



## PLANNING and TRANSPORT COMMITTEE

**Minutes** of an ordinary meeting of the Parish Council Planning and Transport Committee on Monday 26<sup>th</sup> September 2011 commencing at 1900 in the Lindos Centre Conference Room 4 Saddlemakers Lane Melton IP12 1PP

**Present:**

Cllr Mr GK Butterwick [Chairman]  
Cllr Mr AG Corston

Cllr Mrs EJM Hilson  
Cllr Mr ML Webb

**Absent:**

Cllr Mr MW Sherwen

**In Attendance:**

Ms CJ Sills	Resident [Public Forum Only]
Mrs M Stagg	Resident [Public Forum Only]
Mr M Stagg	Resident [Public Forum Only]
Mr MJ Green	Clerk to Melton Parish Council

**11.107 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**

There were no apologies for absence.

**11.108 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

There were no declarations of interest with regard to items on the agenda or additions to the register.

**11.109 PUBLIC PARTICIPATION SESSION**

**11.109.01 To receive representations from Councillors who have declared a prejudicial interest**

There were no representations from Councillors as none had declared a prejudicial interest at item 11.108

**11.109.02 To receive representations from members of the public in respect of items on the agenda only**

There were no representations from members of the public in respect of items on the agenda.

It was **RESOLVED** to lift standing orders

**11.110 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS**

The three members of the public attended to make council aware of their opposition to the proposed development C11/0814/FUL at 2 Saxon Way.

They had all submitted objections to the parish council and district council.

It was confirmed that the parish council had reiterated their objection to the proposed development by the 13<sup>th</sup> September. An extension to the consultation time had been declined by SCDC but a commitment had been given that any responses received by SCDC by 14<sup>th</sup> September would be verbally reported by the officer to the Development Control Sub Committee on 15<sup>th</sup> September. It was noted that the officer was recommending approval but as of 26<sup>th</sup> September the SCDC website still advised that no decision had been taken. The Clerk agreed to contact the planning officer for an update and undertook to advise the residents by email.

It was **RESOLVED** to reinstate standing orders

**11.111 TO APPROVE THE MINUTES OF PREVIOUS MEETING**

**11.111.01 Meeting held on 22<sup>nd</sup> August 2011**

**It was RESOLVED** that minutes PLA(11)M08 previously circulated be received, noted and signed as correct record by the Chairman.

**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Corston.

**11.112 TO REVIEW NEW PLANNING APPLICATIONS RECEIVED**

**11.112.01 C11/0814/FUL – Part Side Garden 2 Saxon Way Melton IP12 1LG**

Application for erection of detached building.

Copy of application previously circulated.

Extension to after 26<sup>th</sup> September requested but declined as application was considered by DevCon on 15<sup>th</sup> September 2011.

This is a revised scheme – the original was considered and objected to by Melton Parish Council Planning and Transport Committee on 23<sup>rd</sup> May 2011.

Copy of letter of objection from near neighbours previously circulated.

The following response agreed with the Chairman of Planning and Transport Committee by email was submitted on 13<sup>th</sup> September 2011.

In respect of the revised plans, Melton PC reiterates its previous objection. The parish council is aware of objections from occupiers of the surrounding properties, and draws the committee's attention to the following extract from the recent inspector's report rejecting the appeal against an enforcement notice *re* St. Audry's House, Melton at paras 26 & 27: "... I consider policy of particular relevance to this appeal to be as follows. Policy AP39 seeks to protect the amenity and character of primarily residential areas, and includes aims to resist strongly proposals that seriously impair residential amenity.... Policy DM23 similarly seeks to protect residential amenity". The Committee is urged to give due weight to the residential amenity of the neighbours in this case.

**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Corston.

**11.112.02 C11/1850/FUL – 87b Bredfield Road Melton IP12 1JE**

Application for erection of single storey extension...

Copy of application previously circulated.

Extension to after 26<sup>th</sup> September requested and granted to 27<sup>th</sup> September.

Council was concerned that the residents who had been consulted over the application did not include those whose properties at 23, 25 & 27 Beresford Drive abutted the applicant's. It was also noted that these properties were within the Woodbridge Town Council boundary but that WTC did not appear to have been consulted.

It was considered that the addition of the extension would reduce the curtilage to such an extent that it no longer provides a reasonable size curtilage for the existing building [DM7].

**It was RESOLVED** to object to the application as Melton Planning Committee considers the development to be too cramped [DM7].

**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Hilson.

**11.112.03 C11/1951/FUL – Melton Day Nursery Yarmouth Road Melton IP12 1QQ**

Application for erection of a summer house .house.

Copy of application previously circulated.

**It was RESOLVED** not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.

**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Hilson.

**11.112.04 C11/1974/FUL – 87a Bredfield Road Melton IP12 1JE**

Application for erection of single storey extension...

Copy of application previously circulated.

It was considered that the addition of the extension would reduce the curtilage to such an extent that it no longer provides a reasonable size curtilage for the existing building [DM7].

