



PLANNING AND TRANSPORT COMMITTEE

Minutes of an ordinary meeting of the Parish Council Planning and Transport Committee on Monday 22nd October 2012 commencing at 1900 in the Lindos Centre Conference Room 4 Saddlemakers Lane Melton IP12 1PP

Present:

Cllr Mr JE Bale
Cllr Miss EA Barrington [Vice Chairman]
Cllr Mr GK Butterwick [Chairman]
Cllr Mr AG Corston

Cllr Mrs EJJ Hilson
Cllr Mr MW Sherwen
Cllr Mr ML Webb

Absent:

In Attendance:

Mr MJ Green Clerk to Melton Parish Council

12.128 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

There were no apologies for absence as all councillors were present.

12.129 DECLARATIONS OF INTEREST

12.129.01 To Receive Amendments to the Register

There were no amendments to the register.

12.129.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of pecuniary interest in respect of items on the agenda.

12.129.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

Cllr Butterwick declared that in relation to item 12.134 he was the Honorary Chairman of the East Suffolk Lines Community Rail Partnership. It was noted that this membership is recorded in his Register of Members Interests.

12.129.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared

The Clerk confirmed that he had not received any written requests for dispensations.

As there were no members of the public present it was not necessary to lift standing orders

12.130 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

12.131 TO APPROVE THE MINUTES OF PREVIOUS MEETING

12.131.01 Meeting held on 24th September 2012

It was **RESOLVED** that minutes PLA(12)M09 previously circulated be received, noted and signed as correct record by the Chairman.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Corston.

12.132 TO REVIEW NEW PLANNING APPLICATIONS RECEIVED

12.132.01 C12/1941/LBC – 3 The Street Melton IP12 1PL

Application to take off existing glass roof of conservatory and insulate and ply-line with a high performance felt.

Copy of application previously circulated was received and noted.

It was RESOLVED not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.

12.132.02 C12/2034/LBC – Foxboro Hall, Saddlemakers Lane, Melton. IP12 1ND

Application for internal alterations to create self contained service flat and new bathrooms, including demolishing and rebuilding walls and a staircase

Copy of application previously circulated was received and noted.

It was RESOLVED not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.

12.132.03 C12/2063/FUL – The Coach House and Part Rear Garden of Tower End House Yarmouth Road Melton IP12 1QE

Application for Plot 2 proposed residential unit [house] and existing holiday let [retention of] in grounds of Tower End House and Plot 1 Proposed garage for Tower End House.

Copy of application previously circulated was received and noted.

It was noted that a pre-submission discussion had taken place between representatives of MPC Planning and Transport Committee and the applicant.

Council carefully considered this application but had concerns over the positioning of the Plot 1 proposed garage for Tower End House. There was no objection to the application in principle but the Chairman agreed to seek further clarification about the proposed garage from the applicant.

Due to the parish council consultation end date of 3rd November being during the absence of staff due to holidays it was agreed to respond positively now to SCDC but to include a note that should it be necessary further comments will be made by the 8th November 2012.

It was RESOLVED not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.

It was also RESOLVED to seek further clarification from the applicant on the proposed garage for Tower End House and, should it be necessary, to send further comments to SCDC by 8th November 2012.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.

12.132.04 C12/2094/FUL – Park Lodge [A12], Melton. IP13 6AA

Application for removal of existing garage and replacement with new structure. Proposed extension onto side of existing house creating new ground and first floor areas.

Copy of application previously circulated was received and noted.

It was RESOLVED not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.

- 12.132.05 C12/2096/FUL – 7 Clements Road, Melton. IP12 1SZ**
 Application for change of use from office B1(A) to beauty salon A1.
 Copy of application previously circulated previously circulated was received and noted.
It was RESOLVED not to object to the application as Melton Planning Committee considers the application to be in line with the saved policies from the SCDC Local Plan and the LDF Core Strategy and Development Management Interim Planning Policies; it has not received any objections from residents and has confirmed this with the documentation on the SCDC Planning Application Website.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.
- 12.133 TO REVIEW PLANNING APPLICATION NOTICES RECEIVED**
- 12.133.01 C11/2269/FUL – Treatment Building, The Knackers Yard, Valley Farm Road, Melton IP12 1LL**
 Application for proposed extension to existing processing building to provide housing category 1 incinerator & erection of associated external flue [revised scheme]
 Copy of 'permission has been granted' notice previously circulated was received and noted.
- 12.133.02 C12/12/FUL – Part Side Garden 1 Pear Tree Cottages, Station Road, Melton IP12 1PY**
 Application for erection of detached one-and-a-half storey, two bedroom dwelling.
 Copy of 'permission has been granted' notice previously circulated was received and noted. It was also noted that the conditions imposed with the granting of the permission covered many of the concerns raised by the neighbours and Melton Parish Council. The Chairman reported that a neighbour had expressed their thanks to the council for all their support over this application.
- 12.134 TO RECEIVE A REPORT FROM THE PARISH COUNCIL LOCAL TRANSPORT REPRESENTATIVE**
 Paper PLA(12)P134 previously circulated was received and noted.
 Council welcomed the increase in the late night bus services in the run-up to Christmas and expressed the need for SCC to actively promote the service through local advertising. The Chairman agreed to prepare notices for the parish council notice boards and a message to be circulated through E-News.
 Cllrs Corston and Taylor had responded to an email request from the Chairman to assist in the distribution of promotional material about the initiatives of the East Suffolk Lines Community Rail Partnership. As from 10th December there will be an hourly service along the entire line from Lowestoft to Ipswich Mondays to Saturdays.
- 12.135 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
 Paper PLA(12)P135 previously circulated was received and noted.
- 12.136 TO CONSIDER TREE WORK APPLICATIONS**
- 12.136.01 C12/00117/TPO – 1 Grant Rise Melton IP12 1FG**
 Tree work application - initial consultation.
 Woodland W7 – Deadwood Beech; Crown Lift Sweet Chestnut remove 2 Lowest limbs; prune to shape. All in rear garden.
 Copy of application previously circulated was received and noted.
 Request for copy of detailed application and extension of consultation period until after 22nd October meeting of Planning and Transport Committee granted.
It was RESOLVED not to object to the application.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.

