



MELTON PARISH COUNCIL



Chairman: Councillor GK Butterwick

MPC(09)M1

Minutes of a meeting of the parish council on Thursday 8th January 2009 commencing at 19:00 in the Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

| | | |
|----------------------------------|-----------------------|----------------------|
| Cllr Mrs BK Abbott | Cllr Miss DE Dann | Cllr Miss LS Leonard |
| Cllr Mrs ME Addington | Cllr Mr AG Dunford | [from 19:30] |
| Cllr Mr MN Bond | Cllr Mrs JE Eckersley | Cllr Miss KS Martin |
| Cllr Mr PJ Brockett | Cllr Mrs PD Ferguson | |
| Cllr Mr GK Butterwick [Chairman] | Cllr EJC Hilson | |

In Attendance:

| | |
|---|--------------------------------|
| Cllr Mrs CE Aitchison [County Councillor] | Mrs H Palmer [Assistant Clerk] |
| Mr MJ Green [Clerk] | |

The Chairman warmly welcomed Holly Palmer to her first meeting of council following her appointment as Assistant Clerk. He wished her well and offered her the support and best wishes of all the council.

09.01 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

09.01.01 Cllr MW Sherwen – Working Late

Council considered this apology and it was **RESOLVED** to receive the apology and consent to the absence

Proposed by: Cllr Butterwick. **Seconded by:** Cllr Brockett.

09.02 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations.

09.03 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

Noted that there have been no questions received.

09.04 PUBLIC PARTICIPATION SESSION

09.04.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.02

There were no representations

09.04.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations

It was **RESOLVED** to lift standing orders.

09.05 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

09.06 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

09.06.01 Saxon Way - Gritting

The lack of gritting of Saxon Way during the recent inclement weather had been raised with Cllr Bond who in turn had asked County Councillor Aitchison to refer the matter to SCC Highways.

The Clerk advised the meeting that arrangements had been made with SCC Highways to fill the Grit Bin in Hope Crescent provided by MPC and contact information had been provided to residents should this not have happened.

09.06.02 Pollarding of Oak Tree on Melton Grange Development

Cllr Eckersley brought to the attention of Council the recent pollarding of the oak tree in the centre of the 'green' in the Melton Grange Hotel Site. It was agreed that confirmation of consent by SCDC should be obtained.

09.06.03 Woods Lane Resurfacing
Concern was expressed about the condition of the recently resurfaced Woods Lane. Cllr Aitchison agreed to refer the matter to SCC Highways.

09.06.04 Bredfield Road Footpath
The condition of the Bredfield Road footway outside the recent development was again raised. Cllr Aitchison confirmed that she had taken up the matter with the appropriate authorities but as yet had not received a response.

09.07 TO RECEIVE THE COUNTY COUNCILLORS REPORT
The meeting was advised that the main item of business for the county council at this time of the year was the preparation of the budgets for 2009/10. A new system of scrutiny of portfolio budgets at a full day review meeting was a positive addition to the budget process.

09.08 TO RECEIVE THE DISTRICT COUNCILLORS REPORT
A copy of the written report from Cllr Bond was tabled at the meeting and covered the following topics:

- Local Development Framework
- 2009 Holiday Guide
- Foxhall Stadium
- Internal Audit

It was **RESOLVED** to reinstate standing orders.

09.09 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

09.09.01 Minutes of meeting on 11th December 2008
It was **RESOLVED** that minutes MPC(08)M12 of the meeting held on 11th December 2008 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Butterwick. **Seconded by:** Cllr Hilson.

09.10 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES

09.10.01 Finance & Risk Management Committee 15th December 2008
It was **RESOLVED** that minutes FRM(08)M6 previously circulated be received and noted.

Proposed by: Cllr Dunford **Seconded by:** Cllr Martin.

09.10.02 Planning Committee 22nd December 2008
Noted that this meeting was cancelled due to lack of significant business.

09.10.03 Recreation Committee 5th January 2009
The Chairman of the Recreation Committee highlighted the following from the minutes:

- Tennis court opening 04/04/09
- Pavilion improvements
- Claiming of footpaths
- Play equipment safety report
- Dates for car boot sales

It was **RESOLVED** that minutes REC(09)M1 previously circulated be received and noted.
Proposed by: Cllr Martin **Seconded by:** Cllr Butterwick.

