

Melton Parish Council
Actual vv Budget 2012 - 2013

MPC(13)P10

ACTUALS		BUDGETS		VARIANCES	ANNUAL BUDGET
December	Year to Date	December	Year To Date	Year to Date	

Income

Councils Own Resources

Tennis Court Hire		1,197	141	1,269	(72)	1,700
Hire of Football Pitches	120	1,016	114	1,026	(10)	1,376
Recycling Credits		29	4	36	(7)	50
Bank Interest Received	7	17	0	0	17	0
Hire of Playing Field	8	33	0	0	33	0
Circus Tyanna		0		200	(200)	200
UK Power Networks		0		0	0	5
<i>External Sources</i>					0	
Precept		64,000		64,000	0	64,000
Business Rate Redistribution		0		0	0	0
Olympic Torch SCDC		750		0	750	0
Fete proceeds		165		0	165	0
2014 WW1 Heritage	1,200	1,200		0	1,200	
	1,335	68,407	259	66,531	1,876	67,331

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Overheads
Finance, Employment & Risk
Management Committee

Staff Salary & NI	1,314	12,238	1,319	11,871	367	15,832
Staff Expenses		0		0	0	100
Chairman's Allowance		70	10	90	(20)	125
Rent of Office	400	3,755	400	3,600	155	4,800
Data Protection		35		35	0	35
Postage	9	84	29	261	(177)	350
Stationery		816	108	972	(156)	1,300
Computer/Telephone	43	585	21	366	219	790
Audit		400		500	(100)	750
Subscriptions	145	1,141	160	1,085	56	1,183
Councillor's Expenses		132	16	144	(12)	200
Councillor's Training Costs	250	576	50	450	126	600
Staff Training	25	145	41	369	(224)	500
Hire of Meeting Space	340	1,534	133	1,197	337	1,603
Domain Hosting	110	275		160	115	240
Website Development		0	12	108	(108)	150
QPS		0	8	72	(72)	100
Communications	1,000	1,000	1,000	1,000	0	2,000
Parish Poll Contingency		0		0	0	1,500

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***Finance, Employment & Risk
Management Committee [contd]***

Insurance		2,007		2,007	0	2,200
PWLB Loans		2,119		2,173	(54)	2,173
Lease of Land - Bredfield Rd		1		1	0	1
Lease of Land - The Street		25		25	0	25
Grants	500	500	1,000	1,000	(500)	1,000
Safety & Security		20	20	180	(160)	250
Contingency		0	250	2,250	(2,250)	3,000
Restoration of Recommended Reserves		0		0	0	4,000
Divestment		0	0	0	0	0
Replacement Computer Kit		0	0	0	0	0

Recreation Committee

Park Warden Wages	192	1,028	192	1,028	0	1,307
Playing Field/Pavilion Maintenance	842	6,192	800	7,200	(1,008)	9,600
Tennis Courts		64	41	369	(305)	500
Play Area		3,253	166	1,494	1,759	2,000
Woodland	925	1,741	250	2,250	(509)	3,000
Village Sign/Notice Boards	80	550	41	369	181	500
Dog/Waste/Grit Bins		0	41	369	(369)	500
Queens Jubilee/Olympic Torch Relay		1,639		255	1,384	255

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Planning & Transport Committee

Bus Shelter Maintenance	128	992	138	1,242	(250)	1,663
Transport Rep's Expenses		0	16	144	(144)	200
Planning Consultant		0	41	369	(369)	500
Neighbourhood Plan		0	208	1,872	(1,872)	2500
Bentwaters Planning Consultant		(500)	0	0	(500)	
	6,303	42,417	6,511	46,877	(4,460)	67,331
Net Profit/(loss)	(4,968)	25,990	(6,252)	19,654	6,336	0

Item	Difference	Explanation
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Income

Tennis Court Hire	(72)	Budget split equally over 12 months
Hire of Football Pitches	(10)	Budget split equally over 12 months - new contract from August 2012
Recycling Credits	(7)	Credits ceased
Bank Interest Received	17	
Hire of Playing Field	33	New contract with Warrior Princess Fitness
Circus Tyanna	(200)	Circus Cancelled
External Sources	0	
Precept	0	
Business Rate Redistribution	0	
Olympic Torch SCDC	750	One off grants from SCDC [includes 2011/12 grant]
Fete proceeds	165	Jubilee Fete income - one off
2014 WW1 Heritage	1,200	New grant applied for towards 2014 WWI heritage events
	1,876	

Expenditure

Finance, Employment & Risk Management Committee

Staff Salary & NI	367	Additional hours for Assistant Clerk
Staff Expenses	0	
Chairman's Allowance	(20)	Budget split equally over 12 months
Rent of Office	155	Legal Fees for Lease Advice - not budgeted for
Data Protection	0	
Postage	(177)	Budget split equally over 12 months
Stationery	(156)	Budget split equally over 12 months
Computer/Telephone	219	SAGE cover annual renewal invoice received - payable monthly
Audit	(100)	Invoice not as high as anticipated
Subscriptions	56	Budget split equally over 12 months
Councillor's Expenses	(12)	Budget split equally over 12 months

Item	Difference	Explanation
Finance, Employment & Risk Management Committee [contd]		
Councillor's Training Costs	126	Budget split equally over 12 months
Staff Training	(224)	Budget split equally over 12 months
Hire of Meeting Space	337	Additional meetings/cancellation charges
Domain Hosting	115	Increase in cost of search facility on website
Website Development	(108)	Budget split equally over 12 months - no development
QPS	(72)	Budget split equally over 12 months
Communications	0	
Parish Poll Contingency	0	
Insurance	0	
PWLB Loans	(54)	Reducing interest on capital
Lease of Land - Bredfield Rd	0	
Lease of Land - The Street	0	
Grants	(500)	Only one grant to CAB made
Safety & Security	(160)	Budget split equally over 12 months
Contingency	(2,250)	Budget split equally over 12 months
Restoration of Recommended Reserves	0	Need to restore reserves to recommended level of 50% of annual budget, to cover future replacement of play equipment/tennis courts/car park resurfacing and financial obligations in the event of winding up the operation of the parish council. Current reserves are likely to be £20,000 at the end of the financial year but need to be closer to £34,000. The aim is to achieve this over 3 years.

Item	Difference	Explanation
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Recreation Committee

Park Warden Wages	0	
Playing Field/Pavilion Maintenance	(1,008)	No invoice received for November/December
Tennis Courts	(305)	Budget split equally over 12 months - minimal expenditure
Play Area	1,759	Emergency Play Equipment Safety Repairs
Woodland	(509)	Budget split equally over 12 months - anticipate further coppicing at £1200
Village Sign/Notice Boards	181	Budget split equally over 12 months - cost of replacement locks/glass
Dog/Waste/Grit Bins	(369)	Budget split equally over 12 months
Diamond Jubilee	1,384	One off with limited budget

Planning & Transport Committee

Bus Shelter Maintenance	(250)	No invoice received for November/December
Transport Rep's Expenses	(144)	Budget split equally over 12 months - no expenses claimed
Planning Consultant	(369)	No expenditure - allocated for NP
Neighbourhood Plan	(1,872)	Budget split equally over 12 months - no current expenditure
Bentwaters Planning Consultant	(500)	Carried forward from 2011/12 - no request for payment from action group

(4,460)

Net Actual vv Budget 6,336

NOTES

INCOME (RED) is an shortfall of budget and BLACK is an excess

EXPENDITURE (RED) is an underspend on budget BLACK is an overspend

NET actual vv budget (RED) is a net deficit and BLACK is a net surplus