



MELTON PARISH COUNCIL



MPC(09)M10

Minutes of an ordinary meeting of the Melton Parish Council on Thursday 10th September 2009 commencing at 19:00 in The Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott

Cllr Mrs ME Addington

Cllr Mr PJ Brockett (Chairman)

Cllr Mr GK Butterwick

Cllr Mr AG Dunford

Cllr Mrs JEJ Eckersley

Cllr Mrs EJJ Hilson

Cllr Miss LS Leonard [until 20:00]

Cllr Miss KS Martin

Cllr Mr HM Needham

Cllr MR MW Sherwen

In Attendance:

Mr MJ Green [Clerk to Melton Parish Council]

09.191 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE

09.191.01 Cllr Miss EA Barrington - medical

09.191.02 Cllr Mr MN Bond – attendance at SCDC Corporate Services Scrutiny Committee Meeting

Council considered these apologies and **it was RESOLVED** to receive the apologies and consent to the absences.

Proposed by: Cllr Dunford

Seconded by: Cllr Addington

09.191.03 Cllr Mr J Bidwell – Recovering from operation

Council noted this apology and wished Cllr Bidwell a speedy recovery.

09.192 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest or additions to the register.

09.193 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

Noted that there have been no written questions received.

09.194 PUBLIC PARTICIPATION SESSION

09.194.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.192

There were no representations.

09.194.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations.

It was RESOLVED to lift standing orders

09.195 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

09.196 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

09.196.01 Graffiti on Pavilion

Council noted that the graffiti had been partially removed and that the contractors were returning to complete the work week commencing 14/09/09

09.197 TO RECEIVE THE COUNTY COUNCILLORS REPORT
Paper MPC(09)P197 previously circulated was received and noted.

09.198 TO RECEIVE THE DISTRICT COUNCILLORS REPORT
Paper MPC(09)P198 previously circulated was received and noted.

It was **RESOLVED** to reinstate standing orders

09.199 TO APPROVE THE MINUTES OF PREVIOUS MEETING

09.199.01 Minutes MPC(09)M9 – 13th August 2009

09.199.02 Amendment #1 – 09.180.03 to insert “Cllrs Bond, Butterwick and Dunford asked that their grave concern about the need for item 09.180.03 to be discussed under SO 68 to be recorded as a matter of public record”.

It was **RESOLVED** that with this amendment minutes MPC(09)M9 of the parish council meeting held on 13th August 2009 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Dunford **Seconded by:** Cllr Butterwick

09.199.03 Minutes MPC(09)M9_Confidential – 13th August 2009

It was **RESOLVED** that minutes MPC(09)M9_Confidential of the parish council meeting held on 13th August 2009 previously circulated to councillors only be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Needham **Seconded by:** Cllr Lenard

09.200 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES

09.200.01 Planning Committee 24th August 2009

It was noted that further information was being collated about SCC lorry movements from their depot in Dock Lane prior to responding in full to the email from a resident about various issues.

It was **RESOLVED** that minutes PLA(09)M8 previously circulated be received and noted.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Martin

09.200.02 Employment Committee 10th September 2009

As their meeting had only taken place immediately prior to the full council meeting, the Chairman of the Employment Committee made a verbal report highlighting the following resolutions adopted at the meeting:

09.200.03 The Chairman of the Employment Committee to prepare a report setting out the options for the replacement of the Assistant Clerk

09.200.04 The Chairman of the Employment Committee to convene an extraordinary meeting of the employment to committee to consider and adopt appropriate proposals before the end of 2009

09.200.05 To increase the clerk’s hours by 7 hours per week with effect from 1st September 2009 for the remainder of the current financial year

09.200.06 To request the Finance Committee to fund the cost of the additional hours from reserves

09.200.07 To reduce the office opening hours to 10.00 a.m. to 12.00 noon on Tuesdays to Thursdays until the end of the current financial year

09.200.08 To submit a budget request of £30,907 to the Finance Committee.

It was **RESOLVED** that the report of the meeting be received and noted.

Proposed by: Cllr **Seconded by:** Cllr

Noted that the minutes of the Employment Committee will be distributed to all councillors as soon as they are available.

In response to the resignation of the Assistant Clerk Councillors volunteered to ‘adopt a village notice board’ as follows:

Cllr Leonard – Burness Room, Cllr Martin – Melton Road. Cllr Brockett – Bredfield Road, Cllr Abbott – Melton Park and Cllr Eckersley – Wilkinson Way.

The Clerk to arrange with the councillors collection of notices and provision of keys in due course.

09.201 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

09.201.01 Burness Parish Room Management Committee

Nothing to report – next meeting end September.

09.201.02 Melton Trust

Council noted that the Chairman had resigned as a trustee and that the appointment of Mr Anthony Thompson had been confirmed to the trust.

It was reported that there had been one meeting of the trust to consider a single application for a grant but that further meetings have yet to be arranged.

09.201.03 Safer Neighbourhood Team (SNT) Tasking Group

No report – next meeting 15th September 2009. There is a Police authority open meeting on 29th September. Both meetings will be attended by the Chairman.

09.201.04 Suffolk Association of Local Councils

No report – next meeting 14th September 2009 to be attended by the Chairman.

