



MELTON PARISH COUNCIL



MPC(13)M05

Minutes of an Ordinary Meeting of Melton Parish Council on Thursday 12th September 2013 commencing at 19:00 in The Lindos Centre Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott
Cllr Mr JE Bale
Cllr Miss EA Barrington
Cllr Mr GK Butterwick
Cllr Mr AG Corston
Cllr Mrs JEJ Eckersley

Cllr Mrs EJJ Hilson
Cllr Mr MJ Kennedy
Cllr Mrs KS Martin
Cllr Mr HM Needham
Cllr Mr AH Porter
Cllr Mr CW Taylor

Absent:

Cllr Mr MW Sherwen
Cllr Mr ML Webb

In Attendance:

Cllr Mr MN Bond County/District Councillor [Item 13.82.02 only]
Mr MJ Green Clerk to Melton Parish Council

The Chairman welcomed Cheryl Tye as Temporary Assistant Clerk to Melton Parish Council and hoped that councillors would have the opportunity of meeting her on her return from honeymoon.

13.80 TO RECEIVE APOLOGIES FOR ABSENCE AND CONSENT TO ANY ABSENCE.

13.80.01 Cllr Mr MW Sherwen – family matters

13.80.02 Cllr Mr ML Webb – working away

Council considered these apologies and **it was RESOLVED** to receive the apology and consent to the absence.

Proposed by: Cllr Abbott **Seconded by:** Cllr Martin

13.80.03 Cllr Mr J Bidwell

Council noted this apology.

13.81 DECLARATIONS OF INTEREST

13.81.01 To Receive Amendments to the Register

There were no amendments to the Register.

13.81.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Pecuniary Interest in Respect of Items on the Agenda.

13.81.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Non-Pecuniary Interest in Respect of Items on the Agenda.

13.81.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared

It was noted that there had been no requests for dispensation for pecuniary interests declared.

It was RESOLVED to lift standing orders.

13.82 PUBLIC PARTICIPATION SESSION

13.82.01 To receive the Safer Neighbourhood Team Report

Paper MPC(13)P82.01 previously circulated was received and noted.
Concerns were expressed about the crime statistics. The clerk to seek clarification on the period of time covered by the report on crime statistics now that we are meeting bi-monthly.

13.82.02 To Receive the County Councillors/District Councillors Report

(a) August 2013

Paper MPC(13)P82.02(a) previously circulated was received and noted.
The report concentrated on Education and highlighted the following points:

- Quality of education depended upon the quality of teaching
- Teachers reluctant to come to Suffolk that leads to lack of movement = stagnation
- 2 tier vv 3 tier – Suffolk one of the last counties to move to 2 tier
- Farlingaye High School has two outstanding reports where priority given equally to Oxbridge candidates and those not so able
- Sue Todd has been promoted to Acting Head at Bucklesham Primary
- County Council lacks any clout to get rid of underperforming head teachers

13.82.03 To Receive Village Matters Raised by Members of the Public or Councillors

- Complaints about noise from holiday clubs held on pre-school premises in Hall Farm Road
- Love Lane Footpath – SCC trying to get it asphalted
- Difficulties with traveller's double decker bus being used as home where law needs changing to enable county councils to be able to 'move the travellers'
- Concerns about parking at Woodbridge Primary School
- Problems with excess water on Melton Grange Road
- Lack of publicity for cycle race left many stranded by road closure
- Cedar House
- CAB at Woodbridge Library one day a week

It was RESOLVED to reinstate standing orders

13.83 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 11TH JULY 2013

It was RESOLVED that Minutes MPC(13)M04 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Abbott **Seconded by:** Cllr Martin.

13.84 STANDING ORDER 4 - WRITTEN QUESTIONS FROM COUNCILLORS

It was noted that there had been no written questions received.

13.85 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES

13.85.01 Planning and Transport Committee 15th July 2013

Minutes PLA(13)M07 previously circulated was received and noted.
It was noted that the new District Local Plan is in place and the new Development Management Computer System was up and running

13.85.02 Planning and Transport Committee 19th August 2013

Minutes PLA(13)M08 previously circulated was received and noted.

13.85.03 Recreation Committee 29th August 2013

Minutes REC(13)M05 previously circulated was received and noted.

The Chairman highlighted the following:

- Risk assessment of playing field car park to be carried out
- MPC budget for the fete was not all used due to increased grant for SCDC
- Policy on use of MPC facilities on playing field adopted in response to concerns over camping in Melton Woods
- Parking of builders vehicles/delivery of supplies on playing field car park for Daines Lane development

- Young Persons Questionnaire completed and summary to be made available in due course – 200 were issued and 75 responses were received
- Next meeting date of Recreation Committee confirmed as 24th October 2013

13.86 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

13.86.01 Burness Parish Room Management Committee

Cllr Porter reported:

- The Deben Players building was complete
- Cllr Porter was now a signatory on the bank account
- New Tai Chi group opened up
- Thank you Party on Friday 6th December for fete organisers

13.86.02 Deben Estuary Partnership

The boundaries for the Deben Estuary Plan had been formally considered which did include the whole of Woodbridge although some changes were being considered especially for house boats on the river. As the plan is coming to fruition this item to be removed and brought under the responsibility of the Planning and Transport Committee.

