



MELTON PARISH COUNCIL



Minutes of an ordinary meeting of Melton Parish Council on Thursday 14th April 2011 commencing at 1900 in The Lindos Centre Conference Suite Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott [Vice – Chairman]
Cllr Mrs ME Addington
Cllr Miss EA Barrington
Cllr Mr PJ Brockett
Cllr Mr GK Butterwick

Cllr Mrs EJJ Hilson
Cllr Miss LS Leonard
Cllr Mrs KS Martin [Chairman]
Cllr Mr HM Needham

In Attendance:

Cllr Mr MN Bond District/County Councillor [until 1945]
Mrs EB Guy
Mr T Stendall
Mr A Porter
Mr MJ Green Clerk to Melton Parish Council

11.58 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE

11.58.01 Cllr Mrs JEJ Eckersley – holiday

11.58.02 Cllr Mr MW Sherwen – working late

11.58.03 Cllr Mr A Thompson – holiday

Council considered these apologies and **it was RESOLVED** to receive the apologies and consent to the absence.

Proposed by: Cllr Martin

Seconded by: Cllr Hilson.

11.59 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest with regard to items on the agenda or additions to the register.

11.60 STANDING ORDER 24 - WRITTEN QUESTIONS FROM COUNCILLORS

It was noted that there had been no written questions received.

11.61 PUBLIC PARTICIPATION SESSION

11.61.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations from councillors as none had declared a prejudicial interest.

11.61.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public in respect of items on the agenda.

It was RESOLVED to lift standing orders.

The major item of discussion at the meeting was the year end draft accounts that show a surplus of £2,872 giving a reserve carried forward of £21,402. This surplus was a consequence of not embarking on the pavilion refurbishment with the associated loan.

It was RESOLVED to receive this verbal report of the meeting.

Proposed by: Cllr Needham

Seconded by: Cllr Abbott.

11.67 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

11.67.01 Burness Parish Room Management Committee

Minutes of Management Committee on 26th November 2010 and agenda for Management Committee on 25th March 2011 previously circulated as paper MPC(11)P67.01 were received and noted.

It was noted that minutes of the meeting on 28th January 2011 had not been received. The Clerk to follow up with the Management Committee.

It was noted that a Trustee Report will be provided for the Annual Parish Meeting.

11.67.02 Deben Estuary Partnership

Nothing to report.

11.67.03 Melton Trust

Nothing to report.

11.67.04 Safer Neighbourhood Team

SNT report MPC(11)P67.04 was tabled received and noted.

It was reported that PCSO Marie Smith was unwell and would possibly not be able to attend the Annual Parish Meeting but a colleague would attend in her absence.

11.67.05 Suffolk Association of Local Councils

Nothing to report.

11.68 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS

11.68.01 Affordable Housing Working Group

Paper MPC(11)P68.01 previously circulated was received and noted.

The Chairman of the Working Group highlighted the following:

- 478 responses had been received from 1002 individuals
- 96% expresses a view in favour of some form of affordable housing
- 32 future household requirements identified
- SACRE suggested that these statistics suggest there is a need
- Likely to recommend 8 * 1-2 bed units and 6 * 2-3 bed units
- Next step is to identify Housing Enabling Partner
- Responses were generally from the over 45 year old age group but identifying housing needs for their younger dependants
- Much more required by all involved before any housing is available

The Chairman of the Working Group was commended by fellow councillors for all his hard work in bringing the project to this stage.

11.68.02 Communications Working Group

The joint communications venture between the Parish Council and St Andrew's Church to provide web pages for the church had commenced. A review of progress on the website and the Melton Messenger had been set for Monday 13TH June 2011 at 1800 in the Parish Council Office.

11.68.03 Pavilion Working Group

It was reported that the specification had been agreed but as yet tenders had not been issued.

11.68.04 Suffolk County Council New Strategic Direction Working Group

Nothing to report.

- 11.69 FINANCE**
- 11.69.01 To Consider the Monthly Finance Update Report**
The Chairman of the Finance, Employment and Risk Management Committee advised that a monthly report had not been produced as the year end accounts were being prepared for audit.
- 11.70 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**
There were no matters arising.
- 11.71 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
Paper MPC(11)P71 previously circulated was received and noted.
It was noted that the hedge in The Street had been cut back so this item could now be removed. The Chairman also agreed to contact SALC regarding the use of deconsecrated land.
- 11.72 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**
It was noted that there have been no resolutions or recommendations received.
- 11.73 TO CONSIDER SEEKING A REVIEW OF THE DECISION TO TAKE NO FURTHER ACTION ON THE COMPLAINT AGAINST CLLRS JOWERS & SMITH**
Council carefully considered the response to the formal complaint from Head of Legal at SCDC.
It was RESOLVED to request a review of the decision taken using the original comments to support the request.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Needham.
- 11.74 TO CONSIDER RESPONSE TO COMMUNITY RIGHT TO BUY CONSULTATION**
Paper MPC(11)P74 previously circulated was received and noted.
It was noted that as yet there had been no advice from SALC on the matter but that there was a meeting of the SALC Planning Ahead Group shortly and the Chairman of Planning and Transport Committee agreed to raise the matter at that meeting.
It was RESOLVED to delegate the preparation of a response to the Chairman of Council and the Chairman of Planning and Transport Committee.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Martin.
- 11.75 TO RATIFY THE DECISION BY EMPLOYMENT COMMITTEE TO IMPLEMENT REVISED OFFICE OPENING HOURS**
Employment Committee implemented revised office opening hours of Tuesday and Thursday 9 a.m. to 12 noon with effect from 1st April 2011 as part of their delegated responsibilities for employment issues.
Chairman of Council proposed that Full Council ratifies this decision.
It was RESOLVED that council ratifies the decision taken by Employment Committee to implement revised office opening hours of Tuesday and Thursday 9 a.m. to 12 noon.
Proposed by: Cllr Martin **Seconded by:** Cllr Hilson.
- 11.76 CHAIRMAN'S URGENT BUSINESS**
- 11.76.01 New Councillors**
The Chairman expressed her warm and sincere thanks to all councillors for their support during her term of office and for all their hard work. She wished those retiring a happy retirement and looked forward to working with the new council.
- 11.76.02 Meeting Venue**
Councillors also expressed their thanks to the chairman for her leadership and guidance. The Chairman asked for comments about the suitability of the Conference Suite for future meeting to be sent to either her or the Clerk.
She explained that The Lindos Centre has requested the change to allow the main hall to be hired out on a regular basis each Thursday. Possible issues could be the occasional need for large gatherings and the possibility of the Conference Suite being leased out on a permanent basis.

If councillors consider this to be a suitable venue then negotiations would need to take place regarding pricing.

11.77 DATE OF NEXT MEETING

11.77.01 Annual Parish Meeting

Annual Parish Meeting Thursday 28th April 2011 in the Lindos Centre Main Hall commencing at 1900.

11.77.02 Annual Parish Council Meeting

Thursday 12th May 2011 in the Lindos Centre Main Hall commencing at 1900

There being no further business the meeting closed at 2015

Signed: _____ Date: _____