



MELTON PARISH COUNCIL



MPC(10)M09

Minutes of an ordinary meeting of Melton Parish Council on Thursday 9th September 2010 commencing at 1900 in The Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs ME Addington	Cllr Mrs EJM Hilson
Cllr Mrs BK Abbott [Vice – Chairman]	Cllr Miss LS Leonard
Cllr Miss EA Barrington	Cllr Miss KS Martin [Chairman]
Cllr Mr PJ Brockett	Cllr Mr NM Needham
Cllr Mr GK Butterwick	Cllr Mr MW Sherwen
Cllr Mrs JEJ Eckersley	Cllr Mr A Thompson

In Attendance:

Cllr Mr J Bidwell	District Councillor [until 20:00]
22 Residents	[until 19:45]
PCSO Smith	[until 19:45]
Mrs EB Guy	[until 20:30]
Mr MJ Green	Clerk to Melton Parish Council

10.177 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE

10.177.01 Cllr Mr MN Bond – Out of country

Council considered this apology and it was **RESOLVED** to accept the apology and consent to the absence.

Proposed by: Cllr Martin

Seconded by: Cllr Addington.

10.178 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

Cllr Needham declared an interest in item 187.01 regarding the discussion of engaging students for the distribution of the Affordable Housing Needs Survey, one of which was related to him.

10.179 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

It was noted that there have been no written questions received.

10.180 PUBLIC PARTICIPATION SESSION

10.180.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations from councillors.

10.180.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public.

It was **RESOLVED** to lift standing orders.

10.181 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS AND TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

10.181.01 C10/1792/FUL – Treatment Building Knackers Yard Valley Farm Road Melton IP12 1LL

All the residents attending the meeting had come to voice their very strong objection to the proposed development that included the installation of an incinerator and flue. They also objected to the secondary application for increasing the height of the flue.

It was noted that the Case Officer was recommending acceptance subject to the views of the Environmental Health Officer.

It was reported that Therese Coffey MP had carried out a site visit. Cllr Bidwell advised that he would be meeting with the MP prior to the South Area Development Sub-Committee [DevCon] meeting on 16th September. Cllr Bidwell would be speaking at the DevCon as would Cllr Barrington on behalf of Melton Parish Council

The meeting was advised that members of the public were able to attend the DevCon but that only one representative would be able to speak.

The main objection to the development was on environmental grounds caused by the increase in HGV traffic, the disregard for previous planning consent conditions that restricted the hours for the operation of the yard and the foul smell that emanates from the yard.

The Chairman advised the meeting that it was not Melton Parish Council who made the decision but they had already objected to both the original application and the increased flue height. As a result of the level of attendance at the meeting, the very strong objection from residents and many letters of objection that had been copied to them, MPC would reiterate their objection by writing to SCDC to express the views of those attending the meeting.

10.181.02 C10/2087/FUL & C10/2088/LBC - Horse & Groom Development

The Chairman advised the meeting that this would be dealt with by Melton Parish Council Planning Committee that meets on Wednesday 22nd September 2010 at 1900 in the Lindos Centre Conference Room. Residents were encouraged to attend that meeting to make their views known.

10.181.03 C10/1979/FUL – Nursery Yarmouth Road Ufford

Similarly the Chairman advised the meeting that this would be dealt with by Melton Parish Council Planning Committee that meets on Wednesday 22nd September 2010 at 1900 in the Lindos Centre Conference Room. Residents were encouraged to attend that meeting to make their views known.

10.181.04 Criminal Damage - Graffiti

PCSO Smith advised the meeting that the SNT were still actively engaged in surveillance and information gathering to try and identify the culprits. She advised that unless they catch the culprits in the act then it was extremely difficult to apprehend those responsible.

10.181.05 Parking on Station Road

With the fencing off of the Horse and Groom Car Park inconsiderate and dangerous parking of vehicles on the corner of Station Road and Yarmouth Road was on the increase. PCSO Smith and her colleagues are making additional patrols in the area.

10.181.06 Traffic Regulation Orders

The meeting was advised that with current government cut-backs the implementation of the traffic order recently consulted upon in Melton had been put on hold. This would adversely affect the potential for resolving the traffic issues in Melton especially outside McColls, along Dock Lane by the School and outside St Andrew's Church on Station Road.

10.182 TO RECEIVE THE COUNTY COUNCILLORS REPORT

It was noted that there was no report this month as the county councillor is out of the country.

10.183 TO RECEIVE THE DISTRICT COUNCILLORS REPORT

It was noted that there was no report this month as the district councillor is out of the country.

It was RESOLVED to reinstate standing orders

10.184 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 12TH AUGUST 2010

It was RESOLVED that Minutes MPC(10)M07 previously circulated were received, noted and signed as a correct record by the Chairman..

Proposed by: Cllr Hilson

Seconded by: Cllr Barrington

10.185 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES

10.185.01 Planning Committee 23rd August 2010

It was noted that Minutes PLA(10)M08 will be distributed in due course and this item carried forward to the October Full Council.

