



MELTON PARISH COUNCIL



Minutes of an Ordinary Meeting of Melton Parish Council on Thursday 9th June 2011 commencing at 1900 in The Lindos Centre Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott
Cllr Mr GK Butterwick
Cllr Mr AG Corston
Cllr Mrs JEJ Eckersley
Cllr Mrs EJG Hilson
Cllr Mr MJ Kennedy

Cllr Mrs KS Martin
Cllr Mr HM Needham
Cllr Mr AH Porter
Cllr Mr A Thompson
Cllr Mr ML Webb

In Attendance:

Cllr Mr MN Bond
Mr PJ Brockett
Mr MJ Green

District and County Councillor [until 1955]
Resident [until 1955]
Clerk to Melton Parish Council

11.116 TO RECEIVE APOLOGIES FOR AND CONSIDER CONSENTING TO ANY ABSENCE

11.116.01 Cllr Shepherd – Family Matters

Council considered this apology and it was **RESOLVED** to receive the apology and consent to the absence.

Proposed by: Cllr Porter

Seconded by: Cllr Martin.

11.117 VACANCIES LEFT UNFILLED AT THE ELECTION

11.117.01 To Consider Co-option of One Councillor to fill vacancy

Mr Mike Webb 57 Orchard Close Melton IP12 1LD Elector No: 2064

The above named had offered himself for nomination to fill the vacancy.

Proposed by: Cllr Abbott

Seconded by: Cllr Martin

There being no other nominations it was **RESOLVED** that Mr ML Webb be co-opted as a member of Melton Parish Council.

11.117.02 To Receive Co-opted Members Declaration of Acceptance of Office

The Clerk duly received Cllr Webb's declaration of acceptance of office.

The Chairman offered Cllr Webb the warm congratulations of the council and looked forward to working with him over the coming term.

11.117.03 To Receive Co-opted Members' Register of Interest Form

It was agreed that the Clerk should receive the Co-opted Members' Register of Interest Form before the next meeting of full council.

11.118 TO RECEIVE COUNCILLORS DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest or additions to the register

11.119 STANDING ORDER 8 - WRITTEN QUESTIONS FROM COUNCILLORS

It was noted that there had been no written questions received.

11.120 PUBLIC PARTICIPATION SESSION

11.120.01 To receive representations from Councillors who have declared a prejudicial interest at 11.118

There were no representations from councillors as none had declared a prejudicial interest at item 11.118.

11.120.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public.

It was RESOLVED to lift standing orders.

11.121 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS AND TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

11.121.01 BMX Trail Planning Application

The Clerk advised the meeting that no formal notice of the outcome of the planning application had been received from SCDC. However, he understood that permission would be granted subject to moving the proposed site towards Melton Road to avoid the oak tree and that no further objections were received from residents to the revised site.

11.121.02 Traffic Regulation Order

It was reported that a petition was being drawn up by McColls due to the impact of the new restrictions on trade. It was noted that the free parking opposite was being used more frequently but that parking in Melton remains an issue and that will be discussed by Melton Parish Council Planning and Transport Committee at the next meeting.

11.121.03 Coach & Horses

It was noted that much building activity was taking place at the Coach and Horses in preparation for its re-opening.

11.121.04 ARC-Addington Fund

The meeting was advised that the 10th anniversary of the Addington Fund had been recently celebrated. The ARC-Addington Fund was founded in 2001 as the Churches' response to the outbreak of Foot and Mouth Disease. The ARC is the Arthur Rank Centre, the rural resource unit for the churches in England and the name Addington came from Canon Richard Addington who inspired the original Addington Fund in East Anglia. His principles of providing financial support combined with pastoral care live on to this day. Canon Addington was the husband of Mary Addington until recently a councillor of Melton Parish Council

11.121.05 Car Boot Sales

Concerns had been raised by residents of Jenners Close about indiscriminate parking during car boot sales. The Clerk advised that he had reported the matter to the SNT and that they would be providing extra bollards for future car boot sales.

11.121.06 Incident on Playing Field

The recent incident on Melton Playing Field reported in the media was raised. The sympathy and best wishes of all was expressed to the individual and his family. Councillors also expressed their appreciation for the bravery and public spirit of the resident who raised the alarm and helped the victim whilst suffering some burns himself. The Melton Parish Council Finance, Employment and Risk Management Committee will be looking into emergency planning issues at a future meeting.

11.122 TO RECEIVE THE COUNTY COUNCILLORS REPORT

The May report had been previously circulated

The June report paper MPC(11)P122 had also been previously circulated.

Both reports were received and noted.

11.123 TO RECEIVE THE DISTRICT COUNCILLORS REPORT

Paper MPC(11)P123 previously circulated was received and noted.

Cllr Bond also reported:

- SCDC has told Hopkins Homes to remove the fence they had erected around the old church and churchyard at Melton Park or to apply for planning consent
- Work had commenced on the footpath on Yarmouth Road outside the former Horse and Groom public house
- The response throughout the county to the request for Fosters Carers had been excellent
- Melton Primary School – SCC had appointed a governor and Cllr Bond was looking to put in further governors to help. The school was still in need of the support of the

community at this most difficult time and council asked Cllr Bond to convey its support and encouragement to all concerned,

In response to a question from the public regarding the increase in the cost of the additional 'Green Bin' Cllr Bond recommended that the normal course would be for the matter to be raised by the resident with SCS Ltd direct but in this instance he would also follow it through.

