



PLANNING AND TRANSPORT COMMITTEE

Minutes of an ordinary meeting of the Parish Council Planning and Transport Committee on Monday 20 January 2014 commencing at 19:00 in Conference Room 4, The Lindos Centre, Saddlemakers Lane Melton IP12 1PP

Present:

Cllr Mr JE Bale
Cllr Miss EA Barrington [Vice Chairman]
Cllr Mr GK Butterwick [Chairman]

Cllr Mr AG Corston
Cllr Mrs EJG Hilson
Cllr Mr ML Webb

Absent:

Cllr Mr MW Sherwen

In Attendance:

Mr MJ Green Clerk to Melton Parish Council

14.01 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

There were no apologies for absence.

14.02 DECLARATIONS OF INTEREST

14.02.01 To Receive Amendments to the Register

There were no amendments to the register.

14.02.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of pecuniary interest in respect of items on the agenda.

14.02.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of non-pecuniary interest in respect of items on the agenda.

14.02.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared

There were no applications for full/partial dispensation as there had been no pecuniary interests declared.

There being no members of the public present it was not necessary to life standing orders.

14.03 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

14.04 TO APPROVE THE MINUTES OF PREVIOUS MEETING

14.04.01 Meeting held on 16 December 2013

It was **RESOLVED** that minutes PLA(13)M12 previously circulated were received, noted and signed as correct record by the Chairman.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Barrington

14.05 NEW PLANNING APPLICATIONS RECEIVED

14.05.01 DC/13/2209/FUL – Part Rear Garden of Tower End House Yarmouth Road Melton IP12 1QE

Application for Planning permission
Town and Country Planning Act 1990.

Change of use of Coach House from Holiday Let to Permanent Residential and Related Alterations.

Copy of application previously circulated was received and noted.

Extension of consultation period until after PLA on 20/1/2014 requested and granted.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

14.05.02 DC/13/2210/LBC - Part Rear Garden of Tower End House Yarmouth Road Melton IP12 1QE

Application for Planning permission
Town and Country Planning Act 1990.

Alterations to Coach House to facilitate conversion to residential dwelling.

Copy of application previously circulated was received and noted.

Extension of consultation period until after PLA on 20/1/2014 requested and granted.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

14.05.03 DC/13/3832/CLE – 5 Grange Court Melton IP12 1SL

Application for a Lawful Development Certificate for a Proposed Use or Development
Town and Country Planning Act 1990 as amended by Section 10 of the Planning and Compensation Act 1991.

Town and Country Planning [Development Management Procedure] [England] Order 2010

Application for erection of two story and single storey extensions to rear of dwelling

Copy of application previously circulated was received and noted.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

14.05.04 DC/14/0014/FUL – Drummond House 7 Grange Park Drive Melton IP12 1FF

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990.

Application for erection of Garden Room Extension and Associated works.

Copy of application previously circulated was received and noted.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd

Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

14.05.05 DC/14/0016/FUL – Deben Group Industries Avocet House Wilford Bridge Road Melton IP12 1RB

Application for Planning Permission

Town and Country Planning Act 1990.

Application for erection of Extensions to Existing Garage.

Copy of application previously circulated was received and noted.

It was RESOLVED not to object to the application as Melton Parish Council Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework [2012], the Suffolk Coastal District Local Plan Core Strategy & Development Management Policies - Development Plan Document July 2013 and the remaining saved policies from the Suffolk Coastal Local Plan Incorporating 1st and 2nd Alterations; it has not received any objections from residents and has confirmed this with the SCDC Planning Website.

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington.

14.06 TO REVIEW PLANNING APPLICATION NOTICES RECEIVED

14.06.01 DC/13/3545/PNH – 3 Blakes Close Melton IP12 1RQ

Notice of 'permission is not required' previously circulated was received and noted.

14.06.02 DC/13/3135/FUL – Archway House Pytches Road Melton IP12 1EY

Notice of 'permission has been granted' previously circulated was received and noted.

14.07 TO RECEIVE A REPORT FROM THE PARISH COUNCIL LOCAL TRANSPORT REPRESENTATIVE

Nothing to report.

14.08 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

Paper PLA(14)P08 previously circulated was received and noted.

14.09 TO RECEIVE REPORTS FROM THE PLANNING AND TRANSPORT COMMITTEE WORKING GROUPS

14.09.01 Neighbourhood Plan Working Group incorporating the Affordable Housing Working Group

(a) Business Questionnaire

To approve the questionnaire PLA(14)P09.01(a).

Business questionnaire previously circulated was received and noted.

It was RESOLVED to approve the business questionnaire.

Proposed by: Cllr Butterwick

Seconded by: Cllr Corston.

(b) Progress Report

The Vice Chairman reported:

(i) The distribution of the residential questionnaires was on target for the end of January

(ii) Investigations are ongoing into providing an online questionnaire for the business responses

(iii) As yet no formal response has been forthcoming from SCDC regarding the Area Designation Application including the Cedar House and SCDC sites.

(iv) The Chairman would be attending the Neighbourhood Plan event at Lavenham on 3rd February 2014

14.09.02 Traffic & Transport Working Group

The Convenor reported:

- The progress on the Quiet Lanes initiative had come to a halt to the reluctance of SCC to include Melton in the quiet lanes pilot
- Felixstowe had been added to the pilot due to the intervention of the County Councillor

- SCC Right of Way had unanimously adopted the principle of quiet lanes and this was now SCC policy
- There had been no further progress on the divestment of the 4 pieces of land by Fison House due to the current SCDC review of car parks. The support of DCllr Bidwell [cc CCllr Bond] to be enlisted by the Convenor to move the matter forward

14.10 TO RECEIVE THE MONTHLY FINANCE REPORT

Paper PLA(14)P10 Management Accounts December 2013 previously circulated was received and noted.

The Chairman reported that at the recent Finance, Employment and Risk Management Committee meeting it was agreed that it was the responsibility of the various committees to properly manage and monitor their devolved budget. The proposed budget for 2014/15 would include proposed capital expenditure and the proposed grant application income for the committees and it was noted that should the grant income not be forthcoming then application would have to be made to full council for funding from reserves to enable the project to proceed.

14.11 PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS

14.11.01 To receive a report on urgent business not otherwise on the agenda

(a) Leeks Hill Footpath

It was noted that the SCC Rights of Way Committee had approved the application from Melton Parish Council and that details of the next stages in the process would be circulated to the various parties in due course.

(b) Area Planning and Enforcement Officer [South Area]

It was reported that correspondence had been received that the South Area Officer would be on maternity leave as from 30th January 2014 but no name had been provided for a replacement contact other than the standard d.c.admin@suffolkcoastal.gov.uk email.

14.11.02 To receive items for future meetings

There were no additional items noted.

14.11.03 To agree items for inclusion in Melton Messenger

Neighbourhood Plan – The Vice Chairman advised that she had already provided an article.

No other items were considered relevant.

14.12 DATE OF NEXT MEETING

14.12.01 February Meeting

The next meeting will take place on Monday 17 February 2014 1900 in the Lindos Centre Conference Room 4.

It was noted that in the absence of the clerk at that meeting a volunteer would be required to take the minutes and report the action to SCDC.

14.12.02 Future Meeting Dates

It was RESOLVED to reschedule the 17th March, 16th June and 15th September meetings to enable Chairman to attend meetings of SALC as follows:

Monday 24th March 2014

Monday 23rd June 2014

Monday 22nd September 2014

Proposed by: Cllr Butterwick

Seconded by: Cllr Barrington

There being no further business the meeting closed at 2045

Signed: _____

Date: _____

[Chairman]