



# MELTON PARISH COUNCIL



**MPC(10)M01**

**Minutes** of an ordinary meeting of the Melton Parish Council on Thursday 14<sup>th</sup> January 2010 commencing at 19:00 in The Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

**Present:**

Cllr Mrs BK Abbott

Cllr Mrs ME Addington

Cllr Mr PJ Brockett (Chairman)

Cllr Mr GK Butterwick

Cllr Mr AG Dunford

Cllr Mrs JEJ Eckersley

Cllr Mrs EJG Hilson

Cllr Miss LS Leonard

Cllr Mr HM Needham

Cllr Mr MW Sherwen

**In Attendance:**

Cllr Mr J Bidwell

Mr MJ Green

Mrs DE Linsley

[District Councillor – until 19:20]

[Clerk to Melton Parish Council]

[Assistant Clerk to Melton Parish Council]

The Chairman warmly welcomed Mrs Diane Linsley to her first meeting as Assistant Clerk. He wished her much happiness in her new role and assured her of the full support of council in undertaking her work.

**10.01 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE**

**10.01.01 Cllr Miss EA Barrington - Medical**

**10.01.02 Cllr Mr MN Bond – Attending SCDC Corporate Scrutiny Committee**

**10.01.03 Cllr Miss KS Martin – Prior Engagement**

Council considered these apologies and **it was RESOLVED** to accept these apologies and consent to the absences.

**Proposed by:** Cllr Sherwen

**Seconded by:** Cllr Addington

**10.02 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

There were no declarations or additions to the register.

**10.03 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

It was noted that there had been no written questions received.

**10.04 PUBLIC PARTICIPATION SESSION**

**10.04.01 To receive representations from Councillors who have declared a prejudicial interest**

There were no representations from Councillors as none had declared a prejudicial interest

**10.04.02 To receive representations from members of the public in respect of items on the agenda only**

There were no representations from members of the public in respect of items on the agenda.

**It was RESOLVED** to lift standing orders.

**10.05 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS AND TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS**

- 10.05.01 Play Your Part**  
Cllr Abbott informed the meeting that she had referred the matter of additional grit bins at Melton Park to the 'Play Your Part' team and had been impressed with their speedy response. A new grit bin had subsequently been purchased and installed by the parish council on behalf of Melton Park Management Co Ltd who were to reimburse the parish council and nominating a named individual to be responsible for SCC insurance purposes. Details had been passed on to SCC so that it could be filled and replenished as required.
- 10.05.02 Gritting of Footpaths and Cycle Paths**  
Concern was expressed about the policy adopted by Suffolk County Council in relation to the gritting of major roads whereas footpaths and cycle paths had not been gritted at all in the recent prolonged spell of snow and icy weather.  
Although unable to attend the meeting Councillor Bond has asked councillors to contact him by email with their views on the quality or otherwise of the snow clearance by Suffolk County Council so that he could consider any appropriate action.
- 10.06 TO RECEIVE THE COUNTY COUNCILLORS REPORT**  
There was no report.
- 10.07 TO RECEIVE THE DISTRICT COUNCILLORS REPORT**  
Cllr Bidwell highlighted the following matters:
- 10.07.01 Saxon Way**  
It had been reported to him that an elderly couple in Saxon Way had been unable to get out during the snow to do their shopping. Cllr Bidwell had reported it to Suffolk County Council and within 2 hours the road had been cleared.
- 10.07.02 SCDC**  
It was reported that it was returning to 'business as usual' at SCDC now that the festive break was over and the snow was starting to clear
- 10.07.03 Toilets in Theatre Street Woodbridge**  
SCDC were considering closing the toilet facilities due to the lack of use
- 10.07.04 Girdlestones**  
It was reported in the EADT that day that a revised planning application but to replace the original proposal of a 3 storey frontage building with a 2 storey building had been submitted by Riduna but as yet he was unable to confirm that this was the case.
- 10.07.05 Melton Park Boundary Review**  
The review had been concluded and the Council decision after much discussion was to include all the houses on Melton Park in the Melton Parish Council boundary.

It was **RESOLVED** to reinstate standing orders.

