



PLANNING AND TRANSPORT COMMITTEE

Minutes of an ordinary meeting of the Parish Council Planning and Transport Committee on Monday 18 November 2013 commencing at 19:00 in The Seminar Room, The Lindos Centre, Saddlemakers Lane Melton IP12 1PP

Present:

Cllr Mr JE Bale
Cllr Miss EA Barrington [Vice Chairman]
Cllr Mr GK Butterwick [Chairman]

Cllr Mr AG Corston
Cllr Mrs EJG Hilson
Cllr Mr ML Webb

Absent:

Cllr Mr MW Sherwen

In Attendance:

Mr MJ Green Clerk to Melton Parish Council

13.136 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE
There were no apologies for absence.

13.137 DECLARATIONS OF INTEREST

13.137.01 To Receive Amendments to the Register
There were no amendments to the Register of Members' Interests

13.137.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda
There were no declarations of pecuniary interest in respect of items on the agenda.

13.137.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda
There were no declarations of non-pecuniary interest in respect of items on the agenda.

13.137.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared
It was noted that there had been no written requests for dispensations.

As there were no members of the public present it was not necessary to lift standing orders.

13.138 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS
There were no members of the public present.

13.139 TO APPROVE THE MINUTES OF PREVIOUS MEETING

13.139.01 Meeting held on 21 October 2013
It was RESOLVED that minutes PLA(13)M10 previously circulated were received, noted and signed as correct record by the Chairman.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington.

13.140 TO REVIEW NEW PLANNING APPLICATIONS RECEIVED

13.140.01 DC/13/2851/AME – Part Side Garden, 2 Saxon Way, Melton.

Non material amendments of C12/0400 – Erection of detached dwelling [construction of detached dwelling].

Copy of application previously circulated was received and noted.

It was further noted that his application had in fact been approved by SCDC on 1st November 2013 for all amendments to the application C12/2440/FUL with the exception of ‘the erection of side retaining walls or piers as shown on Drawing No. 5708-02-C and this plan has not been approved. Planning permission would be required for this development.’

13.140.02 DC/13/3135/FUL – Archway House, Pytches Road, Woodbridge. IP12 1EY

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990.

Application for construction of new dormer window to west elevation and new conservation rooflight to south elevation roof serving new rooms in existing converted roof space.

Copy of application previously circulated was received and noted.

It was noted that objections from six neighbours had been submitted to SCDC.

It was RESOLVED to object to the construction of a dormer window for the following reasons:

Development Management Policy DM21 – Design: Aesthetics

Archway House is part of a Victorian Mews approximately 115 years old grade 2 listed and part of the original Melton Grange – therefore it is of significant historical importance to Melton and Woodbridge. The development is totally out of character with the surroundings. Rejections of previous applications for changes to Archway House have supported the need to protect the external design.

Development Management Policy DM23 – Residential Amenity

The dormer window would overlook a neighbour’s rear garden thereby impacting on their privacy

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

13.140.03 DC/13/3271/CCC – Suffolk County Council Highways, Dock Lane, Melton. IP12 1PE

Application for Planning Permission for conversion of existing stores to offices including internal refurbishment works.

Town and Country Planning Act 1990.

Copy of application previously circulated was received and noted.

To be determined by Suffolk County Council.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

13.140.04 DC/13/3275/CCC – Suffolk County Council Highways, Dock Lane, Melton. IP12 1PE

Application for Planning Permission for retention of retrospective permission of 3 nr temporary mess facilities and 3 nr. Temporary storage units.

Town and Country Planning Act 1990.

Copy of application previously circulated was received and noted.

To be determined by Suffolk County Council.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

