



MELTON PARISH COUNCIL

Chairman: Councillor GK Butterwick

MPC(07)M8

Minutes of a meeting of the parish council on Wednesday 8th August 2007 commencing at 19:00 in The Burness Parish Room Melton Woodbridge.

Present:

Cllr Mrs ME Addington
Cllr Mr GK Butterwick [Chairman]
Cllr Mr PJ Brockett
Cllr Miss DE Dann
Cllr Mr AG Dunford [Vice Chairman]

Cllr Mrs J Eckersley
Cllr Mrs PD Ferguson
Cllr EJJ Hilson
Cllr Miss LS Leonard
Cllr Mr KR Tester

In Attendance:

Cllr Mrs CE Aitchison

Cllr Mr J Bidwell

07.114 TO APPOINT A MINUTE SECRETARY FOR THE MEETING

It was **RESOLVED** to appoint Cllr Eckersley as minute secretary for the meeting in the absence of the clerk.

07.115 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

07.115.01 Cllr BK Abbott – Holiday

07.115.02 Cllr MN Bond – Holiday

07.115.03 Cllr MW Sherwen - Holiday

Council received these apologies and **consented** to the absences

07.116 TO RECEIVE DECLARATIONS AND ADDITIONS TO REGISTER

There were none

07.117 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present

It was **RESOLVED** to suspend standing orders at 19:05

07.117.01 Questions from Members of the Public

07.117.02 Village Matters/Questions

(a) To consider what action should be taken regarding the proliferation of event flyers that are subsequently not removed

Councillors expressed their concern over the increasing number of flyers being posted around the village. It was agreed that details of the advertisements should be given to the clerk to enable letters to be written to the advertisers.

Cllr Aitchison agreed to investigate the legal status of commercial advertising in this manner.

NOTE: Letter dated 9th August 2007 from SCDC setting out the legal status of these 'temporary advertisements' and the recommended action for parish councils.

- (b) To consider action required to the overgrown footpath along the northern side of Dock Lane parallel to the school fence
- (c) To consider action required to overgrown brambles on footpath 14 [Dock Lane to Wilford Bridge retail units]
- (d) To consider action required to remove large accumulation of silt at junction of Jenners Close & Melton Road

Cllr Aitchison to seek information from the highways department.

07.117.03 County Councillors Report

Paper MPC(07)P117.03 was received and noted.

Additional information provided as follows:

- (a) The Melton Youth Project is seeking start-up funding of £4,000 of which £1,000 has been promised from the locality budget. Further funding is being sought from Just42 and the local network fund. MPC will be approached in due course. Premises have been identified in Deben Way.
- (b) School Governors
Possible nominee for one school has been identified. Cllr Eckersley expressed an interest in Woodbridge CP School and any other councillors interested in becoming a governor agreed to contact Cllr Aitchison who would put their names forward to county.
- (c) Love Lane Footpath
In response to a question Cllr Aitchison confirmed that at present there was no funding available to upgrade the footpath surface.

07.117.04 District Councillors Report

The following information was provided by Cllr Bidwell

- (a) Woodbridge Alcohol Designation Order
There will be an extraordinary meeting week commencing 12th August 2007 to rectify a procedural problem with the order
- (b) Station Road
Residents have complained about the road signs directing traffic to Orford along station road thereby increasing the amount of traffic. Residents had also asked about recent planning application for Girdlestones. It was noted that the signage had changed from 'To Let' to 'For Sale' and that the 2002 application has expired.

It was RESOLVED to reinstate standing orders at 19:31

07.118 TO APPROVE THE MINUTES OF MEETING HELD ON 11TH JULY 2007

Minutes MPC(07)M7 of the meeting held on 11th July 2007 previously circulated were received and noted

07.118.01 Amendment item 07.102.04 (b)

Add line 4 after people of Suffolk due '*in part*'

07.118.02 Amendment item 107.04

Should read Cllr Tester not Cllr Bond

07.118.03 Amendment item 07.100

Amend spelling of Cllr 'Brocket' to 'Brockett'

Proposed that, with these amendments, the minutes be signed by the Chairman as a correct record:

Proposed by: Cllr Tester

Seconded by: Cllr Addington

It was RESOLVED that, with these amendments, the Chairman sign the minutes as a correct record.

07.119 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES

As this was the first time that minutes from committees were being considered the Chairman pointed out that questions of clarification could be asked of committee chairmen but issues should not be re-debated and decisions could not be overturned.

07.119.01 Recreation Committee 30th July 2006

Minutes REC(07)M2 previously circulated.

A discussion followed about the purpose of the pavilion now that the committee has met with a representative of Woodbridge Youths FC and discovered that the football teams' requirements have changed. The Chairman reported that committee members have discussed the pavilion, brain-storming what ought to go into a 5 year development plan for future of playing field, pavilion and Burkes Wood, The Chairman agreed to circulate the resultant 'outline business plan' to all councillors for comment.

Proposed that the minutes be received and noted

Proposed by: Cllr Dunford

Seconded by: Cllr Addington

It was RESOLVED to receive and note the minutes REC(07)M2

07.119.02 Planning Committee 23rd July 2007

Minutes PLA(07)M2 previously circulated

(a) 07.23 Woodbridge Town Council

The Chairman confirmed that as yet no response had been received from SCDC on this matter

(b) 07.16.06 Deben Mill [C07/1243/OUT]

A councillor asked about a new commercial building being erected, not shown on C07/1243. The Chairman agreed to

check the Planning Register to confirm that permission had been given on an earlier application. Extension of consultation period to 16th August had been agreed. Council indicated that planning committee should continue to object whatever the outcome.

Proposed that the minutes be received and noted

Proposed by: Cllr Tester

Seconded by: Cllr Addington

It was RESOLVED to receive and note the minutes PLA(07)M2

07.119.03 Village Plan Committee 16th July 2007

Minutes VPL(07)M2 enclosed

Proposed that the minutes be received and noted

Proposed by: Cllr Dunford

Seconded by: Cllr Ferguson

It was RESOLVED to receive and note the minutes VPL(07)M2

07.120 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

07.120.01 Burness Parish Room Management Committee

Council was advised that the management committee had agreed to support the Melton Youth Project and had offered store facilities attached to the parish room. Also keen to find a regular user following the closure of the playgroup.

07.120.02 Greenprint Environmental Forum

There had been no recent meeting.

07.120.03 Melton Trust

There had been no recent meeting.

07.120.04 Safer Neighbourhood Team Liaison Group

Noted that the group had met the week commencing 30th July and that minutes would be circulated in due course.

Cllr Dann reported that speeding and criminal damage continues to be discussed and that a camera is to be installed in Elmhurst Park. *Costa Coffee* wants to open one evening per week for young people – maybe extended to Melton young people at Melton venue.

07.120.05 Suffolk Association of Local Councils

There had been no recent meeting.

07.120.06 Suffolk Coastal Rural Communities Development Partnership

There had been no recent meeting.

07.120.07 Transport

Nothing to report but it was noted that the bus timetable will change in September

07.120.08 Woodbridge & Melton Riverside Action Group

There had been no recent meeting.

07.121 TO CONSIDER THE RESPONSE OF THE COUNCIL TO THE REVIEW OF SUFFOLK COUNTY COUNCIL'S ACCOMMODATION FOR OLDER PEOPLE QUESTIONNAIRE JULY 2007

Copy of letter and questionnaire MPC(07)P121 previously circulated.

Cllr Aitchison reported that there was a positive report about Lehmann House and it will not now close.

Proposed that a working group consisting of Cllrs Butterwick, Eckersley and Tester be set up to draft a response and report to full council in September or October.

Proposed by: Cllr Tester

Seconded by: Cllr Dann

It was RESOLVED to set up a working group consisting of Cllrs Butterwick, Eckersley and Tester be set up to draft a response and report to full council in September or October

07.122 TO ADOPT THE REVISED ALLOCATION OF ACTIONS DELEGATED TO THE VARIOUS COMMITTEES BY THE VILLAGE PLAN COMMITTEE

See Minutes VPL(07)M2 [see item 07.19.03 of this agenda]

Proposed that council adopt the revised allocation of actions delegated to the various committees by the village plan committee. The Chairman confirmed that all the committees affected had considered these changes and had recommended their approval.

Proposed by: Cllr Dunford

Seconded by: Cllr Ferguson

It was RESOLVED to adopt the revised allocation of actions delegated to the various committees by the village plan committee

07.123 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

There were no questions but Cllr Brockett commented that it was very helpful to receive the summary of the correspondence.

07.124 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS

07.124.01 07.102.01 Questions from Members of the Public

It was noted that Suffolk Coastal Services Ltd has promised to provide sacks, gloves etc for the litter pick and to collect the litter afterwards. The Rector to co-ordinate delivery and collection. As yet a date for the litter pick has not been set.

07.125 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED

None received

07.126 TO CONSIDER INVITING VISITING SPEAKERS TO ADDRESS MEETINGS OF THE FULL COUNCIL

Council discussed the possibility of inviting speakers to address full council meetings,

on matters of topical and historical interest, as a means of encouraging members of the public to attend. Views in favour and against the suggestion were raised but it was agreed not to pursue the idea further. However, councillors agreed to consider ways of involving the community in the work of the parish council.

07.127 TO CONSIDER MATTERS RELATING TO WILFORD WHARF

It was reported that there had been significant activity including erection of barricades and bridge works in this area. The Chairman advised the meeting that council needs to differentiate between work by the lessee and contractors on Wilford Bridge. The land at Wilford Wharf is leased with limited mooring rights and was subject to a legal judgement stipulating what the lessee can moor at the site. Cllr Bidwell agreed to find out what the District Council [the landlord] was doing about the enforcement of the lease.

07.128 CHAIRMAN'S URGENT BUSINESS

There was none

07.129 DATES OF NEXT MEETING

Thursday 13th September 2007 at 19:00 in the Lindos Centre Main Hall

There being no further business the meeting closed at 20:55

Signed: _____ Date: _____

[Chair]