13.86.03 Greenprint Forum

Cllr Eckersley reported that she had been unable to attend the recent meeting due to the late notification.

13.86.04 Melton Trust

Nothing to report.

13.86.05 Parish Links

The Chairman confirmed that this was still dormant.

13.86.06 Safer Neighbourhood Team (SNT) Tasking Group

Confidential Report MPC(13)P86.06 previously circulated to councillors ONLY was received and noted.

Details of future public meetings to be advertised in e-news and the new officer to be invited to a future meeting.

13.86.07 Suffolk Association of Local Councils

The next meeting of the Area Committee will be at Stratford St Andrew on Monday 16th September 2013 commencing at 7.30 p.m. At that meeting Cllr Butterwick was elected Vice Chairman

13.87 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

No matters arising.

13.88 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

It was noted that there had been no matters to report.

13.89 MELTON PARISH COUNCIL EMERGENCY MOBILE TELEPHONE ROTA - HANDOVER

The monthly handover was noted:

September 2013	Cllr Eckersley	July 2014	Cllr Abbott
October 2013	Cllr Hilson	August 2014	Cllr Bale
November 2013	Cllr Kennedy	September 2014	Cllr Barrington
December 2013	Cllr Martin	October 2014	Cllr Butterwick
January 2014	Cllr Needham	November 2014	Cllr Corston
February 2014	Cllr Porter	December 2014	Cllr Eckersley
March 2014	Cllr Sherwen	January 2015	Cllr Hilson
April 2014	Cllr Taylor	February 2015	Cllr Kennedy
May 2014	Cllr Thompson	March 2015	Cllr Martin
June 2014	Cllr Webb	April 2015	Cllr Needham

- 13.90 TO RECEIVE THE FINANCE REPORT**
Paper MPC(13)P90 previously circulated was received and noted with one proviso that concern was expressed that the projections were misleading due to the grant for the Neighbourhood Plan. Projected spend as well as income should be included.
- 13.91 NEIGHBOURHOOD PLAN**
The Vice Chairman of Planning and Transport Committee reported
- The working group together with three new members met on 19th September
 - The group had split into various sections to concentrate on specific topics
 - SCDC should by now have made their decision regarding boundaries but as with a number of applicants they have yet to do so
- 13.92 TO RECEIVE COMMENTS FROM COUNCILLORS ABOUT THE ELECTORAL REVIEW OF SUFFOLK COASTAL**
- 13.92.01 To agree to form a Working Group to Respond to the Review**
It was RESOLVED to form a working group to respond to the review.
Proposed by: Cllr Abbott *Seconded by:* Cllr Martin.
- 13.92.02 To Nominate Councillors to form the Working Group**
It was RESOLVED that the following councillors form the working group.
Cllr Butterwick
Cllr Martin
Cllr Abbott
Proposed by: Cllr Barrington *Seconded by:* Cllr Porter.
- 13.93 TO DELEGATE TO THE FINANCE, EMPLOYMENT AND RISK MANAGEMENT COMMITTEE THE PROVISION OF ACCOMMODATION WITHIN AN AGREED BUDGET**
It was RESOLVED to delegate the provision of alternative accommodation to the Finance, Employment and Risk Management Committee.
Proposed by: Cllr Abbott *Seconded by:* Cllr Martin.
- 13.94 TO APPROVE AND ACCEPT THE ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2013**
Paper MPC(13)P94 previously circulated was received and noted.
It was RESOLVED to approve and adopt the annual return for the year ended 31st March 2013.
Proposed by: Cllr Porter *Seconded by:* Cllr Barrington.
- 13.95 TO CONSIDER ITEMS FOR THE MELTON MESSENGER**
The following items were suggested for inclusion in the Melton Messenger:
Cllr Corston's traffic and transport update including a proposal for Melton to be included in the Quiet Lane's initiative.
- 13.96 CHAIRMAN'S URGENT BUSINESS**
- 13.96.01 Transport and Traffic options for The Street and Other Priorities for Melton**
Cllr Corston presented his paper that was received and noted.
The various options were discussed with the result that further investigative work will concentrate on:
- Objective 1 – Option 2 – put in place wooden pots and/or plan holders on the grass verge where the Village Sign and bench is
 - Objective 2 – Quiet Lanes – remove Saddlemakers Lane at a cost not exceeding £800
 - Objective 3 – Concentrate on Saddlemakers Lane by providing warning signs and slow white road marking at a cost not exceeding £2k
- 13.96.02 Norfolk and Suffolk Local Transport Board**
The Chairman of Planning and Transport Committee reported that in response to requests for suggestions for improving access – the link from the peninsula to the A12 had been put forward. However the suggestion had not reached the short list and it was recognised that it would be a lengthy process to get the transport authorities to draw up proposals for this much-needed improvement.