09.11 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

09.11.01 Burness Parish Room Management Committee
(a) Cllr Dunford advised that minutes of meetings held on 31st October and 5th December 2008 were now available and would be distributed with the council minutes.
(b) Cllr Ferguson reported that the secondary glazing had been installed in the toilets and that if this meets appropriate standards then the estimate from the contractor for the installation of secondary glazing to the front windows would be accepted.

09.11.02 Greenprint Environmental Forum
Nothing to report.

09.11.03 Melton Community Youth Project
Nothing to report.

09.11.04 Melton Trust
Nothing to report.

- 09.11.05 Safer Neighbourhood Team Liaison Group**
Concern was registered regarding the lack of liaison now taking place following the recent reorganisation of the SNT groupings. The Chairman agreed to contact the appropriate authorities to discuss the concerns.
- 09.11.06 Suffolk Association of Local Councils**
Nothing to report.
- 09.11.07 Transport**
Nothing to report.
- 09.11.08 Woodbridge & Melton Riverside Action Group**
The Vice Chairman reported that at the AGM it had been agreed to continue with the action group although it was unlikely to meet for the foreseeable future due to lack of need.
- 09.12 TO RECEIVE AND CONSIDER REPORT FROM WORKING GROUPS**
- 09.12.01 Melton Youth Forum Working Group**
Nothing to report but the Chairman agreed to discuss the matter with the Mayor of Woodbridge.
- 09.12.02 Local Government Review Working Group**
Nothing to report but council noted the potential delay following a successful application by some Norfolk councils for a judicial review.
- 09.13 LOCAL DEVELOPMENT FRAMEWORK**
Paper MPC(09)P13 previously circulated was received and noted.
The following points were highlighted by the Chairman:
- Consultation (1) comprises 'Core Strategy & Development Control Policies Preferred Options'
 - The district council wishes to receive views on 3 key issues Policy SP2 – Settlement Policy and SP11 Key service centres and local service centres and SP11 other villages & countryside
 - Consultation (2) comprises 'Site Specific Allocations & Policies Issues & Options'
 - 13 sites had been identified on the 'wish list' of potential sites for development by landowners and others
 - Public meeting in Ufford 29/1/09 – Chairman liaising – also with Woodbridge Town Council.
 - Extra-ordinary Parish Meeting on 23/01/09 will include LDF on the agenda
 - Essential that MPC considers the documents in detail and submits its response by 20th February 2009
- It was RESOLVED** that the Chairman should arrange a 'working' meeting of councillors to consider all the implications of the consultations and prepare a proposal for consideration at the 12th February 2009 meeting of the full council.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett
- 09.14 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**
There were no matters arising.
- 09.15 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
There were no matters to report.
- 09.16 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**
Noted that there have been no resolutions received.
- 09.17 BUDGET AND PRECEPT FOR 2009/2010.**
- 09.17.01 To Adopt the Budget for 2009/10 as recommended by the Finance & Risk Management Committee**
Paper MPC(09)P17.01 previously circulated was received and noted.
Cllr Bond expressed his concern that the surplus of monies received for the tennis court project after the payment of the refurbishment costs should not be subsumed into the general revenue budget. He also expressed concern about deficit budgeting.

It was **RESOLVED** that the budget for 2009/10 as recommended by the Finance & Risk Management Committee be adopted.

Proposed by: Cllr Dunford

Seconded by: Cllr Eckersley

Voting: For: 11.

Against: 1

Abstentions: 0

09.17.02 To Adopt the Precept for 2009/2010 of £39,300 as recommended by the Finance & Risk Management Committee

It was **RESOLVED** that the Precept for 2009/10 of £39,300 as recommended by the Finance & Risk Management Committee be adopted.

Proposed by: Cllr Dunford

Seconded by: Cllr Butterwick.

Voting: For: 11.

Against: 0

Abstentions: 1

09.18 CHAIRMAN'S URGENT BUSINESS

There was no urgent business.

09.19 DATE OF NEXT MEETING

Thursday 12th February 2009 in the Lindos Centre Main Hall commencing at 19:00
There being no further business the meeting closed at 21:10

Signed: _____ Date: _____

[Chairman]