



# MELTON PARISH COUNCIL



**MPC(09)M13**

**Minutes** of an ordinary meeting of the Melton Parish Council on Thursday 10<sup>th</sup> December 2009 commencing at 19:00 in The Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

**Present:**

Cllr Mrs BK Abbott

Cllr Mrs ME Addington

Cllr Miss EA Barrington [from 19:10]

Cllr Mr MN Bond [from 20:05]

Cllr Mr PJ Brockett (Chairman)

Cllr Mr GK Butterwick

Cllr Mr AG Dunford

Cllr Mrs JEJ Eckersley

Cllr Mrs EJG Hilson

Cllr Miss KS Martin

Cllr Mr HM Needham

**In Attendance:**

4 Members of the public [until 19:35]

PC K Howard [Woodbridge & District SNT until 19:10]

PCSO M Smith [Woodbridge & District SNT until 19:10]

Mr MJ Green [Clerk to Melton Parish Council]

**09.252 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE**

**09.252.01 Cllr Miss LS Leonard – PTA Function at Melton Primary School**

**09.252.02 Cllr Mr MW Sherwen – Late working**

It was **RESOLVED** to accept these apologies and consent to the absences.

**Proposed by:** Cllr Martin

**Seconded by:** Cllr Addington

**09.253 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

There were no declarations or additions to the register.

**09.254 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

It was noted that there had been no written questions received.

**09.255 PUBLIC PARTICIPATION SESSION**

**09.255.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.254**

There were no representations from Councillors as none had declared a prejudicial interest

**09.255.02 To receive representations from members of the public in respect of items on the agenda only**

There were no representations from members of the public in respect of items on the agenda.

It was **RESOLVED** to lift standing orders.

**09.256 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS AND TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS**

**09.256.01 Woodbridge & District SNT**

The Chairman welcomed PC Howard and PCSO Smith to the meeting and thanked them for giving of their valuable time.

PC Howard gave a brief summary of the current priorities set by the local tasking meeting that are explained in detail on the SNT website at:

<http://www.onesuffolk.co.uk/SaferSuffolk/WoodbridgeandDistrict/>

These are:

- Speeding vehicles particularly on The Street at Eyke
- Illegal parking in Woodbridge
- Reducing dog attacks at Friday Street

In addition they had been actively involved in addressing nuisance issues at St Audry's House on Melton Park. This had now been discharged by the SNT and the enforcement left to the officers of SCDC.

Crime statistics are available on the web at:

<http://maps.police.uk/view/suffolk/suffolk-coastal/woodbridge-and-district-snt/>

These statistics were audited statistics although they were by Ward and not parish.

Court statistics for Suffolk were now also available on the web at:

<http://www.onesuffolk.co.uk/NR/rdonlyres/7A1C2DA5-5278-4459-9ABB-721FC88A4D9B/0/MagistratesCourtResults.pdf>

Community Panel meetings with the SNT are held regularly and details of the next meeting for the Woodbridge & District SNT are to be found at:

<http://www.onesuffolk.co.uk/SaferSuffolk/WoodbridgeandDistrict/Community+Panel+Meeting.htm>

**09.256.02 CEL Site**

Mr Gerald Kay attended the meeting with two of his associates. He explained that he was a planning consultant appointed by Carters and he also trades under the name of Rhino Commercial which was the reference used at the SCDC Development Control Sub-Committee Meeting that discussed the Girdlestone Application. He was simply attending the council meeting to introduce himself as Carters were keen to see a joined up approach to the CEL, Girdlestone and Melton Rail Station site. Mr Kay advised that he had submitted ideas for the development of the whole site to SCDC Planning at least two years previous but that this had not been responded to in any way. Council noted his involvement and confirmed its support for a satisfactory development in that area of Melton.

**09.256.03 BMX Trail**

Mrs Guy, member of the public, expressed her support for the provision of facilities for young people but also voiced her concern that the impact of any development of a BMX Trail might have on the retention of the 'green corridor' set up when the Saxon Way development was built. The Chairman explained that the question of a BMX Trail was being investigated by the Recreation Committee at their meeting on 4<sup>th</sup> January to which Mrs Guy and other members of the public would be most welcome to attend to share their thoughts.

**09.256.04 Flooding by Melton Old Church on Old Church Lane**

The continuing problem of flooding by Melton Old Church was brought to the attention of council. The matter has been referred to SCC Highways in the past but due to the land and drainage levels without significant investment it was thought that little can be achieved.

**09.256.05 Horse and Groom**

Cllr Butterwick advised council that the loss of the public house was not a 'lost cause' and there would be a photo opportunity on Friday 11<sup>th</sup> December 2009 at 11.00 a.m. when the EADT would be sending a reporter.

**09.257 TO RECEIVE THE COUNTY COUNCILLORS REPORT**

This matter was deferred until the arrival of Cllr Bond.

