



# MELTON PARISH COUNCIL



**Chairman: Councillor GK Butterwick**

**MPC(08)M10**

**Minutes** of a meeting of the parish council on Thursday 9th October 2008 commencing at 19:00. in the Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

**Present:**

Cllr Mrs CE Aitchison [County Councillor]  
Cllr Mrs BK Abbott  
Cllr Mrs ME Addington  
Cllr Mr MN Bond  
Cllr Mr GK Butterwick [Chairman]  
Cllr Mr PJ Brockett  
Cllr Mrs JE Eckersley

Cllr Mr AG Dunford  
Cllr Mrs PD Ferguson  
Cllr EJM Hilson  
Cllr Miss LS Leonard  
Cllr Miss KS Martin  
Cllr Mr MW Sherwen

**In Attendance:**

Mrs B Guy [until 20:00]  
Mrs T Keig [until 20:00]  
Mr MJ Green [Clerk]

Mr M Whitaker [until 20:30]  
Mr R Sambrook [until 20:30]

**08.189 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**

**08.189.01 Cllr Miss DE Dann - Holiday**

Council considered whether or not to consent to this apology.

Proposed that Council receive this apology and consent to the absence.

Proposed by: Cllr Butterwick. Seconded by: Cllr Brockett.

**It was RESOLVED** that Council receive this apology and consent to the absence.

**08.189.02 Cllr J Bidwell**

Council noted this absence.

**08.190 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

**08.190.01 Melton Park Boundary**

Cllrs Abbott and Bond both declared an interest.

**08.191 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

Noted that there were no questions received.

**08.192 PUBLIC PARTICIPATION SESSION**

**08.192.01 To receive representations from Councillors who have declared a prejudicial interest under item 08.190**

Cllr Abbott advised Council that she was one of the residents affected and wished the matter to be resolved whereby all the households would be under the jurisdiction of the same parish council.

District Cllr Bond advised Council that he would be involved in the District Council meeting deciding the issue.

**08.192.02 To receive representations from members of the public in respect of items on the agenda only**

There were no representations from members of the public.

It was **RESOLVED** to lift standing orders.

**08.193 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS**

**08.193.01 Hall Farm Road – Bike Accident Caused by hole in Road**

It was reported that a cyclist had recently [13:50 on 14<sup>th</sup> August 2008] been involved in an accident on Hall Farm Road as a result of a ‘pothole’ in the road.

Agreed to report the matter to SCC Highways.

**08.193.02 Woods Lane Safety Issues**

A resident reported a recent accident whereby a teenager had been involved in a road traffic accident close to the junction of Bredfield Road and Woods Lane.

Issues raised by this accident include:

- Speed of cars despite the 40 mph speed limit causes difficulties for pedestrians crossing over Woods Lane
- Paths on Woods Lane narrowing due to overgrowing vegetation – potential hazards with ‘wing mirrors’ from large vehicles
- Vehicles overtaking on Woods Lane

It was reported to council that Governors at both Melton Primary School and Farlingaye High school had been in correspondence with SCC and the local MP. At this stage no positive solutions had been suggested.

Councillors also expressed concern about the safety of the zebra crossing on Pytches Road. Examples were quoted where drivers failed to see pedestrians, and *vice versa*, possibly due to dips in the road on the approaches to the crossing.

The meeting was advised that the Clerk was in the process of arranging a meeting with SCC to review traffic issues in The Street and surrounding areas. It was agreed to put the Woods Lane crossing on the same agenda.

**08.194 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS**

**08.194.01 Coach and Horses – Broken Lamp Post**

It was reported that a broken lamp post had been taped up with ‘yellow tape’ for some time.

Agreed to report the matter to SCC Highways.

#### **08.194.02 Drain in Dock Road**

It was reported that not for the first time there was water flowing out from the drain in Dock Road.

Agreed to report the matter to Anglian Water.

#### **08.194.03 Helicopters**

It was reported that low flying helicopter activity over the River Deben was causing disruption and distress to residents. Several councillors mentioned complaints from residents about an incident at approx 04:40 on 6<sup>th</sup> October.