10.185.02 Employment Committee 9th September 2010

It was noted that Minutes EMP(10)M01 will be distributed in due course and this item carried forward to the October Full Council.

10.186 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

10.186.01 Burness Parish Room Management Committee

There was nothing to report.

10.186.02 Melton Trust

There was nothing to report but in response to a question the Clerk confirmed that he had still not received a response to the Grant for Educational Purposes query sent to the Trust correspondent.

10.186.03 Safer Neighbourhood Team

Report from the SNT enclosed as paper MPC(10)P186.03 previously circulated was received and noted.

10.186.04 Suffolk Association of Local Councils

Paper MPC(10)P186.04 previously circulated was received and noted.

It was confirmed that Cllr Butterwick had been voted onto the SALC Executive Committee.

10.186.05 Transport

Nothing to report.

10.186.06 Community Voice on Planning [CVOP]

The Chairman of Planning Committee confirmed that the group in its current format had been disbanded due to the unwillingness of two out of the 12 action groups to work in harmony with the other organisations.

A CVoP Mark II will emerge with representatives of SALC, Suffolk ACRE and Suffolk Preservation Society being involved.

10.187 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS

10.187.01 Affordable Housing Working Group

The meeting was advised that the questionnaire and covering letter had been agreed. Printing would be authorised following agreement at this meeting.

Suffolk ACRE recommend that parish councils use volunteers to distribute the packs to the residents but following careful consideration by the working group it was concluded that this was not possible in Melton. Options for Royal Mail to distribute had been considered but the prohibitive cost and long lead time resulted in this option being dismissed.

Employment Committee had agreed to the employment of two students at a cost of £7 per hour for up to 24 hours each to distribute the packs during the period 21st – 23rd September. This would allow for the proposed deadline for return of the questionnaires of 11th October to be achieved.

Much work was required to collate the questionnaires, envelopes and covering letters into envelopes for delivery.

It was agreed that this would be carried out on Sunday afternoon 19th September in the Lindos Centre Conference Room between 2.00 p.m. and 5.00 p.m.

Cllrs Addington, Barrington, Eckersley and Martin all offered to help Cllr Needham.

Use would be made of E-NEWS and the Melton Parish Council Website to alert residents to the survey and to encourage them to take part.

It was noted that the cost of the survey including the printing, analysis and distribution was being met by a locality budget grant from County Councillor Bond.

- 10.187.02 Pavilion Working Group**
Nothing to report.
- 10.188 TO CONSIDER THE MONTHLY FINANCE UPDATE REPORT**
Paper MPC(10)P188 previously circulated was received and noted.
- 10.189 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
Paper MPC(10)P190 previously circulated was received and noted.
It was agreed to place the consideration of a 30 mph speed restriction on the whole length of Woods Lane on a future full council agenda.
- 10.190 TO APPROVE EXPENDITURE FOR THE FELLING OF THE OAK BY THE POND**
It was RESOLVED to engage SCL Ltd to fell the large oak by the pond at a non-budgeted cost of £2,600 plus VAT.
Proposed by: Cllr Martin **Seconded by:** Cllr Barrington.
It was suggested by members that other sources of funding be investigated in preparation for future occurrences of this nature.
- 10.191 TO CONSIDER SETTING UP A WORKING GROUP TO PREPARE A COMMUNICATIONS STRATEGY FOR THE COUNCIL**
It was RESOLVED to set up a working group to prepare a communications strategy for the council.
Proposed by: Cllr Martin **Seconded by:** Cllr Thompson.
Members of the working group to be:
Cllr Abbott
Cllr Martin
Cllr Thompson
They will draw on the help of others in formulating the strategy. Councillors were encouraged to email their thoughts to Cllr Martin.
- 10.192 TO CONSIDER EXTENDING THE PROPOSED CYCLE PATH NORTHWARDS FROM THE PLAYING FIELD CAR PARK TO EXIT ONTO MELTON ROAD BY THE ENTRANCE TO HUTCHISON'S MEADOW**
It was RESOLVED to extend the proposed cycle path northwards from the Playing Field Car Park to exit onto Melton Road by the entrance to Hutchinson's Meadow.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Martin
- 10.193 TO RECEIVE THE AUDIT OPINION FROM THE EXTERNAL AUDITORS AND ACCEPT AND APPROVE THE COMPLETED ANNUAL RETURN**
Copy of the relevant papers previously circulated as paper MPC(10)P194 was received and noted.
It was RESOLVED to accept and approve the completed annual return for 2009/2010.
Proposed by: Cllr Needham **Seconded by:** Cllr Addington.
- 10.194 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**
It was noted that there have been no resolutions or recommendations made.
- 10.195 CHAIRMAN'S URGENT BUSINESS**
- 10.195.01 Councillor Training Session**
A reminder that the next training session will be held on Thursday 23rd September 2010 at 7.00 p.m. in the Lindos Centre Conference Room.
- 10.196 DATE OF NEXT MEETING**
Parish Council Meeting Thursday 14th October 2010 in the Lindos Centre Main Hall commencing at 1900

There being no further business the meeting closed at 21:00

Signed: _____ Date: _____