



MELTON PARISH COUNCIL



MPC(13)M04

Minutes of an Ordinary Meeting of Melton Parish Council on Thursday 11th July 2013 commencing at 19:00 in The Lindos Centre Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott
Cllr Mr JE Bale
Cllr Miss EA Barrington
Cllr Mr GK Butterwick
Cllr Mr AG Corston
Cllr Mrs JEJ Eckersley
Cllr Mrs EJJ Hilson

Cllr Mr MJ Kennedy
Cllr Mrs KS Martin
Cllr Mr HM Needham
Cllr Mr AH Porter
Cllr Mr CW Taylor
Cllr Mr A Thompson

Absent:

Cllr Mr MW Sherwen
Cllr Mr ML Webb

In Attendance:

PCSO M Smith
Cllr Mr MN Bond
Mr MJ Green

Woodbridge SNT [Item 13.65 only]
County/District Councillor [Item 13.65 only]
Clerk to Melton Parish Council

13.63 TO RECEIVE APOLOGIES FOR ABSENCE AND CONSENT TO ANY ABSENCE.

13.63.01 Cllr Mr ML Webb - Holiday

Council considered this apology and it was **RESOLVED** to receive the apology and consent to the absence.

Proposed by: Cllr Abbott

Seconded by: Cllr Martin

13.63.02 Cllr Mr J Bidwell - Holiday

Council noted the apology.

13.64 DECLARATIONS OF INTEREST

13.64.01 To Receive Amendments to the Register

There were no amendments to the Register.

13.64.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Pecuniary Interest in Respect of Items on the Agenda.

13.64.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Non-Pecuniary Interest in Respect of Items on the Agenda.

13.64.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared

It was noted that there had been no requests for dispensation for pecuniary interests declared.

It was **RESOLVED** to life standing orders.

13.65 PUBLIC PARTICIPATION SESSION

13.65.01 To receive the Safer Neighbourhood Team Report

Paper MPC(13)P65.01 previously circulated was received and noted.

The Chairman warmly welcomed PCSO Marie Smith to the meeting.

The following points were raised during the discussions:

- The latest crime statistics are very encouraging with only light numbers of crimes being carried out in the area
- The Fete had been a huge success and the SNT had gained a lot from being seen in the community
- Parking near both primary schools was becoming an issue once more – tickets had been issued by the SNT supported by their colleagues from elsewhere
- Deben Inns had been very helpful in allowing their car park to be used by parents delivering and collecting their children from school
- SNT had attended assemblies to talk with the children about the potential dangers of parked cars
- School newsletters were being used to highlight the problem of indiscriminate parking
- SNT are preparing a leaflet to place on car windscreens
- A new mobile police station is to be commissioned shortly
- Camping in the woods – the Council will follow up with their insurers and advise the SNT of the stance to take in the future based on the insurers advice

13.65.02 To Receive the County Councillors/District Councillors Report

(a) *June 2013*

Paper MPC(13)P65.02(a) previously circulated was received and noted.

(i) Village Fete

Cllr Bond expressed the delight of all about the fete held on 6th July that had brought the community together in a delightful atmosphere and that it was heart-warming to see the increase in community spirit throughout the area

(ii) Buses

County council is not responsible for providing public transport which is a commercial concern governed by National; Government

(iii) Higher Management Pay

Cllr Bond considered this to be a moral issue

(iv) Pytches Road Potholes

Complaints had been received by SCC and work had commenced

(v) Woodbridge Carnival

Complaints had been received from residents about the impact on the bowls club and a resident's party of the carnival starting in Dock Lane

(vi) Rendlesham Primary School is to be extended which will benefit children there but may have an impact on numbers at Melton Primary School

13.65.03 To Receive Village Matters Raised by Members of the Public or Councillors

The following matters were noted:

(a) *Overgrown Hedge*

The overgrown hedge at the corner of Saddlemakers Lane – Cllr Corston to follow up

(b) *Parking on Grass Verge by Fison's House*

Cllr Corston to arrange meeting with SNT to discuss these and other parking issues

(c) *Hall Farm Road*

Need for play equipment on the amenity land

It was RESOLVED to reinstate standing orders

13.66 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 9TH MAY 2013

It was RESOLVED that Minutes MPC(13)M03 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Abbott

Seconded by: Cllr Martin.

13.67 STANDING ORDER 4 - WRITTEN QUESTIONS FROM COUNCILLORS

It was noted that there had been no written questions received.

13.68 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES

13.68.01 Finance, Employment and Risk Management Committee 13th May 2013

Minutes FRM(13)M03 previously circulated was received and noted.

13.68.02 Finance, Employment and Risk Management Committee 1st July 2013

Minutes FRM(13)M04 previously circulated was received and noted.

The following points were highlighted:

- Staffing issues
- Employment Working Group looking at Temporary Staff/ Permanent Staff and Benchmarking
- Financial reporting – simpler report showing overall view of year end to be designed
- Safeguarding policy

13.68.03 Planning and Transport Committee 20th May 2013

Minutes PLA(13)M05 previously circulated was received and noted.

13.68.04 Planning and Transport Committee 24th June 2013

Minutes PLA(13)M06 previously circulated was received and noted.

The following points were highlighted:

- Sizewell C – presentation to Full Council by EDF in September
- Deben Estuary Plan

13.68.05 Recreation Committee 15th May 2013

Minutes REC(13)M03 previously circulated was received and noted.

13.68.06 Recreation Committee 27th June 2013

Minutes REC(13)M04 previously circulated was received and noted.