It was RESOLVED to reinstate standing orders.

- 11.124 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 12TH MAY 2011**
It was **RESOLVED** that Minutes MPC(11)M05 previously circulated be received, noted and signed as a correct record by the Chairman.
Proposed by: Cllr Abbott **Seconded by:** Cllr Martin.
- 11.125 TO RECEIVE REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES**
- 11.125.01 Planning and Transport Committee 23rd May 2011**
Minutes PLA(11)M05 previously circulated were received and noted.
The Chairman of Planning and Transport Committee reminded councillors of the SACRE Community Led Planning Workshop of the 10th and 14th June 2011.
- 11.126 TO APPROVE NOMINATIONS TO FILL VACANCIES ON PLANNING AND TRANSPORT COMMITTEE [2 VACANCIES]**
Nominations:
Cllr Mr AG Corston
Cllr Mr ML Webb
It was **RESOLVED** that Cllrs Corston and Webb be nominated to fill the vacancy on the Planning and Transport Committee.
Proposed by: Cllr Abbott Seconded by: Cllr Butterwick.
- 11.127 TO RECEIVE REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
- 11.127.01 Burness Parish Room Management Committee**
Nothing to report.
- 11.127.02 Deben Estuary Partnership**
The meeting was notified of a meeting on 30th June 2011 in the Woodbridge Community Hall commencing at 1930. to discuss a possible re-development of the former Whisstocks Boatyard.
- 11.127.03 Melton Trust**
Nothing to report.
- 11.127.04 Safer Neighbourhood Team (SNT) Tasking Group**
Minutes of Community Panel Meeting held on 12 May 2011 previously circulated as paper MPC(11)P127.04 was received and noted.
Monthly report from SNT was tabled, received and noted.
Cllr Martin encouraged councillors to email any issues for forthcoming Community Panels meetings to woodbridge.snt@suffolk.pnn.police.uk if they were unable to attend in person.
- 11.127.05 Suffolk Association of Local Councils**
Details of the Suffolk Coastal Area Meeting on 13th June 2011 at the Riverside Centre in Stratford St Andrew were tabled, received and noted.
SALC would be requested to provide a Power of Well Being Training Session for Cllrs Corston, Kennedy, Shepherd and Webb at 1800. on 14th July 2011 to enable council to determine eligibility for the Power of Well Being.
Bespoke training for new councillors and update training for existing councillors would be requested for the autumn.
- 11.128 TO RECEIVE REPORTS FROM WORKING GROUPS**
- 11.128.01 Affordable Housing Working Group**
Cllr Needham reported that the survey was complete and indicated that it was worthwhile pursuing affordable housing in Melton. The next stage is to consider a partner and suitable sites and an initial meeting between the working group and SACRE has been scheduled

for Thursday 23rd June in the parish council office – start time yet to be confirmed but will be circulated by Cllr Needham in due course..

11.128.02 Communications Working Group

Cllr Thompson reported that a meeting was arranged for Monday 13th June 2011 with representatives of St Andrew's Parochial Church Council to consider various issues regarding the Melton Messenger.

11.128.03 Pavilion Working Group

Cllr Martin reported that the tender documents had still to be issued for the refurbishment of the toilets. This will now be activated following the establishment of the new council. It was noted that the missing grid cover outside of the pavilion was potential hazard.

11.128.04 Suffolk County Council New Strategic Direction Working Group

Nothing to report.

11.129 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

No matters were raised by councillors.

11.130 TO ADOPT RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED UNDER STANDING ORDER 4

It was noted that there had been no resolutions or recommendations made.

11.131 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

Paper MPC(11)P131 previously circulated was received and noted.

It was noted that the minutes of the Burness Parish Room Meeting in January 2011 had not been circulated as the meeting was cancelled due to inclement weather.

11.132 TO RECEIVE THE MONTHLY FINANCE REPORT

Paper MPC(11)P132 previously circulated was received and noted.

11.133 TO AGREE TO THE LINDOS CENTRE SEMINAR ROOM BEING USED FOR ALL MEETINGS OF FULL COUNCIL AND THE ANNUAL PARISH MEETING

Lindos Management has made the following offer in support of their request for the change of meeting room:

1. No lease agreement for the seminar room will be entered into without provision for meeting space for Melton Parish Council
2. Lindos will give priority to Melton Parish Council should they need the main hall for large gatherings such as the open meeting for Girdlestons
3. A reduction in the hourly rate charged of £5 per hour will be implemented from the next meeting

Proposed by: Cllr Abbott

Seconded by: Cllr Martin

It was RESOLVED that the Lindos Centre Seminar Room be used for all meetings of Full Council and the Annual Parish Meeting on the basis of the above.

11.134 CHAIRMAN'S URGENT BUSINESS

11.134.01 Suffolk ACRE

The Suffolk ACRE AGM was being held on 13th July 2011 from 0930 to 1545 in Kesgrave Community Centre.

11.134.02 Cllr Shepherd

It was noted that the Clerk had received both the Declaration of Acceptance of Office and Register of Members' Interest from Cllr Shepherd.

11.135 DATE OF NEXT MEETING

Parish Council Meeting Thursday 14^h July 2011 in the Lindos Centre commencing at 1900

There being no further business the meeting closed at 2100

Signed: _____

Date: _____