



MELTON PARISH COUNCIL

MPC(17)M01

Melton Parish Council

Minutes of the Meeting of Melton Parish Council held on Wednesday 11 January 2017 commencing at 19:30 at the Burness Parish Rooms, The Street, Melton IP12 1PW.

Present:

Cllr Mr A H Porter [Chairman] Cllr Mr J E Bale Cllr Miss E A Barrington Cllr Mrs M Bevilacqua Cllr Mr N Brown Cllr Mr A G Corston	Cllr Mrs C Gradwell Cllr Ms J Harrison Cllr Miss K S Martin Cllr Mrs A Stevens Cllr Mr C W Taylor Cllr Mr J West
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Absent:

Cllr Mr M Hearn Cllr Mrs E J G Hilson	Cllr Mr M L Webb
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In Attendance:

Mr W J Grosvenor Clerk to Melton Parish Council	County Councillor Michael Bond District Councillor Jim Bidwell
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	PART ONE – OPEN TO THE PUBLIC
17.01	TO RECEIVE APOLOGIES FOR ABSENCE Apologies for absence were received from Councillors Hearn, Hilson and Webb.
17.02	DECLARATIONS OF INTEREST
17.02.01	To receive Amendments to the Register There were no amendments to the Register.
17.02.02	To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were no declarations of Pecuniary Interest in respect of Items on the Agenda.
17.02.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda There were no declarations of Non Pecuniary Interest in respect of Items on the Agenda.

17.02.04	<p>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</p> <p>It was noted that there had been no requests for dispensation for Pecuniary Interests declared.</p>
17.03	<p>PUBLIC PARTICIPATION SESSION</p>
17.03.01	<p>To receive the reports from County and District Councillors <i>To receive a report from County Councillor Michael Bond</i></p> <p>Cllr Bond gave an update on the position regarding the drainage works in Melton Road. The cost is in the region of £20k and the landowner on the eastern side of the road has now cleared blockages that were a prerequisite of works to the highway.</p> <p>He reported the reason for the hold up on the roadworks at Wilford Bridge; this was caused by the need to improve drainage and is now involving the Environment Agency.</p> <p>In respect of concerns around the level of funding for Melton Primary School, Cllr Bond indicated that he would be having a meeting with Cllr Martin. However, there is a wider issue about funding for LA schools in the County generally, and there may be a need to involve the MP.</p> <p><i>To receive a report from District Councillor Jim Bidwell</i></p> <p>Cllr Bidwell reported as follows:</p> <ul style="list-style-type: none"> • In the light of the significant reduction in the Government Support Grant, Suffolk Coastal DC is of necessity developing a much more commercial approach in partnership with Waveney. On the basis of an existing strong economy there would need to be more investment in business and new housing. • The Suffolk Coastal office move went well and staff are now working effectively from East Suffolk House. However he acknowledged concerns expressed by Parish councillors about car parking. However the car park at Melton Riverside is being enlarged. • In respect of the proposed merger with Waveney, there will be a Suffolk Coastal Cabinet meeting on 23 January to consider the matter further, which will then be discussed by Full Council on 26 January. • There will be a Special Cabinet Meeting on 31 January to determine the formal Suffolk Coastal response to the Sizewell C Stage 2 consultation on EDF Energy's latest proposals. • Each District Councillor now has an enabling budget of £6.5k.
17.03.02	<p>Suffolk Local Policing Review - feedback</p> <p>Paper MPC(17)03.02 previously distributed was received. The Police and Crime Commissioner and Chief Constable had sought feedback on the way the new approach to policing is working, with a deadline for responses is 23 December 2016.</p> <p>The Clerk's response sent on 20 December 2016 was NOTED and APPROVED.</p>
17.03.03	<p>To receive village matters raised by Members of the Public or Councillors</p> <p>The following points were raised by Councillors:</p> <ul style="list-style-type: none"> • Cllr Martin informed Members that the Mel Skeet bench had been put up on the river path. • Cllr Porter raised concerns at the lack of white lines on the highway where The Street and Yarmouth Road join. • Cllr Corston raised the issue of planting / screening between the Riduna Park site / East Suffolk House and St Andrews Close. It was

