



# MELTON PARISH COUNCIL

Chairman: Councillor GK Butterwick

**MPC(08)M4**

**Minutes** of a meeting of the Parish Council on Thursday 10<sup>th</sup> April 2008 commencing at 19:00 in The Lindos Centre Main Hall Saddlemakers Lane Melton Woodbridge IP12 1PP.

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**Present:**

Cllr Mr PJ Brockett  
Cllr Mr GK Butterwick [Chairman]  
Cllr Miss DE Dann  
Cllr Mr AG Dunford [Vice Chairman]

Cllr Mrs PD Ferguson  
Cllr Miss LS Leonard  
Cllr Miss KS Martin  
Cllr Mr MW Sherwen

**In attendance:**

Cllr Mrs CE Aitchison  
Mrs B Guy  
Mr MJ Green

County Councillor  
Resident  
Clerk to the Parish Council

**08.64 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**

**08.64.01 Cllr Mrs ME Addington – Ill Health**

**08.64.02 Cllr Mrs BK Abbott – Work Commitment**

**08.64.03 Cllr MN Bond – Work Commitment**

**08.64.04 Cllr Mrs J Eckersley - Holiday**

**08.64.05 Cllr Mrs EJM Hilson – Holiday**

Council received these apologies and **consented** to the absences

**08.64.06 Cllr J Bidwell – Holiday**

Council noted this apology

**08.65 TO CONSIDER CO-OPTION TO FILL THE CURRENT VACANCY ON THE COUNCIL**

This matter was deferred from the previous meeting.

The Clerk invited nominations from electors present at the meeting advising them that should there be more than one nomination a secret ballot would be held. The person with the absolute majority will be the person co-opted. There was one nomination.

Nomination:

Miss Kathleen S MARTIN

Proposed that Miss KS Martin be co-opted to the council.

Proposed by: Cllr Brockett

Seconded by: Cllr Dann

**It was RESOLVED** that Miss KS Martin be co-opted to the council.

The Chairman congratulated her on her co-option and warmly welcomed her as a member of the Council.

**08.66 TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CO-OPTED COUNCILLOR**

The Clerk **received** the declaration of Acceptance of Officer

**08.67 TO RECEIVE REGISTER OF MEMBERS' INTEREST FROM THE CO-OPTED COUNCILLOR**

Proposed to set the date for receipt of the register of members' interest as Wednesday 7<sup>th</sup> May 2008.

Proposed by: Cllr Butterwick

Seconded by: Cllr Sherwen

**It was RESOLVED** to set the date for receipt of the register of members' interest as Wednesday 7<sup>th</sup> May 2008.

**08.68 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

There were no other declarations or amendments to the register.

**08.69 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

Noted that there have been no questions received.

**08.70 PUBLIC PARTICIPATION SESSION**

**08.70.01 To receive representations from Councillors who have declared a prejudicial interest under item 08.68**

No representations

**08.70.02 To receive representations from members of the public in respect of items on the agenda only**

No representations

**It was RESOLVED** to lift standing orders

**08.71 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS**

**08.71.01 Poor state of cleanliness of Melton Road in vicinity from Dock Lane to Primary School**

This issue had been raised by a resident and Councillors added that there was also an issue with dog litter in the vicinity of the school.

Agreed to contact the school to see if these issues could be jointly addressed

**08.72 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS**

**08.72.01 Adastral Park Development**

Cllr Brockett reported that he had attended the open day at Adastral Park and reported the following:

*BT Adastral Park Showcase – Wood bridge 29/3/08*

*Part of series of public showcases over week 29th March to 3rd April*

*Presentations also made to local directly affected Parish Councils.*

*It was admitted that although a way of meeting the LDF for new housing east of Ipswich, ( proposed Felixstowe developments are outside of this plan) the income generated would be used to re-generate Adastral Park*

*Two thousand properties planned mainly to south and west of site*

*Heads of agreement signed for a hotel on east (A12) side of Park which will mean fence coming down. Possibly to be mainly used by their own staff?*

*Over time as properties are erected 15-20 year time frame so existing fence will also come down*

*Plans to build primary school*

*Question of High School to be evaluated as both Farlingaye and Kesgrave currently full*

*University of East Anglia block to be built which will mean inclusion of student accommodation as well as property for 'first-time buyers'.*

*Traffic admitted to be problematic, particularly on BT roundabout. Plans to improve access from Tesco roundabout.*

*Access to A12 from new housing directed west on to Foxhall roundabout and east to Waldringfield Road.*