The following points were highlighted:

- Transition Woodbridge – keen on a community orchard in Melton and potential sites are being investigated
- TPO to Coppice Trees had been approved by SCDC

13.69 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

13.69.01 Burness Parish Room Management Committee

Cllr Porter reported that he has agreed to become Treasurer and that the new storage area for the Deben Players had been installed.

13.69.02 Deben Estuary Partnership

Nothing to report.

13.69.03 Greenprint Forum

Nothing to report.

13.69.04 Melton Trust

Cllr Thompson reported that:

- Trust had met twice since the last meeting of council
- Established an ongoing relationship with the Salvation Army and had made an initial grant
- Links being cultivated with the CAB
- Recruitment of trustees to replace those who had left ongoing

13.69.05 Parish Links

In abeyance but likely to be reconstituted in the future.

13.69.06 Safer Neighbourhood Team (SNT) Tasking Group

Next panel meeting 21st August 2013

13.69.07 Suffolk Association of Local Councils

Cllr Butterwick reported that.

- The Deputy CEO was leaving
- SALC increasingly working through its working groups

- NPPF – supplementary guidance to be issued
- Public transport seminar later in the year
- Community Infrastructure Levy
- Affordable Housing Policy
- Sustainable Communities Act
- Precepts

13.70 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

There were no matters arising.

13.71 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

Paper MPC(13)P71 previously circulated was received and noted.

13.72 DEBEN ESTUARY PARISH COUNCIL EMERGENCY PLANNING WORKSHOP 5TH JULY 2013

Cllr Taylor reported on the workshop:

- Interesting session of 3 ¾ hours
- Maps showing boundaries and flood areas
- Large manual produced
- Separate parish flood zone 2 and 3 to be provided
- Mid Suffolk further ahead in its emergency planning
- Recommended that each parish or community has an emergency plan and designated person

13.73 MELTON PARISH COUNCIL EMERGENCY MOBILE TELEPHONE ROTA - HANDOVER

The monthly handover was noted.

July 2013	Cllr Butterwick	June 2014	Cllr Webb
August 2013	Cllr Corston	July 2014	Cllr Abbott
September 2013	Cllr Eckersley	August 2014	Cllr Bale
October 2013	Cllr Hilson	September 2014	Cllr Barrington
November 2013	Cllr Kennedy	October 2014	Cllr Butterwick
December 2013	Cllr Martin	November 2014	Cllr Corston
January 2014	Cllr Needham	December 2014	Cllr Eckersley
February 2014	Cllr Porter	January 2015	Cllr Hilson
March 2014	Cllr Sherwen	February 2015	Cllr Kennedy
April 2014	Cllr Taylor	March 2015	Cllr Martin
May 2014	Cllr Thompson	April 2015	Cllr Needham

13.74 TO RECEIVE THE FINANCE REPORT

Paper MPC(13)P74 previously circulated was received and noted.

13.75 NEIGHBOURHOOD PLAN

The Vice Chairman of Planning and Transport Committee reported:

- Woodbridge Town Council have now withdrawn their objection to the Melton Area Designation
- WTC want to control where 200+ homes will go in the greater Woodbridge Area
- SCDC may still object although there are now no further objections – if they do the MPC will use the services of Planning Aid
- The public meeting had been well received with over 50 people attending
- Good response to questions
- Positive feedback on map of key sites possible for development
- Informal feedback would be provided to SCDC based on the responses of residents attending that would be analysed by Cllr Barrington
- This will provide key themes but not the detail
- All comments will be circulated to MPC categorised by committee

- Site walk and questionnaire being planned
- Need for volunteers to join the working group

13.76 MELTON PRIMARY SCHOOL – VACANCY FOR COMMUNITY GOVERNOR

Revd Michael Hatchett has advised that there will shortly be a vacancy for an additional community governor at the school and that the school would value having a member of the parish council on the Governing Body. The new Community Governor would be appointed by the Governing Body

Cllr Martin volunteered to put her name forward as a community governor.

13.77 LONG LIST OF PROJECTS FROM NORFOLK & SUFFOLK LOCAL TRANSPORT BODY

Paper MPC(13)P77 and MPC(13)P77_Appendix previously circulated was received and noted.

This is a new body to fill the gap following the removal of the RDA and Regional Assemblies but concern that improved links A1152 Bawdsey Peninsular to the A12 was not included.

It was RESOLVED that Melton Parish Council responds to the consultation by seeking the addition of a further scheme “improvement of road links between the Bawdsey/Orford Peninsula and the A12”.

Proposed by: Cllr Butterwick

Seconded by: Cllr Martin

13.78 TO CONSIDER ITEMS FOR THE MELTON MESSENGER

The following items were noted for inclusion in the Melton Messenger:

- Booking of playing field
- Cars dropping off children at primary school
- Quiet Lanes
- Traffic & Transport Update

13.79 CHAIRMAN’S URGENT BUSINESS

13.79.01 Update on Melton Fete

The Chairman wished to record her warm thanks and congratulations to all those who had made the fete the wonderful success that it was. It was an excellent result with many messages of goodwill.

The Burness Room has been offered as a venue for a Christmas Party in December for council and organisers to celebrate this momentous day.

13.79.02 Date of Next meeting

Parish Council Meeting Thursday 12th September 2013 in the Lindos Centre Main Hall commencing at 19:00.

It was noted that EDF Energy will be giving a short presentation and Q&A on the Sizewell C Consultation to Melton Parish Council commencing at 18:30 immediately prior to the council meeting.

There being no further business the meeting closed at 21:05

Signed: _____
[Chairman]

Date: _____