



Chairman: Councillor GK Butterwick

REC(08)M4

RECREATION COMMITTEE

Minutes of a meeting of the Parish Council Recreation Committee on Monday 29th September 2008 commencing at 19:00 in The Lindos Centre Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr GK Butterwick
Cllr Miss DE Dann
Cllr Mrs P Ferguson

Cllr Mrs EJM Hilson
Cllr Miss KS Martin [Chairman]

In Attendance

Mr MJ Green Clerk to Melton Parish Council

08.57 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

There were no apologies.

08.58 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest.

08.59 PUBLIC PARTICIPATION SESSION

08.59.01 To receive representations from Councillors who have declared a prejudicial interest under item 08.58

There were no representations.

08.59.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations.

As there were no members of the public present it was not necessary to lift standing orders.

08.60 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

08.61 TO APPROVE THE MINUTES OF MEETING HELD ON 30TH JUNE 2008

Proposed that minutes REC(08)M3 of the meeting held on 30th June 2008 previously circulated be received and signed as a correct record by the Chairman.

Proposed by: Cllr Martin.

Seconded by: Cllr Hilson.

It was RESOLVED that minutes REC(08)M3 of the meeting held on 30th June 2008 previously circulated be received and signed as a correct record by the Chairman.

08.62 TO CONSIDER CO-OPTIONS OF NON-COUNCILLORS TO THE RECREATION COMMITTEE

There were no co-options considered..

08.63 TO CONSIDER TREE PRESERVATION ORDER NOTICES RECEIVED FROM SCDC

08.63.01 Applications to Undertake Works

- (a) C08/00106/TCA – The Red House Yarmouth Road Melton IP12 1QE

Copy of application previously circulated was received and noted.

Proposed that the application be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the application be received and noted.

- (b) C08/00113/TPO – 4 Norman Close Melton IP12 1JT

Copy of application previously circulated was received and noted.

Proposed that the application be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the application be received and noted.

- (c) C08/00116/TCA – Hutchinson's Meadow Melton Road Melton

Copy of application previously circulated was received and noted.

It was noted that this was the tree overhanging the Playing Field which had recently shed a branch

It was RESOLVED that the application be received and noted.

Proposed that the application be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the application be received and noted.

08.63.02 Applications for New TPO's

- (a) C08/00226/TPO – The Tile Studio Spur End Melton

Copy of application previously circulated.

Proposed that the application be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the application be received and noted.

Subsequent to the meeting SCDC contacted the Clerk and advised that the order was to protect the visual amenity as the row of trees screened the view of the industrial unit from houses in the vicinity.

- (b) C08/00227/TPO – 62 Hall Farm Road Melton

Copy of application previously circulated was received and noted.

Proposed that the application be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the application be received and noted.

Subsequent to the meeting SCDC contacted the Clerk and advised that they had received a request from the owner of 62 Hall Farm Road to remove the tree. This generated a site visit and as a result the TPO was put in place. There is some debate as to who owns the land on which the tree is situated and SCDC are investigating with the Land Registry. It does not appear to belong to either the resident or SCC Highways. SCDC are also considering what assistance can be given to surgery work to the tree. In the meanwhile the resident has objected to the TPO.

08.63.03 Decision Notices

- (a) C08/00089/TCA – Old Wilford Barn Station Road Melton IP12 1PX

Copy of 'grant' notice previously circulated was received and noted.

Proposed that the decision notice be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the decision notice be received and noted.

- (b) C08/00106/TCA – The Red House Yarmouth Road Melton

IP12 1QE

Copy of 'grant' notice previously circulated was received and noted.

Proposed that the decision notice be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the decision notice be received and noted.

(c) C08/00113/TPO – 4 Norman Close Melton IP12 1JT

Copy of 'grant' notice previously circulated was received and noted.

Proposed that the decision notice be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the decision notice be received and noted.

(d) C08/00116/TPO – Hutchinson's Meadow Melton Road Melton

Copy of 'grant' notice previously circulated was received and noted.

It was noted that this was the tree overhanging Melton Playing Field that had recently shed a large branch.

Proposed that the decision notice be received and noted.

Proposed by: Cllr Martin.

Seconded by: Cllr Butterwick.

It was RESOLVED that the decision notice be received and noted.

08.64 TO RECEIVE A REPORT FROM THE CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE

Report REC(08)P64 previously circulated was received and noted.

08.64.01 Notice boards

The Clerk advised councillors that Melton Park Management Company Ltd had been approached with regard to a notice board being located on the development. There had been an affirmative response with conditions that the notice board be wood and not aluminium, there be no Melton Parish Council header and that the locations would be decided by Hopkins Homes. The Committee was concerned by the latter two conditions.

The location of two notice boards was confirmed as Bredfield Road Bus Shelter and by the Pump on Melton Road. A further suggestion was made of the site of the Woodbridge Primary School.

Proposed that an order be placed for three notice boards immediately to be located at:

- Bredfield Road Bus Shelter, and
- Melton Road by the Pump

The Clerk to contact the Headteacher of Woodbridge Primary School to discuss the possible location of the third notice board.

The Clerk to confirm to MPMCL that the council would be prepared to provide the wood notice board subject to a satisfactory location being offered – this being from the 2009/10 budget.

Proposed by: Cllr Martin.

Seconded by Cllr Butterwick.

It was RESOLVED to carry out the proposal above.

08.64.02 Bonfire

Cllr Ferguson advised the meeting that the newly planted oak trees were growing well but urged caution should a bonfire be made in the corner of the playing field as this was too close to the oak tree saplings.

