



MELTON PARISH COUNCIL



Chairman: Councillor GK Butterwick

MPC(09)M3

Minutes of a meeting of the Parish Council on Thursday 12th March 2009 commencing at 19:00 in the Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr PJ Brockett
Cllr Mr GK Butterwick
[Chairman]
Cllr Miss DE Dann

Cllr Mr AG Dunford
Cllr Mrs JE Eckersley
Cllr Mrs PD Ferguson
Cllr Miss LS Leonard

Cllr Miss KS Martin

In Attendance:

Mr MJ Green [Clerk]

Mrs H Palmer [Assistant Clerk]

09.38 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

09.38.01 Cllr Mrs BK Abbott – Work Commitment

09.38.02 Cllr Mrs ME Addington – Family Holiday

09.38.03 Cllr Mr MN Bond – Working Abroad

09.38.04 Cllr Mrs EJG Hilson – Medical

Council considered these apologies and **it was RESOLVED** to receive the apologies and consent to the absence.

Proposed by: Cllr Butterwick.

Seconded by: Cllr Dunford.

09.38.05 Cllr Mr MW Sherwen – Late Working

The apology was received electronically prior to the commencement of the meeting but was not noted and therefore not able to be reported at the meeting.

09.38.06 Cllr Mrs CE Aitchison – Prior Engagement

09.38.07 Cllr Mr J Bidwell – SCDC Meeting

Council noted these apologies.

09.39 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

No declarations

09.40 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

Noted that there have been no questions received.

09.41 PUBLIC PARTICIPATION SESSION

09.41.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.39

There were no declarations of interest from Councillors.

09.41.02 To receive representations from members of the public in respect of items on the agenda only

There were no declarations of interest from members of the public.

It was RESOLVED to lift standing orders.

09.42 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of public present.

09.43 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

09.43.01 GAH Site

Cllr Martin advised that the GAH site was displaying a new For Sale sign this week. The Clerk to take the action of seeking further information about the status of planning applications relating to the site (C05/0722/OUT & C07/2168/RES). .

09.43.02 Surfacing of Woods Lane

Cllr Dunford requested an update on this matter.

An item relating to this subject was read out from The County Councillor's report as a response – see 09.44.02.

09.43.03 Historical Blue Commemorative Plaques

Cllr Eckersley advised blue plaques had newly been displayed in Woodbridge showing information on local historical people of interest. The question was raised if Melton Parish Council could find out who had organised the plaques and to understand if something similar could be looked at for the Melton area. Cllr Martin took away the action to find out more information from The Woodbridge Society.

09.43.04 Litter in Melton

Cllr Brockett advised of a local radio item which specifically picked out Melton as having large amounts of litter particularly close to the station area. After an initial view from the road of the area Cllr Brockett could not see a major problem, however it was highlighted by other Councillors present that the litter problem is more off road at Wilford Bridge. An action was taken to look at if necessary arranging a litter pick locally at Easter as part of Suffolk County Council's Spring Clean initiative.

09.44 COUNTY COUNCILLORS REPORT

The Chair read out the following report items in Cllr Aitchison's absence.

09.44.01 Station Road Parking –

I have spoken to the police regarding the parking on the grass verge and also the parking on yellow lines by the fish and chip shop junction. There was some uncertainty as to who the grass area belonged to and it would seem that this actually belongs to Heritage. It would be necessary to write to them about residents concerns regarding the parking here. With regards to the second area, the police have assured me that they will keep a closer eye on this junction and issue tickets where necessary. They are aware that this is a potentially problematic area.

09.44.02 Woods Lane

Highways will be looking to probably resurface Woods Lane again following the problems with the binding on the original surface work. I have not been given a timescale for this but would not expect it to be too far into the future.

09.44.03 Locality Budget

I have completed the necessary paperwork for the £1000 funding towards the traffic counts and again the money should be through as needed.

09.45 TO RECEIVE THE DISTRICT COUNCILLORS REPORT

There was no District Councillor's report.

It was RESOLVED to reinstate standing orders.

09.46 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

09.46.01 Minutes of meeting on 12th February 2009

it was RESOLVED that minutes MPC(09)M2 of the meeting held on 12th February 2009 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Dunford.

Seconded by: Cllr Ferguson .

