

# Melton Neighbourhood Plan



*'Shaping the future of Melton'*

## Business Questionnaire

If you need help completing the questionnaire or have any questions relating to the Neighbourhood Plan please go to the contact page at:

[www.meltonneighbourhoodplan.co.uk](http://www.meltonneighbourhoodplan.co.uk)

All businesses that return their questionnaire will be given **FREE ADVERTISING** in the Neighbourhood Plan document.

**PLEASE COMPLETE AND RETURN BY 1<sup>st</sup> March 2014**

**(You can return via the SAE enclosed or go online to:....)**

## THE QUESTIONNAIRE IS IMPORTANT BECAUSE:

It may identify new ideas for improving the community of Melton.

It will give the Parish Council a list of key objectives.

It will provide the Parish Council with a mandate to implement the proposals that you favour and resist those, which you don't.

It will be used to submit views to Suffolk Coastal District Council on land use in and around Melton.

It will promote partnership between businesses and the community.

The information collected from the questionnaires will be used to prepare the Melton Neighbourhood Plan, which, if passed by referendum, will become planning policy and will form part of the Suffolk Coastal Local Development Plan.

## THE PLANNING SYSTEM

The LDF is an important part of local authority planning. It is a group of planning documents that will shape the future of our district for the foreseeable future. The Neighbourhood Plan, once voted in by referendum, will be one of these documents. The District Council is currently looking at their 15-year land supply that will include commercial as well as housing sites in Melton. Now is the opportunity to create the planning policy, through the Melton Neighbourhood Plan, to say where and how many commercial premises and houses should be built, and most importantly, the infrastructure that needs to be in place.

**NOW is the time for YOU to help shape the future of Melton.**

**Remember, it's your village; it's your Neighbourhood Plan. The greater the response to the questionnaire, the greater the credibility of the Plan.**

### Confidentiality

We will retain the personal information that you provide (i.e. name, address) for no longer than two years after the end of the Neighbourhood Plan process, and will only use it for the purposes of communication via the Parish Council, and to enable the analysis and verification of the data provided by you in the survey. It will not be shown in any public document or disclosed to any third party. All general views, opinions and answers will be used publicly but anonymously for the purposes of the Neighbourhood Plan.

**Name of business: .....**

**Address of business:.....**

.....

**Name of person completing this questionnaire:**

.....

**Position in the business:.....**

Q1) Are you self-employed?  YES  NO

Q2) Is your business located in?

Domestic premises	
Agricultural holding	
Deben Mill	
Wilford Bridge Spur	
Smithfield	
The Sidings	
Decoy Farm	
Other (please specify)	

--

Q3) Into which category does your business fall?

Maritime	
Agriculture/Horticulture	
Construction	
Finance/Professional Services	
Engineering	
Manufacturing	
Catering/Food Processing	
Retail	
Tourism e.g. hotels, catering, B&B	
Transport	
Childcare/School/Nursery	
Healthcare/Care Home	
Health/Beauty/wellbeing	
IT	
Animal Care	
Other (please specify)	

--

**Q4) How many people do you employ?**

Please write the relevant letter (A-E) in the box...

**A = 0; B =1-5; C = 6-10; D = 11-20; E = 21-40; F = 40+**

Sub-contract	
Seasonal Part-Time	
Seasonal Full-Time	
Permanent Part-Time	
Permanent Full-Time	
Temporary	
Apprentices	

**Q5) How many of those employees are local?**

Please write the relevant letter (A-E) in the box...

**A = 0; B =1-5; C = 6-10; D = 11-20; E = 21-40; F = 40+**

Sub-contract	
Seasonal Part-Time	
Seasonal Full-Time	
Permanent Part-Time	
Permanent Full-Time	
Temporary	
Apprentices	

**Q6) Do any of your local employees have problems in finding appropriate local accommodation?**

Yes, generally	
Occasionally	
No	
Don't know	

**Q7) If you needed to expand the size of your business premises, would you be able to do that in Melton?**

Yes	
No	
Don't know	

If 'Yes' please answer Q7. If not, please go straight to Q8.

**Q8) What type of premises would your business require? (Please tick all that apply)**

Small office	
Small workshop	
Medium office	
Medium workshop	
Large office	
Large workshop	
Other (please specify)	

--

**Q9) Do you expect to create job opportunities in the future?**

Yes	
No	
Don't know	

**Q10) Do you expect to reduce your workforce in the future?**

Yes	
No	
Don't know	

**Q11) Do you have a shortage of skilled employees?**

Yes	
No	

If 'No', please go to Q12.

**Q12) If 'Yes', what skill requirements is your business short of?**

--

**Q13) If you have had problems filling job vacancies over the last 12 months, was it because of:** (Please tick all that apply)

Lack of applicants with required qualifications/skills	<input type="checkbox"/>
Lack of applicants with required work experience	<input type="checkbox"/>
Lack of suitable candidates/basic ability	<input type="checkbox"/>
Unsocial hours/shift work	<input type="checkbox"/>
Lack of public transport	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>

**Q14) Does your business have a need for any of the following training in Melton?**

(Please tick all that apply)

Basic Literacy	<input type="checkbox"/>
Basic Numeracy	<input type="checkbox"/>
ICT Skills	<input type="checkbox"/>
Foreign Languages	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>

**Q15) How do you advertise your job vacancies?** (Please tick all that apply)

Local shops/notice boards	
Job Centre	
Local Radio	
Word of Mouth	
Local press	
County Press	
National Press	
Other (please specify)	

**Q16) How do you rate the following services?**

Please rate the following by writing the relevant number in the box.

If 'Poor', please comment on any problems with these services.

**1** = Very Good; **2** = Good; **3** = Average; **4** = Poor; **5** = Not Applicable

Mains water supply	
Mains Gas Supply	
Mains Electricity	
Sewerage	
Refuse Collection	
Street Lighting	
Street Cleaning	
Gritting and snow clearing	
Landline telephone	
Mobile phone reception	
Internet	
Postal service	



**Q 17) What are your views on the standard of the following services provided to Melton?**

Please rate the following by writing the relevant number in the box.

**1 = Very Good; 2 = Good; 3 = Average; 4 = Poor; 5 = Have Not Used Them**

Fire Brigade	
Police	
Police (Emergency)	
Community Police Officer	
Ambulance (Emergency)	
Hospital (Transport)	
Public Transport	

**Q18) How do the following affect the smooth-running of your business?**

Please write the relevant number in the box.

**1 = Not At All; 2 = To a Limited Degree; 3 = To A Large Degree**

Traffic Flow through the Village	
Parking/Deliveries	
Signage	
Footfall	

(Please comment in more detail where appropriate)

**Q 19) What other facilities/services would improve the day-to-day running of your business? For example, marketing and advertising opportunities, improved road infrastructure, networking opportunities...**

**Q20) If new business developments are proposed within Melton, how would this impact your own business?**

**Q 21) What could your business do to engage with the community?**

(Please tick all that apply)

Links to schools/nurseries	
Sponsor community events and projects	
Donate raffle prizes	
Offer work experience	
Offer apprenticeships	
Give talks/tours of the business	
Offer practical help	
Other (Please specify)	

If you would like to tell us how your business could help the community, please comment below:

Thank you for completing this questionnaire. PLEASE make sure you return it in the SAE provided (OR FILL IT IN ONLINE AT .....)  
by **1<sup>st</sup> March 2014**. Your views and comments will provide valuable information on shaping the future of Melton.

If you have any further suggestions/comments or issues that you would like to raise, please let us know via our website:

[www.meltonneighbourhoodplan.co.uk](http://www.meltonneighbourhoodplan.co.uk)