08.65 TO CONSIDER ISSUES RELATING TO TENNIS COURTS

08.65.01 Security and Access

The Clerk confirmed that the contractor was unable to supply token operated locks for the gates. The meeting discussed alternatives including the charging of a deposit for a key.

Proposed that a mechanical keypad be installed on both gates by SBPM who would change the combination weekly and advise John Grose Garage.

Proposed by: Cllr Hilson

Seconded by: Cllr Ferguson.

It was RESOLVED that a mechanical keypad be installed on both gates by SBPM who would change the combination weekly and advise John Grose Garage.

The meeting discussed charges for the hire of the new courts following the refurbishment taking into consideration the desire to encourage usage of the courts and also the current international financial situation.

Proposed that the hire fee per court should remain Four Pounds [£4.00] inclusive of VAT for a 2 hour session

Proposed by: Cllr Martin

Seconded by: Cllr Hilson

It was RESOLVED that the hire fee per court should remain Four Pounds [£4.00] inclusive of VAT for a 2 hour session

08.65.02 New Potential for External Funding

It was RESOLVED to withdraw this item.

08.65.03 Formation of a Tennis Club

The committee had a wide ranging discussion about the possibility of forming a Melton Tennis Club noting that this was one of the aspirations of the Village Plan.

It was felt that it would be inappropriate for the Council to form a tennis club at the present time rather that this should come from the residents and users of the tennis courts.

Proposed to promote the use of the tennis courts and the formation of a Melton Tennis Club by:

- A formal opening when the work is complete with 'no fees' during the first week
- Developing links with Woodbridge Tennis Club
- Encouraging use of the tennis courts by both local primary schools
- Promotion of the refurbishment and official opening through the Melton Messenger, and by issuing a press release.

Proposed by: Cllr Butterwick.

Seconded by: Cllr Martin.

It was RESOLVED to promote the use of the tennis courts and the formation of a Melton Tennis Club.

08.66 TO CONSIDER IMPROVED FACILITIES IN THE PAVILION

Report REC(08)P66 previously circulated was received and noted.

Council considered the report and affirmed the need to improve the facilities in the pavilion to encourage greater use realising that without refurbishment it is impossible to 'sell' the use to other groups.

The suggested costing proposal from SBPM to the Finance & Risk Management Committee with an indicative cost of £12-£15k provided for:

- A large multipurpose room with appropriate heating and lighting with access for the disabled
- Toilet facilities including access for the disabled
- Storage facilities
- Kitchen facilities

Council accepted that in order to proceed a proper plan is required including:

- Agree statement of requirement to meet a defined need including discussion with Woodbridge Town Youth FC – the prime users of the pavilion
- Take professional advice including drawings, etc.
- Obtain three tenders in accordance with finance regulations
- Without increasing the precept, i.e. to obtain external funding

The alternative of doing nothing was considered but dismissed as an option.

It was proposed that the Clerk prepares a statement of requirement based on converting the pavilion into a multipurpose room with appropriate facilities, taking professional advice where necessary and obtaining the relevant tenders.

Proposed by: Cllr Butterwick.

Seconded by: Cllr Martin.

It was RESOLVED that the Clerk prepares a statement of requirement based on converting the pavilion into a multipurpose room with appropriate facilities, taking professional advice where necessary and obtaining the relevant tenders.

08.67 TO CONSIDER A REPORT ON NEW AND CLAIMED FOOTPATHS

Paper REC(08)P67 previously circulated was received and noted.

Proposed that recommendations 5 (i) – (vi] be actioned.

Proposed by: Cllr Butterwick.

Seconded by: Cllr Dann

It was RESOLVED that recommendations 5 (i) – (vi] be actioned.

The Clerk would obtain the appropriate forms and circulate.

08.68 TO CONSIDER REQUESTS FOR PROVISION OF DOG WASTE BINS

08.68.01 On Footpath from Hall Farm Road to Saddlemakers Lane

08.68.02 Outside entrance to Melton Primary School [triangle of land with bench at corner of Dock Lane]

Proposed that Dog Waste Bins be purchased and fitted to both these locations.

Proposed by: Cllr Martin.

Seconded by: Cllr Ferguson

It was RESOLVED that Dog Waste Bins be purchased and fitted to both these locations.

08.69 TO CONSIDER USES FOR THE SCDC PLAY SPACE FUND

Paper REC(08)P69 previously circulated was received and noted.

08.69.01 Towards the cost of footpath from the playing field car park to the pavilion and children's play area

Proposed that Clerk obtain three tenders for the provision of a footpath and lighting from the playing field car park to the pavilion and children's play area and apply to use the Play Space Fund to fund the provision.

Proposed by: Cllr Martin.

Seconded by: Cllr Dann

It was RESOLVED that Clerk obtain three tenders for the provision of a footpath and lighting from the playing field car park to the pavilion and children's play area and apply to use the Play Space Fund to fund the provision.

08.69.02 Other potential schemes

It was RESOLVED to defer this item.

08.70 TO CONSIDER MANAGEMENT PLAN FOR BURKES WOOD

Paper REC(08)P70 to follow

It was RESOLVED to defer this item.

08.71 TO CONSIDER DRAINAGE PROBLEMS ON PLAYING FIELD

Noted that SBPM had been requested to investigate and report.

Noted that Anglian Water is attending to the water leak at the entrance to the car park.

08.72 COMMITTEE CHAIRMAN'S URGENT BUSINESS

There was no urgent business.

08.73 ANY OTHER BUSINESS

There was no further business.

08.74 DATE OF NEXT MEETING

Monday 5th January 2009 at 19:00 in the Lindos Centre Conference Room.

There being no further business the meeting closed at 21:30

Signed: _____ Date: _____
[Chairman]