09.47 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES

- 09.47.01 Planning Committee 23rd February 2009**
 It was noted concern was raised over the Melton Grange site access. If the site was currently occupied the Developers needed to adhere to the planning permission conditions regarding access. An action was taken to supply SCDC with new occupation information for the site and to follow up the access issue.
It was RESOLVED that minutes PLA(09)M2 previously circulated be received and noted.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett.
- 09.47.02 Employment Committee 12th March 2009**
 The Chairman of the Employment Committee gave an oral report and highlighted the new minimum holiday entitlement had been actioned and advised the Council of the new Power of Well Being training which would be organised shortly with SALC.
It was RESOLVED that minutes EMP(09)M1 previously circulated be received and noted.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett.
- 09.47.03 Recreation Committee**
 An oral report on plans for the tennis court formal opening was given by the Chairman of the Recreation Committee. Paper P4703 previously circulated.
 The following are the main points noted:
- The Grand opening will take place on Saturday 4th April 2009, 2pm – 4pm.
 - There is the intention to provide light refreshments & children’s games on the day.
 - There will be free use of the courts for 1 week after the opening until dusk on Saturday 11th April 2009.
 - Various local advertisements will be released to promote the event.
 - Volunteers are needed to help on the day
 - Melton Parish Council Chairman agreed to do an opening presentation on the day.
 - Current usage of the courts has been good.
- 09.48 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
- 09.48.01 Burness Parish Room Management Committee**
 An Entertainment licence has been applied for. In addition, on the green area at the rear where trees had been taken down, there is the intention to plant small bushes in their place.
- 09.48.02 Greenprint Environmental Forum**
 Update contained within paper MPC(09)P48.06.
- 09.48.03 Melton Community Youth Project**
 Nothing to report.
- 09.48.04 Melton Trust**
 Nothing to report.
- 09.48.05 Safer Neighbourhood Team Tasking Group**
 Report MPC(09)P48.05 previously circulated was received and noted. Cllr Butterwick to continue to follow up this matter.
- 09.48.06 Suffolk Association of Local Councils**
 Paper MPC(09)P48.06 previously circulated was received and noted.
 In response to a question Cllr Butterwick agreed to check the LDF website to see if there was further information relating to a Gypsy and Traveller Consultation. Next SALC Area Committee meeting is June 8th 2009.
- 09.48.07 Transport**
 Nothing to report.
- 09.48.08 Woodbridge & Melton Riverside Action Group**
 Nothing to report.

- 09.49 TO RECEIVE AND CONSIDER REPORT FROM WORKING GROUPS**
- 09.49.01 Melton Youth Forum Working Group**
Date and time to be suggested for the Working Group to meet to discuss the Youth Forum in greater detail.
- 09.49.02 Local Government Review Working Group**
Nothing to report, waiting for further information.
- 09.50 MELTON UFFORD BOUNDARY REVIEW**
Report MPC(09)P50 previously circulated was received and noted. Subject to the views of SCDC legal section it is probable that the consultation questionnaire would be going to each elector and not each household as part of new regulations. The next meeting is scheduled for Friday 27th March 2009.
- 09.51 DEVELOPMENT OF FORMER GIRDLESTONE FACTORY**
Report MPC(09)P51 previously circulated was received and noted.
After much debate **It was RESOLVED** that the parish council gives "approval in principle" to meeting the reasonable costs of employing appropriate professional representation in preparing for, and being represented at, any hearing of an application to develop the site of the former Girdlestone factory; and that the parish council constitutes a Working Group to consider all issues relating to the wider area (known as the Girdlestone/CEL site) which will report to Planning Committee or full Council as expedient.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Ferguson.
- 09.52 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**
- 09.52.01 Sustainable Communities Act 2007.**
Cllr Butterwick welcomed the letter received by Suffolk County Council on 10/03/09 confirming that they would be opting in to the Sustainable Communities Act 2007. Concern was expressed that no such response had been received from Suffolk Coastal District Council.
- 09.53 TO CONSIDER RESIGNATIONS FROM THE COUNCIL AND ARRANGEMENTS FOR FILLING THE VACANCIES**
The Chairman advised he has accepted Cllr Ferguson's resignation and extended his thanks and gratitude to Cllr Ferguson's valuable contribution to Melton Parish Council since her election in May 2003. The Chairman also advised he has accepted Cllr Martin's resignation; however he noted that Cllr Martin who was co-opted in April 2008, would immediately stand for election. The next step of the process is to advise the election office of the vacancies and wait for their response.
- 09.54 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
Paper MPC(09)P54 previously circulated was received and noted.
- 09.55 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**
Noted that there have been no resolutions or recommendations received.
- 09.56 CHAIRMAN'S URGENT BUSINESS**
No urgent business.
- 09.57 DATE OF NEXT MEETING**
Thursday 9th April 2009 in the Lindos Centre Main Hall commencing at 19:00
Councillors were also reminded that the Annual Parish Meeting would be held on Thursday 30th April 2009 in the Lindos Centre Main Hall commencing at 19:00.
There was no further business the meeting closed at 21.15.

Signed: _____ Date: _____
[Chairman]