12.137 SCDC BOAT POLICY

The Chairman advised that there had been no further progress with forming an SCDC-led joint working group including representatives of Melton Parish Council and Woodbridge Town Council, as well as SCDC, but that Cllr Bond was still pursuing the matter.

The Chairman also reported on discussions with the Chairman of the Deben Estuary Partnership. The Environment agency would no longer take the lead on preparing estuary management plans, but would support those local voluntary & community groups which wished to take the work forward. It was reported that SCDC has agreed that the LDF should include specific planning policy relating to estuaries and the Deben Estuary Partnership would be taking a more active role in this process.

It was agreed that Cllr Butterwick would join Cllr Sherwen as MPC representatives at meetings of the partnership.

12.138 TO RECEIVE REPORTS FROM THE PLANNING AND TRANSPORT COMMITTEE WORKING GROUPS

12.138.01 Affordable Housing Working Group

The Chairman reported that no further progress has been made, but it is understood that Mr Warburg is engaged in discussions with other landowners about possibilities for providing affordable housing. With recent changes in government policy, it was unclear exactly how matters will proceed in the future.

12.138.02 Neighbourhood Plan Working Group

Paper PLA(12)P138.02 previously circulated was received and noted.

Cllr. Barrington, the convenor of the working group, reported on progress:

- The meeting arranged by Rendlesham PCC was very helpful if providing much needed background information to enable a submission to be prepared by MPC
- Rendlesham were not as far ahead in the process as was first thought but initial funding had enabled them to start the process and provide information to others
- MPC will formally submit their request to SCDC for a Neighbourhood Plan at a meeting on 9th November
- This will be similar to planning application as there will then be a 6 week consultation period before work can officially commence on the plan
- The submission will consist of the submission letter, project plan, boundary map, Village Plan Action Plan, draft Questionnaire and budget

There then followed a discussion on the wording of the mission statement which was amended to focus on the right kind of development at the right time in the right place whilst maintaining the integrity and sustainability of development. The amended version was agreed for use in the application documentation.

The discussion also covered the possibility of incorporating a 'timeline' in the project and it was agreed that as plans become clearer this would be a welcome addition.

12.138.03 Traffic & Transport Working Group

Cllr. Corston, the convenor of the group, reported that contact had been made with David Chenery regarding the 30 mph speed limit in Saddlemakers Lane or alternatively it being included in the 'Quiet Lanes in Suffolk' project

Concerns had also been expressed about the state of the potholes in the road outside the Horse and Groom and on Woods Lane approaching the traffic lights from the A12.

The possibility of converting the land by Winifred Fison House where cars are parking on the grassed area into a tarmac car parking area was being pursued.

12.139 TO CONSIDER CORRESPONDENCE FROM PARK PROPERTIES

Copy attached as paper PLA(12)P139 previously circulated was received and noted.

It was RESOLVED that the correspondence should be ignored and not responded to.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

12.140 PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS

12.140.01 To receive a report on urgent business not otherwise on the agenda

- (a) Bentwaters
The Chairman reported that there were still no minutes from the SCDC meeting on 7th September on the SCDC website, that the subsequent DevCon on 14th September had been postponed. It was rumoured that Network Rail had withdrawn its objection, based on their concerns over the rail crossing. This news was noted with concern.

12.140.02 To receive items for future meetings

- (a) Number of boats moored on the River Deben at Wilford Bridge
(b) The removal of notices at Wilford Bridge about not cycling on the riverside footpath

12.140.03 To agree items for inclusion in Melton Messenger

- (a) Neighbourhood Plan
The Vice Chairman will draft the note and send to Cllr Eckersley
(b) Late Night Buses
The Chairman to draft the note and send to Cllr Eckersley

12.141 DATE OF NEXT MEETING

The next meeting will take place on Monday 26th November 2012 at 1900 in the Lindos Centre Conference Room 4.

There being no further business the meeting closed at 2115

Signed: _____ Date: _____
[Chairman]