Agreed to report the matter to Rock Barracks and ask for their advice on their policy for this type of activity.

#### **08.194.04 Footway by 75 Bredfield Road Development**

Further concerns were expressed regarding the state of the footpaths surrounding the development at 75 Bredfield Road.

County Cllr Aitchison confirmed that the developer had agreed to make good all the footpaths when work was complete. This was anticipated within the near future.

#### **08.194.05 Police Activity on Speeding Motorists**

It was noted and welcomed that there had been a report of police activity in stopping motorists who were speeding along Yarmouth Road.

#### **08.194.06 Melton Park Boundary**

The Chairman reported that SCDC were to consider the boundary issue at their district council meeting on 23<sup>rd</sup> October 2008. This is in response to a request from Melton PC following their joint consultation with Ufford PC to the 58 households affected in 2007. Council was reminded that of the 58 questionnaires sent, 29 were returned, 16 expressing a desire to move to Melton Parish, 7 expressing a desire to remain in Ufford Parish and 6 expressing no preference.

The draft report that had been circulated indicated that the recommendation by the officer would be for a review of the boundary.

Ufford PC are fiercely opposed to any change recently advocating that the historical connections should be preserved although the Vice-Chairman offered the view that the historical references he had found all refer to St Audrey's at Melton not Ufford.

District Councillor Bond urged council not to embark on what might be a long drawn out and expensive process involving public meetings, consultations etc., etc.

Ufford PC was suggesting a joint meeting with Melton PC to discuss the 'withdrawal of the request for a review' – this course of action was heavily supported by District Councillor Bond.

Proposed that Melton PC attends a joint meeting with Ufford PC at a neutral location.

Proposed by: Cllr Butterwick. Seconded by: Cllr Bond.

Voting: For: 4 Against: 1 Abstain: 7

**It was RESOLVED** that Melton PC attends a joint meeting with Ufford PC at a neutral location.

Proposed that the meeting should be with no preconditions, i.e. it should not be to discuss the withdrawal of the request for a review.

Proposed by: Cllr Butterwick. Seconded by: Cllr Bond.

Voting: For: 3 Against: 1 Abstain: 8

**It was RESOLVED** that the meeting should be with no preconditions, i.e. it should not be to discuss the withdrawal of the request for a review.

**08.195 TO RECEIVE THE COUNTY COUNCILLORS REPORT**

County Cllr Aitchison gave a verbal report highlighting the following points:

- SCC, unlike Ipswich Borough Council, had not invested in the Icelandic Banks currently facing difficulties
- There had been 1,012 responses to the boundary committee consultation with the following overall result

<b>Structure</b>	<b>% of all submissions</b>
Unitary Suffolk	48.10%
Rural Suffolk/North Haven	9.00%
Status Quo	22.50%
East/West	6.90%
Three Councils	9.90%
Other	3.60%
	<u><u><b>100.00%</b></u></u>

- The thoroughfare is to be closed on 2 Sundays for resurfacing
- Pavements will be dealt with in March 2009
- Funding for rural bus shelters – parish councils invited to apply – those offering to contribute finance are most likely to succeed

The Chairman thanked County Cllr Aitchison for her report.

**08.196 TO RECEIVE THE DISTRICT COUNCILLORS REPORT**

District Cllr Bond advised that he had spoken with the relevant department regarding the Play Space Fund and confirmed that between £7k & £8k was available to the parish council. He also confirmed that they had indicated that the fund could be used to fund the proposed pathway from the car park to the play area on Melton Playing Field. The Clerk confirmed that he had received details and an application form.

The Chairman thanked District Cllr Bond for his report.

**It was RESOLVED** to reinstate standing orders.

**08.197 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS**

**08.197.01 Confidential Minute from meeting on 14<sup>th</sup> August 2008**

Confidential Minute MPC(08)M08\_Confidential from the meeting held on 14<sup>th</sup> August 2008 previously circulated to Councillors only.

Proposed that confidential minute MPC(08)M08\_Confidential of the meeting held on 14<sup>th</sup> August 2008 previously circulated be received, noted and signed as a correct record by the Chairman

Proposed by: Cllr Butterwick.                      Seconded by: Cllr Dunford.

**It was RESOLVED** that confidential minute MPC(08)M08\_Confidential of the meeting held on 14<sup>th</sup> August 2008 previously circulated be received, noted and signed as a correct record by the Chairman

**08.197.02 Minutes of meeting on 11<sup>th</sup> September 2008**

Minutes MPC(08)M09 of the meeting held on 11<sup>th</sup> September 2008 previously circulated

Proposed that minutes MPC(08)M09 of the meeting held on 11<sup>th</sup> September 2008 previously circulated be received, noted and signed as a correct record by the Chairman

Proposed by:     Cllr Butterwick.    Seconded by: Cllr Ferguson.

**It was RESOLVED** that minutes MPC(08)M09 of the meeting held on 11<sup>th</sup> September 2008 previously circulated be received, noted and signed as a correct record by the Chairman

**08.197.03 Confidential Minute from meeting on 11<sup>th</sup> September 2008**

Confidential Minute MPC(08)M09\_Confidential from the meeting held on 22<sup>nd</sup> September 2008 previously circulated to Councillors only.

Proposed that confidential minute MPC(08)M09\_Confidential of the meeting held on 11<sup>th</sup> September 2008 previously circulated be received, noted and signed as a correct record by the Chairman

Proposed by:     Cllr Butterwick.                      Seconded by: Cllr Brockett.

**It was RESOLVED** that confidential minute MPC(08)M09\_Confidential of the meeting held on 11<sup>th</sup> September 2008 previously circulated be received, noted and signed as a correct record by the Chairman

**08.198 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES**

**08.198.01 Finance & Risk Management Committee 14<sup>th</sup> August 2008**

Proposed that minutes FRM(08)M4 previously circulated were received and noted.

Proposed by:     Cllr Dunford.    Seconded by: Cllr Butterwick.

**It was RESOLVED** that minutes FRM(08)M4 be received and noted.

**08.198.02 Planning Committee 22<sup>nd</sup> September 2008**

Proposed that minutes PLA(08)M11 previously circulated were received and noted.

The following application was brought to the attention of Council by the Chairman of the Planning Committee:

- Melton Boatyard – application for a certificate of lawfulness objected to as there was uncertainty over dates and a full application was recommended

Proposed by:     Cllr Sherwen.    Seconded by: Cllr Addington.

**It was RESOLVED** that minutes PLA(08)M11 be received and noted.

**08.198.03 Recreation Committee 29<sup>th</sup> September 2008**

Minutes REC(08)M4 previously circulated were received and noted.

The following was brought to the attention of Council by the Chairman of the Recreation Committee:

- Careful consideration needs to be given to planning applications where removal or pruning work to trees and or hedges was included

Proposed that minutes REC(08)M4 previously circulated were received and noted.

Proposed by: Cllr Martin. Seconded by: Cllr Ferguson.

**It was RESOLVED** that minutes REC(08)M4 be received and noted.

**08.199 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**08.199.01 Burness Parish Room Management Committee**

Copy of minutes of Management Committee held on 12<sup>th</sup> September 2008 previously circulated were received and noted.

**08.199.02 Greenprint Environmental Forum**

Noted that the next meeting of the Greenprint Forum will be on Monday 27<sup>th</sup> October 2008 commencing at 19:00 in the Council Chamber of the District Council Offices. The subject of the meeting is environment and business with speakers from BT, Port of Felixstowe and SCC's co-ordinator for the CRed Suffolk Business.

**08.199.03 Melton Community Youth Project**

Nothing to report.

**08.199.04 Safer Neighbourhood Team Liaison Group**

(a) Minutes from meeting on 29<sup>th</sup> July 2008

Paper MPC(08)P199.04(a) previously circulated was received and noted.

(b) Agenda for meeting on 30<sup>th</sup> September 2008

Paper MPC(08)P199.04(b) previously circulated was received and noted.

The Vice-Chairman reported that he had attended the meeting on 30<sup>th</sup> September.

He gave a full report of the meeting – minutes will be distributed as they are received.

Highlights included:

- A confidentiality agreement restricting the naming of individuals was signed by all those present
- The new enlarged SNT comes into operation on 14<sup>th</sup> October
- Conviction statistics are not available
- Although McColls had been given a licence to sell alcohol for longer hours, currently they were not

**08.199.05 Suffolk Association of Local Councils**

Noted that the date of the next meeting is 17<sup>th</sup> November 2008.

**08.199.06 Transport**

Nothing to report.

**08.199.07 Woodbridge & Melton Riverside Action Group**

Nothing to report.

**08.200 TO RECEIVE AND CONSIDER REPORT FROM WORKING GROUPS**

**08.200.01 Melton Youth Forum Working Group**

Noted that a meeting between the working group, chairman and vice-chairman had yet to be arranged.

**08.200.02 Local Government Review Working Group**

Paper MPC(08)P200.02 previously circulated was received and noted.

Noted that:

- The response to the boundary committee was duly completed on 24<sup>th</sup> September 2008 and is now available on the boundary committee website.
- A report will be presented to the November meeting of full council on the implications of the Sustainable Communities Act and the Empowerment White Paper.

**08.201 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**

**08.201.01 Stepping Out in Suffolk**

It was noted that this publication which details various walks in Suffolk included one that started at Melton Playing Fields on Saturday 11<sup>th</sup> October 2008.

**08.202 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**

**08.202.01 Girdlestones Design Brief**

This matter was dealt with at 20:15 as part of item 08.194 Village Matters whilst standing orders were suspended to allow members of the public to participate.

Paper MPC(08)P202.01 previously circulated was received and noted.

The following points were noted:

- The action group believed that the time had come to hold a public meeting to which the Leader of the Council and District Cllr Smith be invited to put their view to the residents
- The Parish Council Chairman has agreed to call an extra-ordinary parish meeting [not a parish council meeting] to facilitate this debate
- Need to determine from SCDC whether or not discussions are continuing to take place regarding the development between planners and developers
- Despite reassurance from the developers there has been no local involvement in the discussions to date
- The Rt Hon. John Gummer MP has been kept advised of the situation and has offered his practical support in any way that is felt appropriate. Suggested that he might bring his influence on SCDC to attend open meeting
- Action group has made nine separate requests under the Freedom of Information Act provisions covering topics such as Avocet House, dates of meetings between SCDC and Developers to discuss Girdlestones,

correspondence requests and questions about the responsibilities of the SCDC 'design champion'

The discussion ended at 20:30

**08.203 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**

There were no resolutions received.

**08.204 CHAIRMAN'S URGENT BUSINESS**

**08.204.01 Remembrance Sunday 9<sup>th</sup> November 2008**

The Chairman confirmed that he had accepted an invitation from the Rector to attend the service of remembrance at 10.45 a.m. on 9<sup>th</sup> November and to lay a wreath of poppies on behalf of the people of Melton.

**08.204.02 Litter Pick**

The Rector has advised the council that ten young people supervised by one adult had picked a trailer full of rubbish from the pathway from St Andrew's Church to Waterhead Lane. SCS Ltd had collected the rubbish the following day.

**08.205 MELTON TRUST**

Proposed under Standing Order 68, that in respect of this item, to consider the resolution: - "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw".

Proposed by: Cllr Butterwick. Seconded by: Cllr Brockett.

**It was RESOLVED** that the public be temporarily excluded.

The ensuing discussion is covered by a separate confidential minute.

**08.206 DATE OF NEXT MEETING**

Thursday 13<sup>th</sup> November 2008 in the Lindos Centre Main Hall commencing at 19:00

There being no further business the meeting closed at 21:25

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

[Chair]