09.201.05 Transport

The Transport Representative reported that there had been minor changes to timetables with effect from 1st September and that amended timetables will be available on the council website in due course.

09.202 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS

09.202.01 Local Government Review Working Group

There was nothing to report.

09.202.02 Melton Ufford Boundary Review

It was reported that an email received from SCDC indicated that the review was progressing well with 46% of the consultees responding to date.

Cllrs Abbot and Butterwick will attend the working group meeting on 2nd October when it was hoped to agree the methodology for analysing the results.

09.202.03 New Development Working Group

Council noted that the formal objection to the revised plans for Girdlestons had been submitted on 4th September 2009 and they wished to record their appreciation to the Chairman of Planning Committee for all his hard work in preparing the submission.

It was reported that the Development Working Group had met on 8th September 2009 with the lawyers who advised that they had still not received a response to their letter regarding the site visit in June nor to their formal complaint about the conduct of the Chairman of the Development Control Sub-Committee and Head of Planning Services at that meeting.

It was reported that the objection from the Girdlestone Action Group to the proposed development was also submitted on 4th September 2009.

The meeting was advised that during the absence of the Chairman of the Planning Committee on holiday the Vice Chairman of Council would act as the liaison with the lawyers on matters pertaining to the application.

It was still anticipated that the application would be heard by the SCDC Southern Development Control Committee on 15th October 2009.

09.202.04 Pavilion Working Group

It was reported that matters are proceeding and that a response was awaited from SCDC Planning Department to the letter sent by Mr D Poole making enquiries for Council regarding planning consent and building regulations.

09.203 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

The following matters were highlighted from the reports:

- 09.203.01 Telecoms Mast**
The letter from Network Rail was read out wherein they spelt out the reasons why this particular communications mast had to be erected by the crossing at Melton Station. It was reported by councillors that work on its erection appeared to have started a couple of days previously.
- 09.203.02 Distraction Burglaries**
The Police e-mail advising a series of distraction burglaries and the need of householders, particularly the elderly, to be cautious was read out.
- 09.203.03 Graffiti on Pavilion**
- 09.203.04 Beating the Bounds**
The letter from Woodbridge Town Council saying that its Mayor had decided to re-institute the ancient ceremony on afternoon of Sunday May 9th 2010 was noted and the Clerk requested to diarise.
- 09.203.05 Suffolk ACRE AGM**
Councillors were asked to note and attend if they wished
- 09.203.06 Sustainable Communities Amendment Bill**
This concerned the e-mail from 'unlockdemocracy' and their suggestion that councils write to their MPs recommending support.
- 09.204 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
Paper MPC(09)P204 previously circulated was received and noted.
- 09.204.01 Bespoke Training**
Session #1 provisionally set for Thursday 19th November 2009 at 19:00 in Lindos Centre Conference Room with session #2 being arranged in the springtime. Session #1 will deal with Roles and Responsibilities and also cover the subject of dealing with urgent action in between meetings. Session #2 with Powers and Duties
- 09.204.02 Good Neighbours**
Thanks were expressed to Cllr Eckersley for agreeing to arrange the event with Suffolk ACRE at St Andrew's Church sometime next spring.
- 09.205 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**
Noted that there have been no resolutions or recommendations made.
- 09.206 TO CONSIDER COUNCIL OR A COUNCILLOR RESPONDING TO THE CONSULTATION ON THE GAMING ACT**
Paper MPC(09)P206 previously circulated was received and noted.
It was RESOLVED that the Clerk responds to the consultation on behalf of council using the contents of the report as the basis of the response..
Proposed by: Cllr Dunford **Seconded by:** Cllr Martin
- 09.207 TO CONSIDER THE MONTHLY FINANCE REPORT**
Paper MPC(09)P207 previously circulated was received and noted.
- 09.208 TO AGREE THAT THE CHAIRMAN OF THE PARISH COUNCIL WRITES TO THE CHAIRMAN OF THE POLICE AUTHORITY EXPRESSING COUNCIL'S TOTAL DISSATISFACTION WITH THE WAY THAT COMMUNICATION OF LOCAL POLICING MATTERS IS BEING HANDLED**
It was RESOLVED that the Chairman of the parish council communicates with the police authority chairman.
Proposed by: Cllr Dunford **Seconded by:** Cllr Martin
- 09.209 TO AGREE TO THE CHAIRMAN OF THE COUNCIL WRITING TO ANGLICAN WATER CORRECTING ERRORS IN THEIR DOCUMENTATION REGARDING GEOGRAPHICAL BOUNDARIES**
Paper MPC(09)P209 enclosed.
It was RESOLVED that the Chairman of the parish council communicates with Anglian Water

Proposed by:

Cllr Eckersley

Seconded by: Cllr Addington

09.210 CHAIRMAN'S URGENT BUSINESS

09.210.01 Melton Messenger

Council noted their concerns about the lateness of the publication and also that there have been other months when it had not been produced. The Chairman reported that in addition to notices and minutes being routinely sent to EADT, the Woodbridge & District Flyer had indicated that they would be prepared to publish reports in their free publication, and Deben Radio was a possible means of additional communication.

09.211 DATE OF NEXT MEETING

Parish Council Meeting Thursday 8th October 2009 in the Lindos Centre Main Hall commencing at 19:00

There being no further business the meeting closed at 20:25

Signed:

Date:
