



MELTON PARISH COUNCIL



Minutes of an Ordinary Meeting of Melton Parish Council on Thursday 9th August 2012 commencing at 1900 in The Lindos Centre Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott [Chairman]
Cllr Mr JE Bale
Cllr Mr GK Butterwick
Cllr Mrs EJJ Hilson
Cllr Mr MJ Kennedy

Cllr Miss KS Martin
Cllr Mr MW Sherwen
Cllr Mr CW Taylor
Cllr Mr A Thompson

Absent:

Cllr Miss EA Barrington
Cllr Mrs JEJ Eckersley
Cllr Mr HM Needham

Cllr Mr AH Porter
Cllr Mr ML Webb
Cllr Mr J Bidwell

In Attendance:

PCSO M Smith
Cllr Mr MN Bond
Mrs DE Linsley

Safer Neighbourhood Team [until 1915]
County/District Councillor [until 1930]
Assistant Clerk to Melton Parish Council

The Chairman opened the meeting by offering her sincere thanks on behalf of the Residents of Melton to Cllrs Eckersley and Porter who together with local residents had volunteered to help at the 2012 London Olympics.

12.152 TO RECEIVE APOLOGIES FOR AND CONSIDER CONSENTING TO ANY ABSENCE

12.152.01 Cllr Miss EA Barrington – Holiday

12.152.02 Cllr Mr AG Corston - Holiday

12.152.03 Cllr Mrs JEJ Eckersley - Holiday

12.152.04 Cllr Mr HM Needham – Away

12.152.05 Cllr Mr AH Porter – Holiday

12.152.06 Cllr Mr ML Webb – Family Matters

Council considered these apologies and **it was RESOLVED** to receive the apologies and consent to the absence.

Proposed by: Cllr Abbott

Seconded by: Cllr Martin

12.152.07 Cllr Mr J Bidwell – SCDC Meeting

Council received and noted this apology.

12.153 DECLARATIONS OF INTEREST

The Chairman assured councillors that all that was legally required of the council in providing and displaying register of interest forms had been completed. Further advice was being obtained as to the legal status of the online register that SCDC had instructed councillors to complete.

12.153.01 To Receive Amendments to the Register

There were no amendments to the Register

12.153.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Pecuniary Interest.

12.153.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Non-Pecuniary Interest.

12.153.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared

It was confirmed that the Clerk had not received any written requests for dispensation.

12.154 STANDING ORDER 8 - WRITTEN QUESTIONS FROM COUNCILLORS

It was noted that there had been no written questions received.

It was RESOLVED to lift standing orders

12.155 PUBLIC PARTICIPATION SESSION

12.155.01 To receive the Safer Neighbourhood Team Report

Paper MPC(12)P155.01 was received and noted.

PCSO Smith highlighted the work that they were doing with cycle safety that had included events on Kingston Field and a cycle safety competition. There was to be a further event on 9th September at which PCSO's would be present.

The Chairman thanked PCSO Smith for giving of her valuable time to attend the meeting.

12.155.02 To Receive the County Councillors Report

Paper MPC(12)P155.02 was received and noted.

Updates from the July meeting included:

- (a) **Street Trading** – recommends trader puts his proposals to the Police and Town or Parish Council
- (b) **Godfreys Wood** – developer has met with SCC to discuss completion of outstanding remedial works
- (c) **Weed Clearance** – weeds have been treated and SCDC Road Sweeping Team will clear up the residue dead weeds
- (d) **Pytches Close Road Sign** – a new one is being prepared
- (e) **Orchard Close** – weeds cleared but damaged surfaces do not meet intervention criteria
- (f) **Turnpike Lane** – will be smoothed over by the end of the week
- (g) **St Audrys House Nuisance** – anticipate result of appeal in mid September/October

12.155.03 To Receive the District Councillors Report

Nothing further to report not contained in County Councillors report.

12.155.04 To Receive Village Matters Raised by Members of the Public or Councillors

- (a) Wilford Bridge Road – over hanging hedge by bus shelter blocking pathway. Cllr Taylor to raise with SCC Highways initially and if no progress advise Clerk who will follow up.
- (b) Cycle Tour of Britain 9th September
- (c) Support for Park Warden – no volunteers had come forward
- (d) Car Parking on verge where there are double yellow lines opposite McColls – Clerk to refer matter to appropriate authority

It was RESOLVED to reinstate standing orders

12.156 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 12TH JULY 2012.