*BT in talks with bus services to get Park and Ride directed to site outside of rush hour periods, which would hopefully overcome mainly one person car traffic. Also to get new coach service Stansted-Ipswich station to proceed onto Park via A14.*

*Number of staff from Indian sub-continent reducing but no figures given.*

*Even if permissions received no housing construction for at least 18 months.*

*Up to date info via [www.adastralvision.com](http://www.adastralvision.com) where also views can be directed.*

#### **08.72.02 Deprivation in Rural Suffolk**

Councillor Brockett reported on a meeting hosted by SACRE at the Riverside Centre on 27<sup>th</sup> March 2008 on 'Deprivation in Rural Suffolk'

- The final project report compiled by Oxford Consultants for Social Inclusion Ltd was commissioned by Suffolk CC and Suffolk ACRE (Action with Communities in Rural England)
- Majority of attendees were from 'service providers' for and at whom mainly directed.
- Reference made to the 2008 Report of the Rural Advocate and his challenge that 'Policies and funding mechanisms should be rurally proofed to make sure that they are capable of targeting people's needs rather than places'.
- Need to re-address balance – People v Places

- Policy towards individuals rather than areas BUT Places are mechanisms for allocating resources, targeting services, which need be cross-checked.
- Role of community activity
- Most deprivation in Suffolk is urban primarily Ipswich and Lowestoft with only one rural, Saxmundham.
- Other surveys have been conducted, e.g. by Suffolk Primary Care Trust, and there is need to ensure that all such reports are correlated to provide an even better, more complete picture.
- The overall UK picture is that it is more a case of deprived people rather than deprived areas. 1 million or 17% of population are living on 60% of median income level in rural areas.
- Joint strategic objectives are needed e.g. between PCT's and Suffolk CC
- Need for local (Parish) voice participation. Are joint bids by parishes a better way to get access to funding?
- Local Area Agreements?
- How can things be done differently.

#### **08.73 TO RECEIVE THE COUNTY COUNCILLORS REPORT**

Cllr Aitchison reported on the progress being made by the boundary committee on the consideration of a Unitary Body for Suffolk.

This is to replace the current structure of county council and district councils and views are being sought during 2008.

Some minor highways development control functions are to be delegated from the County Council to District Councils.

Greater cohesion in the provision of services should be more cost effective leading to economies of scale.

#### **08.74 TO RECEIVE THE DISTRICT COUNCILLORS REPORT**

Nothing to report.

It was **RESOLVED** to reinstate standing orders

#### **08.75 TO APPROVE THE MINUTES OF MEETING HELD ON 13<sup>TH</sup> MARCH 2008**

##### **08.75.01 Page 4 Para 08.51 bullet 2**

Should read from 7<sup>th</sup> July to 29<sup>th</sup> September.

Proposed that with this one amendment minutes MPC(08)M3 of the meeting held on 13<sup>th</sup> March 2008 previously circulated be received, noted and signed as a correct record by the Chairman

Proposed by: Cllr Dunford

Seconded by: Cllr Leonard

**It was RESOLVED** that with this one amendment minutes MPC(08)M3 of the meeting held on 13<sup>th</sup> March 2008 previously circulated be received, noted and signed as a correct record by the Chairman

#### **08.76 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND**

## **SUB-COMMITTEES**

### **08.76.01 Planning Committee 17<sup>th</sup> March 2008**

It was noted that an objection to the Mobile Phone Mast had been made following representation by residents. This will be reconsidered at the Development Sub-Committee in May following a site visit on 14<sup>th</sup> April.

MPC Planning Committee are considering alternative ways in which to address the issue of notification of planning applications.

The LDF consultation is ongoing and the National Air Service proposals will be considered at the meeting of MPC Planning Committee on 21<sup>st</sup> April.

An objection had been lodged with NHS regarding the reclassification of Melton as Urban for the purposes of dispensing regulations.

Proposed that minutes PLA(08)M4 previously circulated were received and noted.

Proposed by: Cllr Sherwen

Seconded by: Cllr Brockett

**It was RESOLVED** that minutes PLA(08)M4 be received and noted

### **08.76.02 Planning Committee 31<sup>st</sup> March 2008**

Proposed that minutes PLA(08)M5 previously circulated were received and noted.

Proposed by: Cllr Sherwen

Seconded by: Cllr Brockett

**It was RESOLVED** that minutes PLA(08)M5 be received and noted

### **08.76.03 To approve the minutes of the meeting of the Village Plan Committee held on 31<sup>st</sup> March 2008**

Proposed that minutes VPL(08)M2 previously circulated were received and noted.

