

**Melton Parish Council - Actions Taken on Matters Arising from Meetings of the Recreation Committee**

**REC(13)P88**

<i>Committee</i>	<i>Minute</i>	<i>Description</i>	<i>Action Taken</i>	<i>Completed</i>	<i>Date</i>
REC	14/02/2013 13.132.02	To distribute car park risk assessment report when complete	Site meeting with SCL - agreed work required and quote will be provided	Y	11/07/2013
REC	14/02/2013 13.133.03	To obtain quotes for tree work	This is Jenners Clos - Wildwood Contracting instructed to carry out work now that TPO works granted.	Y	18/07/2013
REC	16/05/2013 13.49.03 (e)	Tyanna Circus - follow up booking for 4/8 - 10/8	Letter sent seeking confirmation of booking not required	Y	18/07/2013
REC	16/05/2013 13.49.03(c)	WTYFC - notify about hire agreement dates	See 13.71.03 (c)	Y	18/07/2013
REC	16/05/2013 13.50.03 (b)	Follow up TPO works by Jenners Close [SCDC]	Letters to residents & Wildwood Contracting	Y	18/07/2013
REC	16/05/2013 13.56	Young Peoples Group Questionnaire - circulate early June	Circulated in readiness for Fete	Y	06/07/2013
REC	16/05/2013 13.57	Plant fruit trees in wet land on playing field		N	
REC	16/05/2013 13.57	provide contact details of landowners and local organisation to transition Woodbridge		N	
REC	16/05/2013 13.60	Fields in Trust - defer to later agenda		N	

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REC	27/06/2013 13.71.03 (a)	Remove Whitlock Fitness from future agenda	Not in draft agenda for 29/8/13	Y	02/07/2013
REC	27/06/2013 13.71.03 (b)	Remove Warroir Fitness from future agenda	Not in draft agenda for 29/8/13	Y	02/07/2013
REC	27/06/2013 13.71.03 (c)	Contact WTYFC re: using field outside of lease agreement		N	
REC	27/06/2013 13.72.01 (b)	Notify working group of date and time of working party 2 week before		N	
REC	27/06/2013 13.72.03 (a)	Arrange with Wildwood to coppice trees in autumn	Wildwood Contracting Booked & residents contact details given	Y	18/07/2013
REC	27/06/2013 13.74	Contact SCL re: graffiti on windows	Site Meeting - authorised additional man hours to complete the work properly	Y	11/07/2013
REC	27/06/2013 13.75	Contact SCL to reconnect netting around the play area	Site Meeting - agreed removeing badly damaged section and reapiir the rest	Y	11/07/2013
REC	27/06/2013 13.81.02	Contact SCL to have hedges cut back at entrance to car park	Cut back in readiness for Fete	Y	06/07/2013
REC	27/06/2013 13.81.03	Contact SCL to replace lock on front room door in pavilion [5 keys]	SCL instructed to replace - did not have a set of internal door keys hence reason why delay - these	Y	16/07/2013