Paper MPC(09)P257 previously circulated was received and noted.

Cllr Bond reported on:

- (a) Station Car Parks at Campsea Ashe and Melton  
He was of the view that the station buildings at Campsea Ashe should remain in council ownership. The suggested expenditure of £90-£100k by SCC was unacceptable as all was needed at both locations was a simple car park not a lavish Tarmacadam finish.
- (b) NHS – Out of Hours Care  
Cllr Bond was a member of the SCC Health Scrutiny Committee. Currently the contract for the provision for out of hours care was being re-negotiated and he is pushing to have the Wickham Market Resource Centre included in the contract.
- (c) Speed Limits on St Audry's Park Road  
Cllr Bond confirmed that he was still working with SCC Officers to try and resolve the issue of the de-restricted speed limit.
- (d) St Audry's House Nuisance  
Cllr Bond confirmed that he had received no feedback from the meeting on 10<sup>th</sup> December looking at the change of use. He thought that the applicants would appeal if their application was rejected and that the matter could possibly drag on for 12 months.

Council thanked Cllr Bond for his report and also offered their congratulations to him on the information provided on his locality budget spend and the fair and sensitive way in which he used the funds at his disposal for the benefit of the communities at large.

**09.258 TO RECEIVE THE DISTRICT COUNCILLORS REPORT**

Paper MPC(09)P258 previously circulated was received and noted.

It was **RESOLVED** to reinstate standing orders.

**09.259 TO APPROVE THE MINUTES OF PREVIOUS MEETING**

**09.259.01 Minutes – meeting held 12<sup>th</sup> November 2009**

It was **RESOLVED** that minutes MPC(09)M12 of the meeting held on 12<sup>th</sup> November 2009 previously circulated be received, noted and signed as a correct record by the Chairman.

**Proposed by:** Cllr Martin

**Seconded by:** Cllr Hilson

**09.259.02 Confidential Minutes – meeting held 12<sup>th</sup> November 2009**

It was **RESOLVED** that confidential minutes MPC(09)M12\_Confidential of the meeting held on 12<sup>th</sup> November 2009 previously circulated to councillors only be received, noted and signed as a correct record by the Chairman.

**Proposed by:** Cllr Martin

**Seconded by:** Cllr Hilson

**09.260 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES**

**09.260.01 Planning Committee 30<sup>th</sup> November 2009**

It was **RESOLVED** that minutes PLA(09)M11 previously circulated be received and noted.

**Proposed by:** Cllr Butterwick

**Seconded by:** Cllr Barrington.

**09.261 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**09.261.01 Burness Parish Room Management Committee**

It was confirmed that the Management Committee met on 27<sup>th</sup> November 2009. The Clerk was asked to check with the Chairman of the Management Committee that copies of minutes would continue to be made available to council.

**09.261.02 Melton Trust**

The following report was provided to council in writing by the trust contact:

The Melton Trust has met three times during the year to consider governance, finance and grant applications. During the year Mary Addington-Hall and Antony Thompson had

replaced Peter Brockett and Deborah Dann as nominated trustees appointed by Melton Parish Council.

In October the trustees agreed to make a bereavement grant and Christmas Grants would be made to 183 households. In addition grants for educational purposes and specific instances of hardship were made during the year. Income remains constant due to the type of investment chosen by the trustees.

**09.261.03 Safer Neighbourhood Team (SNT) Tasking Group**

Next meeting will be held on 16<sup>th</sup> December 2009 at 2.00 p.m. in the Shire Hall.

**09.261.04 Suffolk Association of Local Councils**

No report

**09.261.05 Transport**

It was noted that the local train operator, National Express, will not be offered an extension to the existing franchise in 2011.

**09.261.06 Deben Estuary Partnership**

Report of the meeting on 28<sup>th</sup> November 2009 prepared by Cllr Sherwen previously circulated as paper MPC(09)P261.06 was received and noted.

**09.262 TO CONSIDER THE POWER OF WELL-BEING**

**09.262.01 To Adopt the Statement of Intent as to Community Engagement**

Paper MPC(09)P262.01 previously circulated was received and noted.

Noted that this has been published on the parish council website as required by sections 31-33 of the Statutory Guidance for Local Councils.

**It was RESOLVED** to adopt the statement of intent as to community engagement.

**Proposed by:** Cllr Martin

**Seconded by:** Cllr Barrington

Voting: For: 10 Abstain: 1 Against: 0

**09.262.02 To Determine Eligibility**

A local council is eligible to use the power of well-being provided it determines its eligibility by referring to the Statutory Instrument 2008 No 3095: The Parish Councils [power to Promote Well-Being][Prescribed Conditions] Order 2008. The statutory instrument was required by s1(2) of the 2000 Act amended by s78(4) of the 2007 Act. The conditions which are set out in the Prescribed Conditions Order require the council to have:

- (a) A qualified clerk who has obtained the CiLCA qualification including the 2008 edition which includes a section on the power of well-being
- (b) A minimum of 2/3<sup>rd</sup> [9 councillors] of vacancies on the council filled at the last ordinary elections
- (c) 80% [11 councillors] of councillors trained in the use of the well-being power
- (d) Published a statement of intent as to community engagement

It was noted that Thursday 10<sup>th</sup> December 2009 is the 'relevant day' on which conditions are met and once determined eligibility remains in place until the day before the annual meeting after the next ordinary elections.

