

Melton Parish Council
Actual vv Budget 2012 - 2013

MPC(13)P26

ACTUALS		BUDGETS		VARIANCES	ANNUAL BUDGET
February	Year to Date	February	Year To Date	Year to Date	

Income

Councils Own Resources

Tennis Court Hire	188	1,385	141	1,551	(166)	1,700
Hire of Football Pitches	120	1,256	114	1,254	2	1,376
Recycling Credits		29	4	44	(15)	50
Bank Interest Received		17	0	0	17	0
Hire of Playing Field	8	41	0	0	41	0
Circus Tyanna		0		200	(200)	200
UK Power Networks		0		0	0	5
<i>External Sources</i>						
Precept		64,000		64,000	0	64,000
Business Rate Redistribution		0		0	0	0
Olympic Torch SCDC		750		0	750	0
Fete proceeds		165		0	165	0
2014 WW1 Heritage		1,200		0	1,200	
	316	68,843	259	67,049	1,794	67,331

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Overheads
Finance, Employment & Risk
Management Committee

Staff Salary & NI	1,323	14,949	1,319	14,509	440	15,832
Staff Expenses		0		0	0	100
Chairman's Allowance		70	10	110	(40)	125
Rent of Office	400	4,555	400	4,400	155	4,800
Data Protection		35		35	0	35
Postage		153	29	319	(166)	350
Stationery	42	858	108	1,188	(330)	1,300
Computer/Telephone	21	724	21	467	257	790
Audit		400		500	(100)	750
Subscriptions		1,141		1,085	56	1,183
Councillor's Expenses	31	285	16	176	109	200
Councillor's Training Costs		576	50	550	26	600
Staff Training		145	41	451	(306)	500
Hire of Meeting Space	92	1,738	133	1,463	275	1,603
Domain Hosting		275		160	115	240
Website Development		0	12	132	(132)	150
QPS		0	8	88	(88)	100
Communications		1,000		1,000	0	2,000
Parish Poll Contingency		0		0	0	1,500

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***Finance, Employment & Risk
Management Committee [contd]***

Insurance		2,007		2,007	0	2,200
PWLB Loans		2,119		2,173	(54)	2,173
Lease of Land - Bredfield Rd		1		1	0	1
Lease of Land - The Street		25		25	0	25
Grants		500		1,000	(500)	1,000
Safety & Security		20	20	220	(200)	250
Contingency		0	250	2,750	(2,750)	3,000
Restoration of Recommended Reserves		0		0	0	4,000
Divestment		0	0	0	0	0
Replacement Computer Kit		0	0	0	0	0

Recreation Committee

Park Warden Wages	92	1,212	92	1,212	0	1,307
Playing Field/Pavilion Maintenance	210	6,978	800	8,800	(1,822)	9,600
Tennis Courts		64	41	451	(387)	500
Play Area		3,253	166	1,826	1,427	2,000
Woodland		1,741	250	2,750	(1,009)	3,000
Village Sign/Notice Boards		550	41	451	99	500
Dog/Waste/Grit Bins		195	41	451	(256)	500
Queens Jubilee/Olympic Torch Relay		1,639		255	1,384	255

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Planning & Transport Committee

Bus Shelter Maintenance	128	1,280	138	1,518	(238)	1,663
Transport Rep's Expenses		0	16	176	(176)	200
Planning Consultant		0	41	451	(451)	500
Neighbourhood Plan		0	208	2,288	(2,288)	2500
Bentwaters Planning Consultant		(500)	0	0	(500)	
	2,339	47,988	4,251	55,438	(7,450)	67,331
Net Profit/(loss)	(2,023)	20,855	(3,992)	11,611	9,244	0

Item	Difference	Explanation
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Income

Tennis Court Hire	(166)	Budget split equally over 12 months
Hire of Football Pitches	2	Budget split equally over 12 months - new contract from August 2012
Recycling Credits	(15)	Credits ceased
Bank Interest Received	17	
Hire of Playing Field	41	New contract with Warrior Princess Fitness
Circus Tyanna	(200)	Circus Cancelled
External Sources	0	
Precept	0	
Business Rate Redistribution	0	
Olympic Torch SCDC	750	One off grants from SCDC [includes 2011/12 grant]
Fete proceeds	165	Jubilee Fete income - one off
2014 WW1 Heritage	1,200	New grant towards 2014 WWI heritage events
	1,794	

Expenditure

Finance, Employment & Risk Management Committee

Staff Salary & NI	440	Additional hours for Assistant Clerk
Staff Expenses	0	
Chairman's Allowance	(40)	Budget split equally over 12 months
Rent of Office	155	Legal Fees for Lease Advice - not budgeted for
Data Protection	0	
Postage	(166)	Budget split equally over 12 months
Stationery	(330)	Budget split equally over 12 months
Computer/Telephone	257	SAGE cover annual renewal - payable monthly budget March
Audit	(100)	Invoice not as high as anticipated
Subscriptions	56	Budget split equally over 12 months
Councillor's Expenses	109	Budget split equally over 12 months

Item	Difference	Explanation
<i>Finance, Employment & Risk Management Committee [contd]</i>		
Councillor's Training Costs	26	Budget split equally over 12 months
Staff Training	(306)	Budget split equally over 12 months
Hire of Meeting Space	275	Additional meetings/cancellation charges
Domain Hosting	115	Increase in cost of search facility on website
Website Development	(132)	Budget split equally over 12 months - no development
QPS	(88)	Budget split equally over 12 months
Communications	0	
Parish Poll Contingency	0	
Insurance	0	
PWLB Loans	(54)	Reducing interest on capital
Lease of Land - Bredfield Rd	0	
Lease of Land - The Street	0	
Grants	(500)	Only one grant to CAB made
Safety & Security	(200)	Budget split equally over 12 months
Contingency	(2,750)	Budget split equally over 12 months
Restoration of Recommended Reserves	0	Need to restore reserves to recommended level of 50% of annual budget, to cover future replacement of play equipment/tennis courts/car park resurfacing and financial obligations in the event of winding up the operation of the parish council. Current reserves are likely to be £20,000 at the end of the financial year but need to be closer to £34,000. The aim is to achieve this over 3 years.

Item	Difference	Explanation
Recreation Committee		
Park Warden Wages	0	
Playing Field/Pavilion Maintenance	(1,822)	No invoice received for December/January/February
Tennis Courts	(387)	Budget split equally over 12 months - minimal expenditure
Play Area	1,427	Emergency Play Equipment Safety Repairs
Woodland	(1,009)	Budget split equally over 12 months - anticipate further coppicing at £1200
Village Sign/Notice Boards	99	Budget split equally over 12 months - cost of replacement locks/glass
Dog/Waste/Grit Bins	(256)	Budget split equally over 12 months
Diamond Jubilee	1,384	One off with limited budget

Planning & Transport Committee

Bus Shelter Maintenance	(238)	No invoice received for January/February
Transport Rep's Expenses	(176)	Budget split equally over 12 months - no expenses claimed
Planning Consultant	(451)	No expenditure - allocated for NP
Neighbourhood Plan	(2,288)	Budget split equally over 12 months - no current expenditure
Bentwaters Planning Consultant	(500)	Carried forward from 2011/12 - no request for payment from action group

(7,450)

Net Actual vv Budget

9,244

NOTES

INCOME (RED) is an shortfall of budget and BLACK is an excess

EXPENDITURE (RED) is an underspend on budget BLACK is an overspend

NET actual vv budget (RED) is a net deficit and BLACK is a net surplus