



RECREATION COMMITTEE

Minutes of an ordinary meeting of the Parish Council Recreation Committee on Thursday 27th February 2014 commencing at 19:00 in the Lindos Centre, Conference Room, Saddlemakers Lane, Melton IP12 1PP.

Present:

Cllr Mrs JEJ Eckersley [Chairman]
Cllr Mr M J Kennedy
Cllr Miss K S Martin [Vice Chairman]
Cllr Mr AH Porter
Cllr Mr C Taylor

In Attendance:

Mrs C Tye Assistant Clerk to Melton Parish Council

AGENDA

- 14.01 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**
It was noted that there were no apologies for absence.
- 14.02 DECLARATIONS OF INTEREST**
- 14.02.01 To Receive Amendments to the Register**
It was noted that there were no amendments to the register of interests.
- 14.02.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda**
There were no declarations of Pecuniary Interest in respect of items on the agenda
- 14.02.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda**
There were no declarations of Non Pecuniary Interest in respect of items on the agenda
- 14.02.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared**
It was confirmed that the Clerk had not received any written requests for dispensation.
- 14.03 PUBLIC PARTICIPATION SESSION**
As there were no members of the public present it was not necessary to lift standing orders
- 14.04 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS**
It was **RESOLVED** that minutes REC (13) M07 of the meeting on 12th December 2013 previously circulated be received, noted and signed as a correct record by the Chairman.
Proposed by: Cllr Eckersley Seconded by: Cllr Martin
- 14.05 THE BUDGET FOR THE RECREATION COMMITTEE**
Paper REC (14) P05 previously circulated was received and noted.

14.06 TO RECEIVE A REPORT ON PROGRESS MADE ON OUTSTANDING ISSUES FROM PREVIOUS MEETINGS OF THE RECREATION COMMITTEE
Paper REC (14) P06 previously circulated was received and noted.

14.07 MELTON PLAYING FIELDS

14.07.01 To Receive the Park Warden's Reports.

Papers REC (14) P07.01 (a) and REC (14) P07.01 (b) previously circulated was received and noted.

Concern was expressed about the Park Wardens health, and the Recreation Committee would like to express their thanks for his continued support especially during the extreme weather conditions which had recently been experienced.

14.07.02 To Agree the closure of Melton Playing Fields during extreme weather.

It was unanimously **AGREED** by the Recreation Committee that it was not feasible to close the Playing Fields or the adjacent woods during extreme weather conditions. Signs have been put in place in the woods advising users to exercise extreme caution during inclement weather.

14.07.03 To Receive a Report on Progress of Outstanding Items with SCL L/S Management Ltd

Paper REC (14) P07.02 previously circulated was received and noted.

14.07.04 To Agree on the installation of a Height Restriction Barrier at the Entrance to the Car Park and the future need for the existing gates

REC (13) P122.03

It was noted that whilst the Finance, Employment and Risk Management Committee support the installation of a height barrier, funding was not available to support this.

It was **RESOLVED** that the Recreation Committee would approach Full Council to seek agreement for the reallocation of existing funding within the Recreation Committee budget to fund this work.

The existing gate would remain in place.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin

14.07.05 To Agree on the drainage works for the small playing field and the ditch

It was **RESOLVED** to seek further quotes from contractors for the drainage of the small playing field and drainage ditch to enable an application for external funding to be sought.

An approach will be made to Cllr Butterwick for information regarding the location of any utilities which may be laid across the small playing field.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin

14.07.06 To Agree usage of the all-weather surface and floodlights for local residents

It was **AGREED** to allow a local resident to use the floodlights on a trial basis whilst Melton Parish Council Recreation Committee determine the electricity cost for the flood lights to be used. A deposit of £25 will be required, which will be returned subject to there being no issues over the use of the floodlights, and subject to the key being returned.

The resident will be required to assume responsibility for switching the floodlights on and off.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin

14.07.07 To Agree to the resurfacing of the Melton Playing Fields car park surface
REC (14) P07.07 previously circulated was received and noted.
It was noted that funding is not available to resurface the car park unless external monies can be found. The recent risk assessment advised that the car park was not high risk, but that steps should be taken to replace the surface in the next 18 months. External funding will be sought where possible.