- 10.08 TO APPROVE THE MINUTES OF MEETING HELD ON 14<sup>TH</sup> DECEMBER 2009**  
It was **RESOLVED** that minutes MPC(09)M13 previously circulated be received, noted and signed as a correct record by the Chairman.  
*Proposed by:* Cllr Eckersley *Seconded by:* Cllr Hilson
- 10.09 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES**
- 10.09.01 Planning Committee 21<sup>st</sup> December 2009**  
It was noted that this meeting was cancelled as there was insufficient significant business to be transacted. Items requiring attention were dealt with by email and any decisions taken will be confirmed and recorded in the minutes of the January 2010 Planning Committee meeting.
- 10.09.02 Recreation Committee 4<sup>th</sup> January 2010**  
The Chairman of Recreation highlighted the following items:
- (a) Safer Cycle Route to Farlingaye High School  
MPC was asked to consider allowing a cycle path to be constructed alongside the existing recently constructed lighted footpath on the playing field to form part of a cycle

route to Farlingaye. MPC had expressed their support for such as proposition. It was understood that funding would be available from the Woodbridge and Wickham Divisions County Councillors Quality of Life Fund. Further details are awaited from Suffolk CC before any formal consideration can be given to the matter.

- (b) **BMX Trail**  
 A request to provide space on the playing field or in Burke's Wood for the provision of a BMX Trail was being considered. It was reported that there had been mixed reaction from some local residents and that a site visit was being planned for January 28<sup>th</sup> so that councillors could be clear exactly where the trail was being proposed and what the implications for the local environment would be.  
**It was RESOLVED** that minutes REC(09)M4 previously circulated be received and noted.

**Proposed by:** Cllr Eckersley **Seconded by:** Cllr Brockett

- 10.09.03 Finance & Risk Management Committee 14<sup>th</sup> December 2009**  
**It was RESOLVED** that minutes FRM(09)M5 previously circulated be received and noted.

**Proposed by:** Cllr Dunford **Seconded by:** Cllr Needham

**10.10 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**10.10.01 Burness Parish Room Management Committee**

Nothing to report.

**10.10.02 Melton Trust**

Nothing to report except that the omission of the contact details of the MPC representative, Anthony Thompson, in the Melton Messenger would be rectified as soon as practicable.

**10.10.03 Safer Neighbourhood Team (SNT) Tasking Group**

Paper PC(10)P10.03 tabled at the meeting was received and noted.

Concern was expressed that the time being taken by the various bodies to bring the matter of the St Audry's House Nuisance to an equitable conclusion. Councillors were urged to encourage residents affected by the nuisance to report each and every occurrence to the authorities and copy MPC in on their report.

Dates of forthcoming Community Panel Meetings and Tasking Meetings are as follows:

CPM	11 February	The Pavilion The Avenue Ufford
TM	16 February	
CPM	11 March	Otley College
TM	17 March	
TM	21 April	
TM	20 May	
TM	16 June	
TM	15 July	
TM	12 August	
CPM	6 September	Community Centre East Road Sutton Heath
TM	9 September	
TM	7 October	
TM	4 November	
TM	2 December	

**10.10.04 Suffolk Association of Local Councils**

Nothing to report.

**10.10.05 Transport**

Nothing to report.

**10.11 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS**

**10.11.01 Admin Costs**

It was noted that a date for the next meeting of the working group was still to be decided.

