having office accommodation after 31 July 2016, the Clerk updated Members in relation to the progress towards securing interim accommodation at a new office facility in Lime Kiln Quay, Woodbridge, and issues relating to the procurement of a lease were discussed. Following discussion, <b>it was RESOLVED</b> that the Parish</p>



	<p>Council takes a three year lease on new office space at Robertson's Boatyard at £16k pa with a break clause exercisable by either party on six months' notice after one year.</p> <p><b>Proposed by:</b> Cllr Barrington                      <b>Seconded by:</b> Cllr Brown</p>
<b>16.55</b>	<b>COUNCILLOR TRAINING</b>
<b>16.55.01</b>	<p><b>SALC Training Programme 2016/17</b></p> <p>The Clerk reminded Members that SALC has published a new training programme. It was considered as Paper MPC(16)32.01 at the previous meeting.</p> <p>A copy will be forwarded to the new Councillors and to any other Councillor who requests it.</p>
<b>16.55.02</b>	<p><b>Councillor Training reports</b></p> <p>Councillor Brown reported very positively on his recent Councillor training sessions at the SALC offices. He offered to put together a synopsis of the matters covered for the benefit of colleagues.</p>
<b>16.56</b>	<b>TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES</b>
<b>16.56.01</b>	<p><b>Burness Parish Rooms Management Committee</b></p> <p>Mr Mike Kennedy reported that, since his previous report, the tree at the rear boundary of the Burness site has been removed, and repointing work has been carried out at the rear of the building. The AGM is at 7pm on 27 May.</p>
<b>16.56.02</b>	<p><b>Melton Trust</b></p> <p>Nothing to report.</p>
<b>16.56.03</b>	<p><b>East Suffolk Rail Partnership</b></p> <p>Papers MPC(16)56.03 and MPC(16)56.03a previously distributed were received and noted.</p>
<b>16.56.04</b>	<p><b>Melton Primary School</b></p> <p>Cllr Martin reported that the Government's White Paper is awaited with interest. The school will be appointing a Family Support Officer from September. The number of pupils on the roll continues to increase; one year is now full.</p>
<b>16.56.05</b>	<p><b>Melton Messenger</b></p> <p>Cllr Brown reported back on the previous week's editorial meeting. It was emphasised that the <i>Messenger</i> is not just a church magazine; articles relating to the Parish Council need to be more high profile.</p>
<b>16.56.06</b>	<p><b>SNT Tasking Group</b></p> <p>Cllr Taylor to email Sgt Scott Cullum regarding the crime statistics update. Cllr West asked if the Neighbourhood Watch information can be circulated.</p>
<b>16.56.07</b>	<p><b>Sizewell C and EDF Community Forum</b></p> <p>Nothing specific to report. Cllr Stevens felt that it was important to ascertain how Melton residents actually feel about the proposed development; that was not happening at the moment.</p>
<b>16.56.08</b>	<p><b>Suffolk Association of Local Councils</b></p> <p>Nothing to report back. The next area meeting will take place on 20 June.</p>
<b>16.56.09</b>	<p><b>Greenprint Forum</b></p> <p>The Clerk reported a note received from Mrs Jenny Eckersley. Whilst there is nothing new to report she is happy to attend the meetings when possible and to report back. She describes the meetings as "usually well attended and inspirational".</p>

<b>16.57</b>	<b>TO CONSIDER ITEMS FOR THE MELTON MESSENGER</b> Cllr Porter is drafting text for the next issue, which following input from Cllr Barrington, will be passed to Cllr Brown. Cllr Hilson asked whether the <i>Messenger</i> could include information about local crime issues. However Cllr Taylor felt that the <i>absence</i> of such information was the problem.
<b>16.58</b>	<b>CHAIRMAN'S URGENT BUSINESS</b> Cllr Porter reported that residents in Beresford Drive, Melton, have put up notices stating that it is a "No cold calling zone".
<b>16.59</b>	<b>DATE OF NEXT MEETINGS</b> The next meeting of Full Council will take place on Wednesday 29 June 2016 commencing at 19:00 in the Hall at Melton Primary School. There being no further business the meeting closed at 21.30.