14.08 MELTON WOODS

14.08.01 To receive an Update on the Management of Trees.

- (a) Health and safety survey of trees.
REC (14) P08.01
Paper REC (14) P08.01 previously circulated was received and noted.
- (b) To decide on the appointment of a suitably qualified organisation or individual to carry out a Tree Management Plan for Burkes Wood
REC (14) P08.01 (a)

It was **RESOLVED** to seek further quotes from contractors for the development of a Tre Management Plan for Burkes Wood.
Proposed by: Cllr Eckersley Seconded by: Cllr Martin
- (c) Coppicing of Trees Edging Jenners Close
IT was **AGREED** to remove this item from future agendas.
Proposed by: Cllr Eckersley Seconded by: Cllr Porter
- (d) The Hedge on the boundary with Jenners Close
It was noted that there is the potential for this hedge to be laid in the future
- (e) Transition Woodbridge and the community orchard
Currently there does not appear to be an ideal location for a Community Orchard.

IT was **RESOLVED** to remove this item from future agendas.
Proposed by: Cllr Eckersley Seconded by: Cllr Porter
- (f) The laying of the hedge between Melton Playing Fields and Hutchison's Meadow.
Suffolk Wildlife Trust were laying the hedge over a one or 2 day period from March 3rd 2014. The Friends of Melton Woods were supporting this work.

It was **AGREED** to contact Pam Ferguson to advise that the oak saplings in this area are growing as expected.
Proposed by: Cllr Eckersley Seconded by: Cllr Porter
- (g) To review the aims of the Woodland Management Group
REC (14) P08.01 (g)
The aims of the Woodland Management Group were reviewed, and will be linked into the Woodland Development Plan.
- (h) Footpaths in Burkes wood
Previously in the meeting it had been unanimously agreed by the Recreation Committee that it was not feasible to close the Playing Fields or the adjacent woods during extreme weather conditions. Signs have been put in place in the woods advising users to exercise extreme caution during inclement weather.

- 14.08.02 To Agree to the Purchase and Installation of 'No Camping' signs in Burkes Wood**
 REC (14) P08.02
 It was **AGREED** to purchase 4 signs from Signworks in Woodbridge for installation in Burkes Wood
 Proposed by: Cllr Martin Seconded by: Cllr Porter
- 14.09 TO AGREE THE PLANTING OF FRUIT TREES ON LAND LOCATED ON ORCHARD CLOSE**
 Transition Woodbridge are investigating the potential to plant fruit trees on the land at Orchard Close once it has been transferred to Melton parish Council.

 It was **AGREED** to approach Cllr Hilson to ascertain public opinion on this idea.
 Proposed by: Cllr Eckersley Seconded by: Cllr Martin
- 14.10 TO RECEIVE A REPORT OF THE PROGRESS WITH THE LEEKS HILL FOOTPATH**
 It was noted that the adoption of the route was following Suffolk Council Councils due process and was currently waiting for the decision to be ratified subject to any appeal which may be received.
- 14.11 WELL-USED PATHS WHICH ARE NOT PUBLIC RIGHTS OF WAY**
 Paper REC (14) P11 previously circulated was received and noted.
 The Recreation Committee support the recommendation in the paper from the Planning Committee.

 It was **AGREED** that the paths from Saxon Way to Pytches Road and Saddlemakers Lane to Hall Lane should be adopted as public rights of way.
 Proposed by: Cllr Eckersley Seconded by: Cllr Martin
- 14.12 TO RECEIVE REPORTS FROM THE WORKING GROUPS**
- 14.12.01 Friends of Melton Woods Working Group**
 Suffolk Wildlife Trust were laying the hedge in Hutchinson Meadow over a one or 2 day period from March 3rd 2014. The Friends of Melton Woods were supporting this work.
- 14.12.02 Special Events Working Group**
 This agenda item was referred to the Finance, Employment and Risk Management Committee to agree due process for working parties to report to relevant overseeing committees.
- 14.12.03 Young People Working Group**
 Paper REC (14) P12.03 previously circulated was received and noted.
 It was **AGREED** that the paper should be sent to Melton Primary School and other interested parties who contributed to the development of the Working Group report.
 Proposed by: Cllr Eckersley Seconded by: Cllr Martin
- 14.13 TO CONSIDER THE APPLICATION BY BROMESWELL VILLAGE HALL TO USE PART OF THE OUTDOOR PLAYING SPACE FUND FOR A BOULES PISTE**
 Paper REC (14) P13 previously circulated was received and noted.
 It was **AGREED** to support this request.
 Proposed by: Cllr Eckersley Seconded by: Cllr Martin
- 14.14 COMMITTEE CHAIRMAN'S URGENT BUSINESS**
- 14.14.01 To receive a report on urgent business not otherwise on the agenda**
 The Chairman to report on urgent matters that do not require a decision or resolution of the Recreation Committee.
- a) Allotments
 A request had been received to ask Melton Parish Council to consider the allocation of land for allotments. It was felt that suitable land was not available at the current time.

