



## PLANNING AND TRANSPORT COMMITTEE

**Minutes** of an ordinary meeting of the Parish Council Planning and Transport Committee on Monday 30<sup>th</sup> January 2012 commencing at 1900 in the Lindos Centre Conference Room 4 Saddlemakers Lane Melton IP12 1PP

**Present:**

Mr J Bale  
Cllr Mr GK Butterwick [Chairman]  
Cllr Mr AG Corston

Cllr Mrs EJM Hilson  
Cllr Mr MW Sherwen

**Absent:**

Cllr Mr ML Webb

**In Attendance:**

Mr MJ Green                      Clerk to Melton Parish Council

The Chairman welcomed Mr Jeremy Bale to his first meeting of the Planning and Transport Committee. He thanked him for agreeing to be co-opted onto the committee and offered him the sincere and warm encouragement and support of all the committee members.

**12.01 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**

**12.01.01 Cllr Mr ML Webb - illness**

Council considered this apology and it was **RESOLVED** to receive the apology and consent to the absence.

**Proposed by:** Cllr Butterwick                      **Seconded by:** Cllr Hilson.

**12.02 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

There were no declarations of interest with regard to items on the agenda or additions to the register.

**12.03 PUBLIC PARTICIPATION SESSION**

**12.03.01 To receive representations from Councillors who have declared a prejudicial interest**

There were no representations from councillors as none had declared a prejudicial interest.

**12.03.02 To receive representations from members of the public in respect of items on the agenda only**

There were no representations from members of the public as there were no members of the public present.

*It was not necessary to lift standing orders as there were no members of the public present.*

**12.04 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS**

There were no members of the public present.

*It was not necessary to reinstate standing orders as there were no members of the public present and therefore standing orders had not been lifted.*

- 12.05 TO APPROVE THE MINUTES OF PREVIOUS MEETING**
- 12.05.01 Meeting held on 30<sup>th</sup> January 20112**  
**It was RESOLVED** that minutes PLA(112)M011 previously circulated be received, noted and signed as correct record by the Chairman.  
**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Hilson.
- 12.06 TO REVIEW NEW PLANNING APPLICATIONS RECEIVED**
- 12.06.01 C11/2708/FUL – 1 Grant Rise Melton IP12 1FG**  
Application for erection of orangery [resubmission]  
Copy of application previously circulated.  
Extension until 3<sup>rd</sup> January 2012 requested and granted.  
Application considered by email.  
This is a resubmission of a previous application C11/0873/FUL Conservatory that was refused by SCDC and then subsequently appealed by the owner. That appeal was also rejected.  
There were two main reasons for the SCDC refusal (i) the effect of the proposed conservatory on the yew tree which has a TPO and (ii) the impact of the conservatory on the setting of Melton Grange a listed building. The Planning Inspector appointed by the Secretary of State concluded that the impact on Melton Grange was not harmful to the setting of Melton Grange but that the appeal should fail due to the relationship between the proposed conservatory and the yew tree.  
With this new application for the orangery is a report from an arboricultural firm that concludes ‘there are no overt or overwhelming arboricultural constraints that can be reasonably cited to preclude the proposed construction’.  
The following response was submitted to SCDC on the due date.  
**It was RESOLVED** to object on the grounds of ‘the impact on the yew tree, as set out in the decision letter on C11/0873 and subsequent appeal decision APP/J3530/D/11/2157398’.  
**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Sherwen.  
It was noted that this application was refused by SCDC on 26<sup>th</sup> January (see 12.07.07).
- 12.06.02 C11/2577/FUL – Felbrigg Cottage Hackney Road Melton IP12 1NW**  
Application for erection of single storey extension  
Copy of application previously circulated.  
Extension of consultation period until after 30<sup>th</sup> PLA Meeting requested and granted.  
**It was RESOLVED** not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.  
**Proposed by:** Cllr Butterwick **Seconded by:** Cllr Sherwen.
- 12.07 TO REVIEW PLANNING APPLICATION NOTICES RECEIVED**
- 12.07.01 C11/2254/OUT – Part Rear Gardens of 13 and 15 Hall Farm Road Melton**  
Copy of ‘Permission has been granted’ notice previously circulated was received and noted.
- 12.07.02 C11/2391/FUL – 47 Bredfield Road Melton IP12 1JB**  
Copy of ‘Permission has been granted’ notice previously circulated was received and noted.
- 12.07.03 C11/2429/FUL – 8 St Audrys Lane Melton IP12 1QP**  
Copy of ‘Permission has been granted’ notice previously circulated was received and noted.
- 12.07.04 C11/2464/FUL – 2 Fayrefield Road Melton IP12 1NX**  
Copy of ‘Permission has been granted’ notice previously circulated was received and noted.