Proposed by: Cllr Butterwick

Seconded by: Cllr Ferguson

**It was RESOLVED** that minutes VPL(08)M2 be received and noted

As this was the final meeting of the Village Plan Committee, it was proposed that the minutes be signed as a correct record by the Chairman.

Proposed by: Cllr Butterwick

Seconded by: Cllr Ferguson

**It was RESOLVED** that the minutes VPL(08)M2 be signed as a correct record by the Chairman.

## **08.77 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

### **08.77.01 Burness Parish Room Management Committee**

Copy of minutes of meeting held on 29<sup>th</sup> February 2008 previously circulated as paper MPC(08)P77.01 was received and noted.

It was reported that there would be an open day at the Burness Rooms on

Saturday 6<sup>th</sup> September 2008 and MPC would be invited to provide a promotion display.

Noted that the Annual General Meeting would be on 28<sup>th</sup> May 2008.

**08.77.02 Greenprint Environmental Forum**

No report

**08.77.03 Melton Community Youth Project**

No report

**08.77.04 Melton Trust**

Noted that the next meeting of Trustees will be held on Monday 28<sup>th</sup> April 2008.

**08.77.05 Melton Youth Forum**

Noted that the next meeting of the Felixstowe Forum would be held on 7<sup>th</sup> May 2008

**08.77.06 Safer Neighbourhood Team Liaison Group**

Copy of minutes of meeting held on 13<sup>th</sup> February 2008 previously circulated as paper MPC(08)P77.06 was received and noted.

Noted that the next meeting would be held on 15<sup>th</sup> April 2008 in the Lindos Centre Conference Room. Cllrs Butterwick and Ferguson attending.

**08.77.07 Suffolk Association of Local Councils**

No report

**08.77.08 Suffolk Coastal Rural Communities Development Partnership**

No report.

**08.77.09 Transport**

Report MPC(08)P77.09 previously circulated was received and noted.

Noted the new bus service from 7<sup>th</sup> April 2008 – details on the MPC Website.

National bus passes come into force on 1<sup>st</sup> April 2008.

**08.77.10 Woodbridge & Melton Riverside Action Group**

No report – invitation to Chairman to be issued for future meeting of council.

**08.78 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**

Nothing to report.

**08.79 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS**

Nothing to report.

**08.80 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**

There have been no resolutions received.

**08.81 CHAIRMAN'S URGENT BUSINESS**

### **08.81.01 Lending Approval**

The Chairman reported that the application for lending approval had been rejected as the amount requested was too small.

Proposed that the amount requested be increased to £15,000

Proposed by: Cllr Dunford

Seconded by: Cllr Ferguson

**It was RESOLVED** to increase the amount requested to £15,000.

### **08.81.02 Local Government Review: Report of Boundary Committee Meeting on 7th April**

Paper MPC(08)P81 tabled was received and noted.

Agreed that the review, which is likely to replace the current two-tier structure of county and district councils by one or more unitary councils, held out a once-in-a-generation opportunity for town and parish councils to seek to take over some functions currently undertaken by county or district councils. It would be important to obtain the views of residents on this.

Consideration given to forming a working group and arranging special meeting for parish. Agreed to put on agenda of next meeting.

### **08.81.03 Chairman, Vice Chairman and Committee Membership**

The Chairman reminded council that the next meeting would be the Parish Council Annual Meeting and that there would need to be elections of Chairman, Vice Chairman and Committee Members. Councillors were asked to consider whether they could stand for any of the vacant positions.

Cllr Dunford confirmed that he would not be standing again as Vice Chairman and Cllr Butterwick confirmed that should he be re-elected as Chairman for 2008/9, that would be his last year in that post.

## **08.82 DATE OF NEXT MEETINGS**

### **08.82.01 Annual Parish Meeting**

Thursday 24<sup>th</sup> April 2008 at 19:00

Noted that the Countryside Officers from SCDC would be giving a presentation on the redevelopment of the Riverside Amenity Area and that there would be an opportunity for residents to discuss the proposed development of the Girdlestone's site.

### **08.82.02 Annual Parish Council Meeting**

Thursday 8<sup>th</sup> May 2008 at 19:00

All meetings will take place in the Lindos Centre Main Hall commencing at 19:00

There being no further business the meeting closed at 21:00

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

[Chairman]