- 13.141 TO REVIEW PLANNING APPLICATION NOTICES RECEIVED**
- 13.141.01 DC/13/1261/FUL – Site of Former Factory, Old Maltings Approach, Melton.**
Notice of 'permission has been granted' previously circulated was received and noted.
- 13.141.02 DC/13/2127/FUL – The Old Chapel, 8 Calder Road, Melton.**
Notice of 'permission has been refused' previously circulated was received and the reasons for refusal noted with interest.
- 13.141.03 DC/13/2167/DRC – Melton Lodge, Yarmouth Road, Melton.**
Notice of 'conditions are discharged' previously circulated was received and noted.
- 13.141.04 DC/13/2453/FUL – Glendene, 4 Station Road, Melton.**
Notice of 'application has been withdrawn' previously circulated was received and noted.
- 13.141.05 DC/13/2454/LBC – Glendene, 4 Station Road, Melton.**
Notice of 'application has been withdrawn' previously circulated was received and noted.
- 13.141.06 DC/13/2552/DRC – Melton Lodge, Yarmouth Road, Melton.**
Notice of 'conditions are discharged' previously circulated was received and noted.
- 13.141.07 DC/13/2582/FUL – 54 Church View Close, Melton. IP12 1RD**
Notice of 'permission has been granted' previously circulated was received and noted.
- 13.141.08 DC/13/2629/FUL – 12 Burrows Road, Melton. IP12 1GN**
Notice of 'permission has been granted' previously circulated was received and noted.
- 13.142 TO RECEIVE A REPORT FROM THE PARISH COUNCIL LOCAL TRANSPORT REPRESENTATIVE**
The Chairman reported that following an upsurge in comments from users he had referred the matter of First bus services not turning up to the company's customer services department.
- 13.143 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA**
Paper PLA(13)P143 previously circulated was received and noted.
It was agreed to remove the item on Physical Limits Anomalies from the list of outstanding work.
- 13.144 TO RECEIVE REPORTS FROM THE PLANNING AND TRANSPORT COMMITTEE WORKING GROUPS**
- 13.144.01 Neighbourhood Plan Working Group incorporating the Affordable Housing Working Group**
The Convenor reported:
- (a) Growing concern that no response has yet been received from SCDC about the agreement of Melton Parish Council to the redefinition of neighbourhood plan boundary to exclude Cedar House and SCDC Offices
 - (b) A round table meeting with Woodbridge Town Council, Melton Parish Council, Martlesham Parish Council and SCDC due for 20 November had been postponed until either 29 November or 4 December.
 - (c) Drafting of Questionnaire progressing with distribution scheduled for end of January 2014 – all groups encouraged to send comments on draft to convenor as soon as possible. Use of Plain English Society being considered to vet the document offer advice and comments
 - (d) Need to obtain licence for mapping to include with questionnaire
 - (e) Questions on options for parking areas near Fison House need to be more general – Cllr Corston agreed to redraft
 - (f) Two forthcoming events at Melton Primary School and the St Andrew's Church Christmas Fayre were opportunities for communicating the neighbourhood plan proposals
- 13.144.02 Traffic & Transport Working Group**
- (a) Quiet Lanes

The Convenor to follow up with County Councillor to enlist his support as a champion for the project in Melton

(b) Budget 2014-2015

It was noted that items for the Quiet Lanes initiative and the installation costs of repairs and installation of bollards on the two plots near Fison House had been submitted for consideration by Finance, Employment and Risk Management Committee in the budget 2014/15 discussions.

It was also noted that Full Council had approved the installation costs of bollards in the plot containing the Village Sign and bench from reserves now but that this could not progress until the issue of divestment had been resolved with SCDC

13.145 PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS

13.145.01 To receive a report on urgent business not otherwise on the agenda

(a) Old Maltings Approach - Temporary parking restrictions (no parking at any time) imposed to a point where the road straightens at the bottom of the hill from 11 November 2013 to 1 June 2015, with the intention to make this permanent. Noted that County Cllr. Bond has funded from his locality budget in view of the road safety hazard.

(b) Claimed Right of Way – Fernhill – Leeks Hill – report recommending creation of a new right of way (FP29) to be considered by SCC Rights of Way Committee on 15 January 2014

(c) Deben Estuary Plan Meeting 13 November 2013 – Paper PLA(13)P145.01a previously circulated was received. It was noted that on 26 November the Chairman would participate (as far as Woodbridge) in a walking site survey of boats moored on the River Deben, from Wilford Bridge to Felixstowe. Councillors expressed concern that the adoption and implementation of a policy for regulating the mooring of boats used for residential purposes could have a profound effect on established businesses and boat owners / residents in Melton, as it is understood that this is the only accessible part of the river where mooring is not regulated by a fairway committee. Whilst willing to help in establishing a baseline of current use, they urged caution in promoting a policy which could have a negative impact on our community.

(d) Environment Agency clearing water course in Melton

13.145.02 To receive items for future meetings

(a) State of road surfaces in and around Melton.

13.145.03 To agree items for inclusion in Melton Messenger

The Chairman to send details to Cllr Eckersley.

13.146 DATE OF NEXT MEETING

The next meeting will take place on Monday 16 December 2013 at 1900 in the Lindos Centre Conference Room 4.

There being no further business the meeting closed at 20:35

Signed: _____

Date: _____

[Chairman]