- 10.11.02 Melton Ufford Boundary Review**  
Paper MPC(10)P11.02 previously circulated was received and noted especially the positive comments about Melton Parish Council. It was suggested that SCC Highways be requested to move the 'Melton' road sign or signs on Yarmouth Road to reflect the position of the new boundary. Cllrs Abbott and Butterwick were warmly thanked for their involvement in the review on behalf of Melton Parish Council.
- 10.11.03 New Development**  
Paper MPC(10)P11.03 previously circulated was received and noted. It was reported that the Lawyer acting for GAG & MPC had submitted a letter to SCDC Legal formally recording concern about the Head of Planning at SCDC. The public meeting of GAG was now set for 4<sup>th</sup> February 2010 at Melton Primary School.
- 10.11.04 Pavilion**  
Unfortunately the structural survey had not been undertaken that morning but was expected to commence the following day.
- 10.12 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**  
There were no matters raised.
- 10.13 TO RECEIVE THE MONTHLY FINANCIAL REPORT**  
Paper MPC(10)P13 previously circulated was received and noted.
- 10.14 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**  
It was noted that there had been no resolutions or recommendations made.
- 10.15 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**  
Paper MPC(10)P15 previously circulated was received and noted.
- 10.16 TO CONFIRM AGREEMENT TO THE USE OF EMAIL SUMMONS**  
**It was RESOLVED** that council had decided that emails with an electronic signature will be satisfactory for the purpose of Schedule 12 Para (10)(b).  
**Proposed by:** Cllr Dunford **Seconded by:** Cllr Sherwen
- 10.17 BUDGET AND PRECEPT FOR 2010/2011.**  
Paper MPC(10)P17 previously circulated was received and noted.
- 10.17.01 To Adopt the Budget for 2010/11 of £53,363 as recommended by the Finance & Risk Management Committee**  
**It was RESOLVED** that the budget for 2010/11 of £53,363 as recommended by the Finance & Risk Management Committee be adopted.  
**Proposed by:** Cllr Dunford **Seconded by:** Cllr Needham
- 10.17.02 To Adopt the Precept for 2010/2011 of £50,200 as recommended by the Finance & Risk Management Committee**  
**It was RESOLVED** that the precept for 2010/11 of £50,200 as recommended by the Finance & Risk Management Committee be adopted.  
**Proposed by:** Cllr Dunford **Seconded by:** Cllr Needham
- 10.18 TO ADOPT A PROTOCOL FOR PUBLIC PARTICIPATION IN COUNCIL AND COMMITTEE MEETINGS**  
Paper MPC(10)P18 previously circulated was received and noted.  
**It was RESOLVED** to adopt the protocol for public participation in council and committee meetings.  
**Proposed by:** Cllr Eckersley **Seconded by:** Cllr Butterwick
- 10.19 TO CONSIDER THE BENTWATERS MASTER PLAN**  
Paper MPC(10)P19 previously circulated was received and noted. Following consideration of the report **it was RESOLVED**
- 10.19.01 To make a response to SCDC as follows:**

- (a) Concern that, despite the length of time this issue has been under consideration by SCDC, consultation took place starting immediately before the Christmas / New Year holiday, severely restricting our ability to respond.
- (b) Concern that the 'Draft Masterplan' referred to on p19 of the Scoping Report as being enclosed was not contained on the CD provided to the council.
- (c) Query how it is that planning consents, in particular for the biogas plant, employment facility and storage unit (these may be the consents referred to in the minutes of report ADCS 12/09), have been granted for this site in the absence of a Masterplan or EIA.
- (d) Requirement that Melton PC be fully involved in the ongoing EIA process for this site.
- (e) Concern that, despite the clear impact on Melton level crossing of existing and future development at the site, neither the proposed Traffic & Transport Impact Assessment nor the list of consultees refers to the railway or the role of Network Rail Ltd.
- (f) Concern that the proposed Traffic & Transport Impact Assessment makes no mention of the role of public transport or non-motorised users.
- (g) Concern that amongst the issues already 'scoped out' are:
  - (i) Air quality, closely related to traffic volumes and of great significance at Melton Crossroads, adjacent to the village primary school.
  - (ii) Archaeology, despite the location of the site within the parish of Rendlesham, believed to be the site of the palace of King Redwald, first king of East Anglia. In this connection the exclusion of the National Trust and the British Museum is inexplicable.
  - (iii) Rights of Way, despite the history of extinguishment of RoWs and promises in the past of their restoration.

**Proposed by:** Cllr Butterwick

**Seconded by:** Cllr Abbott

**10.19.02 That Cllr Butterwick attend the indicated consultation event at Bentwaters on January 22<sup>nd</sup> or 23<sup>rd</sup> but on an informal basis and not as a representative of Melton Parish Council**

**Proposed by:** Cllr Dunford

**Seconded by:** Cllr Abbott

**10.20 CHAIRMAN'S URGENT BUSINESS**

Chairman brought attention to the Greenprint Forum meeting on evening of January 25<sup>th</sup> appreciating that it clashed with Planning Committee. Cllr Sherwen recommended that it might be a worthwhile forum for any councillor to attend.

**10.21 DATE OF NEXT MEETING**

Thursday 11<sup>th</sup> February 2010 in the Lindos Centre Main Hall commencing at 19:00

There being no further business the meeting closed at 20:35

Signed: \_\_\_\_\_

Date: \_\_\_\_\_