	<p>noted by Cllr Taylor that some work had been done and the Clerk reported a very positive response from the Council's arboriculturalist to his chasing email of 30 November 2016. The matter would be kept in view.</p> <ul style="list-style-type: none"> Concern was expressed by Cllr Bevilacqua about the state of the pavements in Melton Road; also a hole in the road outside East Suffolk House that impeded access along the pavement.
17.04	<p>TO APPROVE THE MINUTES OF THE ORDINARY MEETING OF FULL COUNCIL HELD ON 30 NOVEMBER 2016</p> <p>It was RESOLVED that minutes MPC(16)M07 previously distributed, be received, noted and signed as a correct record by the Chairman.</p> <p>Proposed by: Cllr Martin Seconded by: Cllr Taylor</p>
17.05	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES</p>
17.05.01	<p>Finance, Employment and Risk Management Committee 14 December 2016</p> <p>Minutes FRM(16)M06 (Draft) previously distributed were received and noted.</p>
17.05.02	<p>Recreation Committee 7 December 2016</p> <p>Minutes REC(16)M06 (Draft) previously distributed were received and noted.</p>
17.06	<p>TO CONSIDER FINANCIAL AND INTERNAL CONTROL MATTERS</p>
17.06.01	<p>To receive and consider the Financial Management Reports for the period 1 April 2016 to 31 December 2016</p> <p>Papers MPC(17)06.01 and MPC(17)06.01(a-e) previously distributed were received.</p> <p>The Clerk drew Members' attention to the fact that in periods 1 to 9, 106.2% of budgeted income was received, whereas only 47.1% of budgeted expenditure was incurred. Allowing for unrepresented cheques, the total balance on the Council's bank accounts as at 31 December was £107,097.98. There were no specific issues raised and the reports were NOTED.</p>
17.06.02	<p>To consider and agree the Budget proposals for 2017/18</p> <p>Paper MPC(17)06.02 previously distributed was received.</p> <p>The draft budget was originally constructed by Budget Working Group on 9 November 2016, and subsequently refined and agreed by all three Committees at meetings in November and December 2016. The budget as proposed for adoption assumes an income of £83.8k and expenditure of £102.3k, requiring on the basis of the current projected outturn for 2016/17, the use of £18.5k from Reserves.</p> <p>It was RESOLVED to AGREE the Budget proposals for 2017/18.</p> <p>Proposed by: Cllr Porter Seconded by: Cllr Taylor</p>
17.06.03	<p>To agree the Precept request for 2017/18</p> <p>Paper MPC(17)06.03 previously distributed was received.</p> <p>The report set out options for consideration and decision in relation to the precept requirement which has to be notified to Suffolk Coastal DC by 20 January 2017.</p> <p>Members were invited to consider and agree one of the following options:</p> <ol style="list-style-type: none"> To retain the current precept requirement (with the consequent reduction in cost for Band D properties of £1.07) To retain the Band D charge exactly as it is in 2016/17 To increase the current precept requirement by 2%

	<p>4. To increase the Band D charge as it is in 2016/17 by 2%. Following discussion it was RESOLVED to AGREE to Option 4. This will yield a precept of £71,416.61 and increase the Band D charge by some 84p over the current year costs.</p> <p>Proposed by: Cllr Porter Secoded by: Cllr Brown</p>
17.07	TO CONSIDER PLANNING AND TRANSPORT MATTERS
17.07.01	<p>To receive an update on the Neighbourhood Plan</p> <p>Cllr Barrington reported that the Neighbourhood Plan was now with Suffolk Coastal planners to start the submission stage – hopefully in late January. It would be important to try to ensure that the Environment Agency provides a formal response in the submission consultation on the matter of the Carter / Warburg site allocation.</p>
17.07.02	<p>To receive an update on parking / traffic mitigation measures consequent upon the Riduna Park development</p> <p>A productive meeting took place on 7 December 2016 between Melton Parish Councillors and Mr Butterwick on the one hand, and Mr Jon Pattle, of Poole & Pattle, acting for the Riduna Park developers. The focus was on developing a consensus around both a Wilford Bridge Road crossing and Station Road traffic calming measures. Following the meeting Mr Pattle sent an email, setting out some ideas, to Mr Andrew Pearce of Suffolk County Council, and a response is awaited.</p>
17.07.03	<p>To receive a report back on the Sizewell C Stage 2 consultation workshop with Planning Aid England</p> <p>On the morning of 11 January Cllrs Porter, Stevens, Brown and Martin, together with the Clerk, attended a workshop facilitated by Planning Aid England. This was to provide support and coaching in terms of how best to respond to the Stage 2 consultation process for Sizewell C. Deadline for responses is 3 February 2017.</p> <p>Cllr Brown set out what are considered to be the most significant issues in relation to Melton. Cllr Stevens requested that any comments be sent to her by 16 January.</p> <p>Following discussion it was RESOLVED to AGREE to delegate the formulation of a response to the consultation to a Councillor Working Group consisting of Councillors Porter, Stevens, Brown and Martin, which would next meet on the afternoon of 17 January.</p> <p>Proposed by: Cllr West Secoded by: Cllr Corston</p>
17.08	<p>TO RECEIVE AN UPDATE ON THE NEW VILLAGE HALL PROJECT</p> <p>Cllr Porter reported on the meeting held between members of the Steering Group and the architect on 20 December. Initial proposals plans were tabled for members to inspect. The next meeting will take place on 19 January. The first public consultation meeting will take place on Thursday 2 February at Melton Primary School. Positive publicity for that will be important. Cllr Barrington will provide a note on the issues relating to a new village hall on the playing field arising from the Neighbourhood Plan discussions and consultation. It was also considered important to ensure full disabled access to any upper floors in the building.</p>
17.09	<p>TO REVIEW REQUEST BY SUFFOLK WILDLIFE TRUST (SWT) FOR GATE ACCESS BETWEEN HUTCHISON'S MEADOW AND THE PLAYING FIELD</p> <p>The Clerk reported back on a meeting with a representative of SWT where the location of such a gate was proposed by SWT (a place in the hedgerow where least damage would be caused to healthy growth). However in the light of the draft plans proposed by the architects, that location will be to the</p>

