

RECREATION COMMITTEEOUTSTANDING ISSUES

Issue	Date	Action	Who
<u>Play equipment/area</u>			
Simon to document weekly check	July 2013	Clerk requested	Simon
Soil erosion	July 2013	Clerk requested action	Simon
Wire netting damage	July 2013	Clerk requested broken netting. Committee/Playquip to consider complete removal	Simon Rec comm
Next Playquip inspection due October		Ensure we get a date	Clerk
<u>Pavilion</u>			
External water tap	<May 2013	Simon waiting for key to kitchen. Clerk chased on July	Simon
Change lock to front room	July 2013	Completed, keys in office	Can be deleted?
Graffiti	April 2013 July 2013	Partly cleaned, Simon trying to save us money. Clerk requested full clean More work done, completed?	Simon
<u>Trees/Woods/Field</u>			
Safety signs in wrong place	<May 2013 July 2013	Asst clerk asked Simon to arrange with Jenny to reposition. Clerk asked Simon to contact Jenny/Katy when he comes to install tap and arrange to meet	Simon, Jenny/Katy
Hedges overhanging Melton Road	July 2013	Regular task. Completed.	
Hedge in front of tennis courts need trimming	July 2013	Regular task. To be actioned late summer	Simon
Various trees along road and field have dead branches which could be dangerous	July 2013	Simon to provide a quote and consult with tree officer	Simon

Car park surface may be dangerous	?2012 July 2013	Committee considered and thought it may be okay. Asst clerk agreed to do a risk assessment but left before completing. Clerk asked Simon for quote for new, cheaper type of resurface. This will then go to FERM for consideration.	Simon/clerk/FERM
Playing field notice board damaged, could be dangerous	July 2013	Simon to repair ? completed?	Simon
Area on small field flooded	July 2013	Land drains over 10 years old and appear to have failed. Clerk asked Simon for quote for new drains as necessary	Simon
WTFC using field (and toilets?) outside their agreed dates for training	June 2013	If both WTFC and the car boot sales are using the pavilion, how do we decide who is responsible for cleaning.	Rec. comm
WTFC contact, etc.	June 2013	Daniel Frost sent long list of contacts. This is not how we can manage their lease, etc. Need to find single contact and perhaps have a meeting. If we adopt the Policy for Use of Council Facilities, will this give us leverage with WTFC? (see below)	Rec.comm/clerk Rec. comm
Insurance issues re camping, etc.	July 2013	Clerk drafted a Policy for Use of Council Facilities which needs adoption.	Rec. comm
Transition Woodbridge would like to have a Community Orchard on the field/woods	May 2013	They have suggested areas for the committee to consider	Rec. comm
Trees behind Jenners Close to be coppiced	<May 2013	We have received permission for the work which is due to be carried out in the autumn. When do we need to ask for a date	Paul Masters Rec. comm
Appraisal report on trees	<May 2013	We have budgeted for this and commission Paul Masters. He told Diane the report would be ready before she left. Have we chased it?	Rec.comm/clerk
<u>Other</u>			
Notice boards need cleaning	July 2013	Clerk asked Simon to check every two weeks and clean as necessary	Simon
Land on Orchard Close being taken over	July 2013	Clerk asked Simon for quote for maintaining two pieces of land	Simon

Grassed area near Fison House being used for parking	July 2013	MPC may take over this land under SCDC Divestment programme. Clerk asked Simon for quote for installing bollards and on-going maintenance	Simon
Grassed area round village sign	July 2013	As above	Simon
Dangerous step into car park near Fison House	July 2013	Clerk has asked SCDC to look into this problem. When should we chase up???	Clerk