It was **RESOLVED** to object to the application as Melton Planning Committee considers the development to be too cramped [DM7].

**Proposed by:** Cllr Butterwick      **Seconded by:** Cllr Corston.

- 11.113 TO REVIEW PLANNING APPLICATION NOTICES RECEIVED**
- 11.113.01 C/11/0754/FUL – Land to South of Beresford Drive Melton.**  
Copy of 'Permission has been granted' notice previously circulated was received and noted.
- 11.113.02 C11/0873/FUL – 1 Grant Rise Melton IP12 1FG**  
Copy of 'appeal dismissed' previously circulated was received. It was noted that the inspector considered the potential for future impairment to a tree benefitting from a Tree Protection Order a sufficiently material consideration to justify refusal of the appeal. It was agreed that it would be necessary for the relevant TPO map(s) and file(s) to be at hand when future applications with a potential impact on protected trees come to be considered in future.
- 11.113.03 C/11/1191/FUL – The Hopton 2 Calder Road Melton IP12 1TP**  
Copy of 'Permission has been granted' notice previously circulated was received and noted.
- 11.113.04 C/11/1741/FUL – 17 Church View Close Melton IP12 1RD**  
Copy of 'Permission has been granted' notice previously circulated was received and noted.
- 11.114 TO RECEIVE A REPORT FROM THE PARISH COUNCIL LOCAL TRANSPORT REPRESENTATIVE**  
There was nothing to report.
- 11.115 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**  
Paper PLA(11)P115 previously circulated was received and noted.
- 11.116 TO CONSIDER ISSUES SURROUNDING THE IMPLEMENTATION OF THE TRAFFIC REGULATION ORDERS IN MELTON**  
The Chairman advised the meeting that as he had not been able to study the draft report prepared by Cllr Corston he was requesting that this matter be deferred to the October Planning and Transport Committee meeting.  
The final report would then be presented to Full Council in November.  
Cllr Corston outlined the basis of his report that was aimed to be a strategy paper for the next three years building on the progress made with the implementation of the Village Plan Action Plan.  
The clerk agreed to provide Cllr Corston with the email addresses for the Planning and Transport Committee to enable the draft report to be circulated for comment.
- 11.117 TO CONSIDER TREE WORK APPLICATIONS**
- 11.117.01 C11/00079/TPO – 8 Saxon Way Melton IP12 1LG**  
Copy of 'permission has been granted' notice previously circulated previously circulated was received and noted...
- 11.117.02 C11/00095/TCA – Melton Lodge Yarmouth Road Melton IP12 1JE**  
Copy of 'notice to carry out tree work' notice previously circulated.  
T1-T15 Poplar – notice to remove trees from paddock area to the north of Melton Lodge.  
Further details requested. As no further details had been received it was not possible to consider this application. SCDC would be advised accordingly.
- 11.118 PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS**
- 11.118.01 Proliferation of Signage**  
Concern had been expressed at a meeting of the Full Council regarding the increasing number of advertising signs in and around Melton.  
Advertising guidance is set out in the Communities and Local Government Guide for Advertisers and is available on the website  
<http://www.communities.gov.uk/publications/planningandbuilding/outdooradvertisements>

Examples of the sorts of adverts allowed include:

(a) Adverts are allowed at ground level not exceeding 4.6 square meters on the forecourt of business premises but not on a footpath in front of the premises that forms part of the highway.

(b) Temporary notices or signs advertising events for charitable purposes but each sign must not exceed 0.6 square metre

It was agreed to monitor the situation and report extreme cases to SCDC enforcement.

**11.118.02 Melton Rail Crossing**

The Chairman reported that the matter was being followed up by Cllr Bidwell with Dr. Therese Coffey MP and that he was also raising the matter through various channels as there are concerns about the management of level crossings in Suffolk and in Network Rail's Anglia Route. It appears that the Suffolk Level Crossing Safety Team should be monitoring all the crossings in Suffolk at a county level.

**11.118.03 Travellers**

The Chairman reported that SCDC now has a designated officer on call 24/7 to monitor traveller activity who was authorised to issue stop notices. Vigilance is required and it is essential that the playing field gates are locked overnight.

**11.118.04 National Planning Policy Framework**

It was noted that a briefing meeting was planned by at SCDC on 28<sup>th</sup> September, to which the Chairman of Council and Chairman of Planning and Transport Committee were both attending. The deadline for responses to the consultation is 17<sup>th</sup> October and a proposed response from MPC will be put to Full Council on 130<sup>th</sup> October.

**11.118.05 Signage on Woods Lane**

Concern was expressed that due to overgrown vegetation warning signs for traffic and pedestrians was being obscured. It was agreed to refer the matter to SCC Highways.

**11.119 DATE OF NEXT MEETING**

Monday 31<sup>st</sup> October 26<sup>th</sup> 2011 at 1900 in the Lindos Centre Conference Room 4.

There being no further business the meeting closed at 2055

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
[Chairman]