	<p>rear of the new village hall. AGREED to delegate to the Clerk to renegotiate another more suitable location with SWT.</p> <p>Also SWT will display signage by the gate prohibiting access to Hutchison's Meadow by dogs. There is concern that some dog owners will flout this rule. Following discussion however the consensus was that the prohibition of dogs and the policing of such a prohibition was a matter for SWT.</p>
17.10	<p>TO CONSIDER RISK ISSUES</p> <p>Paper MPC(17)10 previously distributed was received and NOTED. Detailed discussion of each risk was deferred to the FERM Committee meeting on 8 February. However as a matter of urgency which should not be left until the meeting of Recreation Committee on 1 February, it was AGREED to accept the price of £610.00 plus VAT from SCL to reinstate the areas of woodland worst affected by plant and machinery used in the willow tree harvest.</p>
17.11	<p>REPORT ON HANDYPERSON ACTIVITIES</p> <p>The Clerk reported that, since the last meeting of Full Council, in addition to routine cleansing, maintenance of amenity areas and litter collection duties, Phil had organised the transfer of conference furniture acquired by Melton PC from Suffolk Coastal DC, consequent on their vacation of their former offices, from Melton Hill to Lime Kiln Quay. This was efficiently carried out on Saturday 7 January.</p>
17.12	<p>TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES</p>
17.12.01	<p>Burness Parish Rooms Management Committee</p> <p>Nothing to report.</p>
17.12.02	<p>Melton Trust</p> <p>Cllr Stevens reported that the Trust is receiving approaches from individuals for assistance. It is looking to work with someone with a Social Services background, and has a longer term vision of setting up a café in Melton to provide support to those living with Alzheimer's. In more immediate terms, Cllr Stevens reported that the Trust had been able to support a number of local residents at Christmas.</p>
17.12.03	<p>East Suffolk Rail Partnership</p> <p>Nothing to report.</p>
17.12.04	<p>Melton Primary School</p> <p>Cllr Martin confirmed that she would be discussing reductions in funding from Government with Cllr Bond.</p>
17.12.05	<p>Melton Messenger</p> <p>Cllr Porter mentioned that a "bumper issue" had just been prepared. Residents will be encouraged to sign up to the e-messaging facility.</p>
17.12.06	<p>SNT Tasking Group</p> <p>Cllr Taylor reported that the latest information available disclosed no reports of anti-social behaviour in Melton. However there were eight local burglaries, linked to a local suspect who had been arrested and charged.</p>
17.12.07	<p>Sizewell C and EDF Community Forum</p> <p>Please see Minute 17.07.03 above.</p>
17.12.08	<p>Suffolk Association of Local Councils</p> <p>Nothing to report.</p>
17.12.09	<p>Greenprint Forum</p> <p>Paper MPC(17)12.09 previously distributed was received and NOTED.</p>

17.13	TO CONSIDER ITEMS FOR THE MELTON MESSENGER The next issue will need to include items on the new village hall consultation process and the Neighbourhood Plan.
17.14	CHAIRMAN'S URGENT BUSINESS Nothing to report.
17.15	DATE OF NEXT MEETINGS The next ordinary meeting of Full Council will take place on Wednesday 29 March 2017 at the Burness Parish Rooms, The Street, Melton IP12 1PW, commencing at 19:30. There being no further business the meeting closed at 21.45.