It was RESOLVED that Minutes MPC(12)M06 previously circulated be received, noted and signed as a correct record by the Chairman

Proposed by: Cllr Abbott

Seconded by: Cllr Martin.

- 12.157 TO RECEIVE REPORTS AND MINUTES OF COMMITTEES AND OUTSIDE BODIES**
- 12.157.01 Committees**
- (a) Planning and Transport Committee 23rd July 2012
Minutes PLA(12)M07 were received and noted.
- 12.157.02 Outside Bodies**
- (a) Burness Parish Room Management Committee
There was no report.
- (b) Deben Estuary Partnership
The DEP had been set up three years ago to bring together local parishes, landowners, environmental, recreational and community groups to safeguard the Deben Estuary from degradation.
Much work has been completed but now a Deben Estuary Plan is being drawn up. Various consultation meetings have been held and a number of key issues are now being considered.
- (c) Melton Trust
Nothing to report.
- (d) ParishLinks
No further meetings.
- (e) Safer Neighbourhood Team (SNT) Tasking Group
Next meeting at end of month. Councillors to email Cllr Martin with any requests otherwise cycle safety will continue to be priority. Parking on yellow lines outside Melton Fish Bar to be raised.
- (f) Suffolk Association of Local Councils
Nothing to report.
- 12.158 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS**
There were no matters arising.
- 12.159 TO ADOPT RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED UNDER STANDING ORDER 4**
It was noted that there had been no resolutions or recommendations made.
- 12.160 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
Paper MPC(12)P160 was received and noted.
Following items require action:
- 12.88.09
 - 12.96.01
- All 2011 items dealt with.
- 12.161 TO RECEIVE THE MONTHLY FINANCE REPORT**
Paper MPC(12)P161 was received and noted.
Items for consideration at 23rd August meeting:
- UK Power Networks Licence
- 12.162 TO CONSIDER REDUCING FULL COUNCIL MEETING TO BI-MONTHLY**
Council considered this proposal but, although councillors were in favour of the change, due to the number of councillors absent it was agreed to defer the matter to the September meeting.
- 12.163 TO ADOPT THE PARISHLINKS CONSTITUTION AND AGREE THE ANNUAL SUBSCRIPTION**
As there was still no formal proposal this was deferred.
- 12.164 CHAIRMAN'S BUSINESS**
- 12.164.01 Melton Parish Council Emergency Mobile Telephone rota - Handover**

The monthly handover from Cllr Kennedy to Cllr Sherwen in the absence of Cllrs Needham and Porter was noted.

12.164.02 To Agree Items to be included in the Melton Messenger.

- Olympic games – thanks to volunteers and councillors
- New code of conduct

12.164.03 To Receive a Report on Urgent Business Not Otherwise on the Agenda

There was no urgent business not on the agenda.

12.164.04 Membership of Working Groups

To review and finalise membership of Working Groups and to establish when they will report their findings.

(a) Finance, Employment and Risk Management Committee

(i) Communications

(ii) Transformation

Finance, Employment and Risk Management Committee has not met since the May Full Council to agree membership of these working groups.

(b) Recreation Committee

(i) Friends of Melton Wood

Recreation Committee decided at their meeting on 18th June 2012 that due to the practical nature of the work undertaken by the Friends of Melton Woods and because its direction/tasks will come from the Woodland Management Working Group it was agreed to **remove** the Friends of Melton Woods from the list of Parish Council working groups.

(ii) Pavilion

Recreation Committee decided at their meeting on 18th June 2012 that as this was set up to focus on the redevelopment of the pavilion this working group is not presently active as large scale improvements are currently on hold. This working group has been withdrawn to be resurrected as and when required.

(iii) Special Events

In abeyance now that the Jubilee and Torch Relay events are complete

(iv) Woodland Management
Cllrs Eckersley & Porter

(v) Young People
Cllrs Martin, Kennedy & Taylor

(c) Planning and Transport Committee

(i) Affordable Housing

Noted that as there was currently no work required by the working group it was not necessary to recruit additional members to Cllr Needham.

(ii) Neighbourhood Plan

Following the Extra Ordinary Meeting on 21st June 2012 there were now eleven members of the working group, including 7 non-councillors

(iii) Traffic and Transport

Much of what would be considered may form part of the Neighbourhood Plan. It was therefore not considered necessary to recruit a further member of the working group at this time.

It was agreed to defer this to the next meeting.

12.164.05 Fete 2013

It was agreed to defer this to the next meeting.

12.164.06 To Receive Items for Future Meetings

There were no new items other than those deferred from this meeting.

