



MELTON PARISH COUNCIL



Chairman: Councillor GK Butterwick

MPC(08)M12

Minutes of a meeting of the parish council on Thursday 11th December 2008 commencing at 19:00 in the Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott
Cllr Mrs ME Addington
Cllr Mr MN Bond
Cllr Mr GK Butterwick [Chairman]

Cllr Mr PJ Brockett
Cllr Mrs JE Eckersley
Cllr Miss DE Dann
Cllr Mr AG Dunford

Cllr Mrs PD Ferguson
Cllr EJJ Hilson
Cllr Miss LS Leonard
Cllr Mr MW Sherwen

In Attendance:

Mr JB Marshall [Resident]
Mr MJ Green [Clerk]

Mr A Brown [Thurlow Nunn Standen]

08.228 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

08.228.01 County Cllr Mrs CE Aitchison – SCC meeting

08.228.02 District Cllr J Bidwell – SCDC meeting

08.228.03 Cllr Miss KS Martin – prior annual commitment

Council considered these apologies and it was **RESOLVED** to receive the apologies and consent to the absence

Proposed by: Cllr Butterwick.

Seconded by: Cllr Brockett.

08.229 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest.

08.230 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

Noted that there have been no questions received.

08.231 PUBLIC PARTICIPATION SESSION

08.231.01 To receive representations from Councillors who have declared a prejudicial interest under item 08.229

There were no representations.

08.231.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations.

It was **RESOLVED** to lift standing orders.

08.232 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

08.233 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

08.233.01 Parking in The Street

Attention of councillors was drawn to the indiscriminate parking of vehicles in The Street, especially across the 'bus stop gate' outside of Thurlow Nunn Standen. This causes danger to road users when vehicles are exiting from TNS and the view of the driver is obscured.

08.233.02 Parking in Old Maltings Approach

Councillors were made aware of parking in Old Maltings Approach especially on the bend which not only causes difficulties to residents but also prevents road sweeping. Concern was also expressed about the inadequacy of parking at the dental practice, which resulted in parked cars impeding access to New Quay Terrace.

08.233.03 Bredfield Road Footpath

Concerns were expressed yet again about the poor state of the footpath surrounding the development at 75 Bredfield Road.

Council agreed to discuss with the relevant authorities what action might be taken to remedy the above three problems

08.233.04 Melton Park Boundary Review

The terms of reference for the working party looking at the review of the Melton Park Boundary are expected from SCDC.

08.234 TO RECEIVE THE COUNTY COUNCILLORS REPORT

Cllr Aitchison provided the following written report:

Although you will be aware that the Boundary Committee was due to make its recommendations on the structure of local Government in Suffolk on 31 December 2008. This deadline has now been extended to 13 February 2009.

This has come about as a result of the judicial review lodged by some of the district councils in Norfolk. The delay gives the Boundary Committee more time to consult on the affordability of the various options for unitary councils. The Secretary of State has also issued enhanced guidance and supporting information on the 'affordability' and 'broad cross-section of support' aspects of the proposals, which is designed to clarify understanding of the decision criteria.

08.235 TO RECEIVE THE DISTRICT COUNCILLORS REPORT

Nothing to report other than to confirm the extension of the LGR consultation.

It was **RESOLVED** to reinstate standing orders.

08.236 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

08.236.01 Minutes of meeting on 13th November 2008

- (a) Amendment to item 08.213.01
Date should be 15th not 16th.

With this one amendment **it was RESOLVED** that minutes MPC(08)M11 of the meeting held on 13th November 2008 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Butterwick. **Seconded by:** Cllr Hilson.

08.236.02 Confidential Minute from meeting on 13th November 2008

It was RESOLVED that confidential Minute MPC(08)M11_Confidential from the meeting held on 13th November 2008 previously circulated to Councillors only, be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Butterwick. **Seconded by:** Cllr Hilson.

08.237 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES

08.237.01 Recreation Committee 13th November 2008

It was RESOLVED that minutes REC(08)M5 previously circulated be received and noted.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Leonard.