- 12.07.05 C11/2574/FUL – 27 Bredfield Road Melton IP12 1JA**  
Copy of 'Permission has been granted' notice previously circulated was received and noted.
- 12.07.06 C11/2598/FUL – Part of Garden, Archway House, Pytches Road Melton IP12 1EY**  
Copy of 'Permission has been refused' notice previously circulated was received. It was noted that the refusal letter echoed much of the parish council's response.
- 12.07.07 C11/2708/FUL – 1 Grant Rise Melton IP12 1FG**  
Copy of 'Permission has been refused' notice previously circulated was received and noted.
- 12.08 TO RECEIVE A REPORT FROM THE PARISH COUNCIL LOCAL TRANSPORT REPRESENTATIVE**  
Paper PLA(12)P08 previously circulated was received and noted.  
It was also noted that whilst there has been no formal notification, it is evident from correspondence received by user groups that Suffolk County Council has ceased to make arrangements for either the provision or the maintenance of bus shelters. In Melton, the only existing shelters affected are those at Yarmouth Road / St. Audrys Lane, and in The Street outside of Thurlow Nunn.  
**It was RESOLVED** that cost estimates be obtained from SCL L/S Management Ltd [who currently clean the existing bus shelters owned by Melton Parish Council] and seek funding from the Finance, Employment and Risk Management Committee  
**Proposed by:** Cllr Butterwick                      **Seconded by:** Cllr Hilson.
- 12.09 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**  
Paper PLA(12)P09 previously circulated was received and noted.
- 12.10 TO CONSIDER A REPORT ON NEIGHBOURHOOD PLANNING**  
Paper PLA(12)P10 previously circulated was received and noted.  
During the ensuing discussion the following points were raised:
- Neighbourhood planning enables local engagement and influence on development and infrastructure
  - It would become part of the statutory planning documentation and can set dictate policy on local matters
  - It has mandatory implications for district plans unlike the village plan which was only advisory
  - The work done in producing the Melton Village Plan and during the campaign against the inappropriate development of the Girdlestone site, together with the recently adopted Traffic & Transport Strategy, should provide an excellent basis for production of a Melton Neighbourhood Plan
  - It was understood that Rendlesham PC had applied for 'front runner' status to facilitate commenced production of a neighbourhood plan
  - The *ParishLinks* grouping might provide an opportunity for collaborative working
  - Ufford, Bromeswell and Sutton were all very close neighbours of Melton and again it might be appropriate to investigate collaboration with them
  - A number of organisations/consultants are providing support to parishes in the production of a plan
  - Funding for the plan production may be available from government sourcesThe government has committed to providing £50M until March 2015 to support local councils in making neighbourhood plans a success
  - To contact the *ParishLinks* organiser to ask if an item on Neighbourhood Planning can be placed on the agenda of the next *ParishLinks* meeting,
  - Make informal approaches to Rendlesham to seek what progress they have made in producing a plan.
  - Similarly make informal approaches neighbouring villages to see if they would like to meet to consider collaborating on the production of a combined neighbourhood plan.

After due consideration **it was RESOLVED** to confirm the decision not to respond to the consultation for the reasons contained in the paper and that all necessary steps be taken

to identify what needs to be done to initiate a Neighbourhood Plan for Melton, either in conjunction with other parishes within the *ParishLinks* grouping or in isolation.

**Proposed by:** Cllr Butterwick                      **Seconded by:** Cllr Sherwen.

Initial responses to be brought back to committee at their next meeting on 27<sup>th</sup> February 2012.

**12.11 TO CONSIDER THE IMPLICATIONS OF THE DECISION ON C11/1722 – BOAT FRIENDSHIP**

Paper PLA(12)P11 previously circulated was received and noted.

The report was considered in detail and after much discussion:

**It was RESOLVED** that, in consultation with district council ward members, an approach is made to Suffolk Coastal District Council with a view to establishing a fair and orderly approach to the implementation of Local Plan Policy AP241.

**Proposed by:** Cllr Butterwick                      **Seconded by:** Cllr Sherwen.

In order to move this matter forward the chairman agreed to progress this matter with District Cllrs Bond and Sayles.

**12.12 TO CONSIDER TREE WORK APPLICATIONS**

**12.12.01 TPO 244,2011 Land Adjoining 2 Pear Tree Cottages Stations Road Melton IP12 1PY**

Copy of emails from Martin Minta previously circulated was received. It was noted with regret that the interim tree preservation order would not be confirmed.

**12.12.02 C11/00135/TPO – 3 Grange Park Drive Melton IP12 1FF**

Notice of 'Decision: Refuse' previously circulated was received and noted.

**12.13 PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS**

**12.13.01 LDF – Pre-Submission Consultation**

A copy of the documentation was available at the meeting and further copies would be obtained and circulated. In view of the extensive response made by the parish council to previous versions of these documents, a minimalist approach to the consultation will be taken but ensuring that the ability of due consideration has been given to previous submissions by the council to participate in the forthcoming Independent Examination of the LDF was not compromised.

The chairman to provide a paper for the next meeting in February.

**12.13.02 Empowering Town & Parish Councils**

The request via SALC to further support the Leiston Town Council initiative was considered and support for the proposal will be made by the Clerk by email.

**12.13.03 Marine Management Organisation**

A communication from the Marine Management Organisation was considered. This was about planning for future marine activities along the east coast, including the shoreline and tidal rivers. Cllr. Sherwen agreed to review the documents and, if appropriate, attend one of the public events at which a marine planning model, maps and a rolling presentation will on display.

**12.14 DATE OF NEXT MEETING**

The next meeting will take place on Monday 27<sup>th</sup> February 2012 at 1900 in the Lindos Centre Conference Room 4.

There being no further business the meeting closed at 2100

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

[Chairman]