**It was RESOLVED** that the conditions set out in the Prescribed Conditions Order have been met and Melton Parish Council therefore determines eligibility for the Power of Well-Being

**Proposed by:** Cllr Butterwick

**Seconded by:** Cllr Needham

Voting: For: 10 Abstain: 1 Against: 0

**09.263 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS**

**09.263.01 Admin Costs**

Paper MPC(09)P263.01 previously circulated was received and noted as a correct record of the meeting of the working group held on 19th November 2009.

- 09.263.02 Melton Ufford Boundary Review**  
Copy of the SCDC Officers report and recommendations previously circulated as MPC(09)P263.02 was received and noted. It was also noted that the report will be considered by SCDC on 17<sup>th</sup> December 2009.
- 09.263.03 New Development**  
The chairman of the working group advised council that GAG was being advised to follow a two pronged approach to the possibility of a judicial review (1) the original reasons as they still remain valid (2) the conduct of the Development Control Meeting. They were however keen to talk with SCDC to resolve the issue without the need for a formal judicial review and had offered to meet with that council.
- 09.263.04 Pavilion**  
Council was advised that the structural engineers had acknowledged the request for a survey but as yet had not commenced work.
- 09.264 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**
- 09.264.01 VAT Increases**  
It was noted that this will affect the charges for the tennis courts but that as no reduction was made when the VAT rate reduced the increase would be absorbed.
- 09.264.02 Sizewell Consultation**  
Noted that this would be considered by the Planning Committee.
- 09.264.03 Boundary Committee Review**  
Noted that any member of the public could make representation about the proposal by:  
**Writing to:** Unitary Structures Team Department for Communities and Local Government Zone 3/J1 Eland House Bressenden Place London SW1 5DU  
**Email:** [suffolkstructures@communities.gsi.gov.uk](mailto:suffolkstructures@communities.gsi.gov.uk)  
The report is available on line at:  
[www.electoralcommission.org.uk/boundary-reviews/all-reviews/eastern/suffolk/suffolk-structural-review](http://www.electoralcommission.org.uk/boundary-reviews/all-reviews/eastern/suffolk/suffolk-structural-review)  
Date for receipt of comments is 19<sup>th</sup> January 2010.
- 09.264.04 Mobile Library Service**  
Noted that there was a new timetable commencing in January 2010.
- 09.265 TO RECEIVE THE MONTHLY FINANCIAL REPORT**  
Paper MPC(09)P265 previously circulated was received and noted.
- 09.266 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**  
It was noted that there have been no resolutions or recommendations made.
- 09.267 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**  
Paper MPC(09)P267 previously circulated was received and noted.
- 09.268 CHAIRMAN'S URGENT BUSINESS**
- 09.268.01 LDF**  
Due to numerous comments being received special meetings publicised for 14<sup>th</sup> & 21<sup>st</sup> December had been rescheduled. In addition it has been decided to submit the draft Core Strategy for examination by the Community, Customers and Partners Scrutiny Committee. The meetings, to which members of the public are welcome to attend, will take place at Trinity Park Showground commencing at 7.00 p.m. as follows:  
January 21<sup>st</sup> Community, Customers and Partners Scrutiny Committee  
February 10<sup>th</sup> Cabinet  
March 8<sup>th</sup> Full Council

**09.268.02 Christmas Office Closure**

Noted that the parish council office will close on Wednesday 23<sup>rd</sup> December 2009 and re-open on Tuesday 5<sup>th</sup> January 2010. This has been publicised on the website, the office and each of the notice boards.

**09.269 DATE OF NEXT MEETINGS**

**09.269.01 Parish Council Meeting**

Thursday 14<sup>th</sup> January 2010 in the Lindos Centre Main Hall commencing at 19:00

**09.269.02 To adopt the Proposed Council and Committee Meetings Dates 2010/2011**

Paper MPC(09)P269.02 previously circulated was received and noted. The start time of the Finance and Risk Management Committee was amended from 7.00 p.m. to 6.00 p.m.

**It was RESOLVED** to adopt the meeting dates contained in paper MPC(09)P269.02 for the year 2010/2011 with the change in start time of the FRM to 6.00 p.m.

**Proposed by:** Cllr Brockett **Seconded by:** Cllr Martin

The amendment having been carried the original motion falls,

There being no further business the meeting closed at 20:40

Signed: \_\_\_\_\_

Date: \_\_\_\_\_