08.237.02 Planning Committee 24th November 2008

- (a) Renaming of Horse & Groom
No objections made but regret that traditional village pub name to be replaced.
- (b) Water Tower Bredfield Road – Additional Antennae
No objection – confirmed that schools in area had been consulted and no objection received from them

- (c) Parking Review
 Objected due to lack of meaningful consultation
It was RESOLVED that minutes PLA(08)M13 previously circulated be received and noted.
Proposed by: Cllr Addington. **Seconded by:** Cllr Sherwen.
- 08.238 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
- 08.238.01 Burness Parish Room Management Committee**
 Advised that the installation of secondary double glazing and replacement of chairs both made possible by funding grants was ongoing.
- 08.238.02 Greenprint Environmental Forum**
 Nothing to report.
- 08.238.03 Melton Community Youth Project**
 Nothing to report.
- 08.238.04 Melton Trust**
 The meeting was advised that the correspondent of the charity had changed to be the Rector, 177 grants of £20 had been made and accounts are currently being prepared. The article in the Melton Messenger was noted and welcomed. The Chairman offered the warm congratulations of council to all the trustees of the Melton Trust for their hard work especially during the past 18 months.
- 08.238.05 Safer Neighbourhood Team Liaison Group**
 Nothing to report but concern was expressed that liaison meetings with council representatives had ceased. Clerk and Chairman to review with SNT and Police Authority how council may be kept informed and also inform SNT of issues in the future.
- 08.238.06 Suffolk Association of Local Councils**
 Copy of report of the meeting from the Vice Chairman previously circulated as paper MPC(08)P238.06 was received and noted.
- 08.238.07 Transport**
 Report MPC(08)P238.07 previously circulated was received and noted.
- 08.238.08 Woodbridge & Melton Riverside Action Group**
 AGM had taken place on 24/11/08. Plaque in memory of Mr & Mrs Frank Knights was to be commissioned on 31/01/09 at 11.00 a.m. in Community Hall.
- 08.239 TO RECEIVE AND CONSIDER REPORT FROM WORKING GROUPS**
- 08.239.01 Melton Youth Forum Working Group**
 Report MPC(08)P239.01 previously circulated was received and noted. Noted that the recommendation was that the working group was to pursue the possibility of a joint forum with Woodbridge Town Council
- 08.239.02 Local Government Review Working Group**
 Nothing to report.
- 08.240 LOCAL DEVELOPMENT FRAMEWORK**
 Report MPC(08)P240 previously circulated was received and noted. The consultation period ending on 16th February 2009 is not in accord with the Suffolk Compact that stipulates 12 weeks and therefore an extension may be possible. The significant amount of documentation will need to be carefully considered and an interim report provided for the meeting of council on 8th January, full consideration by Planning Committee on 26th January and a final report for consideration by full council on 12th February. The planning committee to consider an overall Planning Policy Statement for Melton.
- 08.241 EXTRAORDINARY PARISH MEETING**
 Meeting details confirmed as:
 Date: Wednesday 21st January 2009

Venue: St Andrew's Church Station Road Melton IP12 1PX
Time: 7.45 p.m.
Open from: 7.00 p.m. for display
Agenda: to be issued by 18th December 2009
Items: will include Girdlestons and LDF

08.242 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

08.242.01 To Consider the Response to the Survey sent to the Clerk from SCDC on the LGR Consultation Process

It was **RESOLVED** to delegate the provision of a response to the Local Government Review Working Group.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett.

08.243 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

Paper MPC(08)P243 previously circulated was received and noted.

08.244 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED

Noted that there have been no resolutions received.

08.245 TO RECEIVE AN ORAL REPORT FROM THE CHAIRMAN OF THE FINANCE & RISK MANAGEMENT COMMITTEE ON THE PREPARATION OF THE 2009/2010 BUDGET

The following points were noted:

- The draft budget had been reviewed in the light of comments made at the previous full council meeting and also taking into account comments made by councillors
- The increased number of council tax payers as a result of new housing would not have any significant impact on the precept
- Increase in precept will be in accord with inflation (currently between 4% & 5%)
- Reserves should ideally be £20k to £25k by the end of March 2010 [estimated to be £30k at 31st March 2009]
- Economies have been made in expenditure where appropriate but safeguarding the level of service provided to residents administratively as well as facilities on the playing field
- Budget and precept to be approved by Finance & Risk Management Committee on 15th December 2008
- Final budget and precept will be adopted by Full Council on 8th January 2009 – papers to be issued before Christmas

08.246 CHAIRMAN'S URGENT BUSINESS

There was no urgent business.

08.247 DATE OF NEXT MEETING

Thursday 8th January 2009 in the Lindos Centre Main Hall commencing at 19:00

There being no further business the meeting closed at 21:10

Signed: _____ Date: _____

[Chairman]