



Chairman: Councillor GK Butterwick

RECREATION COMMITTEE

Minutes of a meeting of the Parish Council Recreation Committee on Monday 5th January 2009 commencing at 19:00 in The Parish Council Office Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr GK Butterwick Cllr Mrs EJG Hilson Cllr Miss KS Martin [Chairman]
Cllr Mrs P Ferguson

In Attendance:

Mr MJ Green Clerk to Melton Parish Council

09.01 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

09.01.01 Cllr DE Dann – Family Matters

Council considered this apology and **it was RESOLVED** to receive the apology and consent to the absence

Proposed by: Cllr Martin. **Seconded by:** Cllr Butterwick.

09.02 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest.

09.03 PUBLIC PARTICIPATION SESSION

09.03.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.02

There were no representations.

09.03.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations.

As there were no members of the public present it was not necessary to lift standing orders.

09.04 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

09.05 TO APPROVE THE MINUTES OF MEETING HELD ON 13TH NOVEMBER 2008

It was RESOLVED that minutes REC(08)M5 of the meeting held on 13th November 2008 previously circulated be received and signed as a correct record by the Chairman.

Proposed by: Cllr Martin **Seconded by:** Cllr Hilson.

09.06 TO CONSIDER CO-OPTIONS OF NON-COUNCILLORS TO THE RECREATION COMMITTEE

There were no co-options considered..

09.07 TO CONSIDER TREE PRESERVATION ORDER NOTICES RECEIVED FROM SCDC

09.07.01 New Applications

(a) C08/00226/TPO - The Tile Studio Spur End Lane

Copy of application previously circulated was received and noted.

(b) C08/00227/TPO – 62 Hall Farm Road Melton

Copy of application previously circulated was received and noted.

09.07.02 Decision Notices

None received

09.08 TO RECEIVE A REPORT FROM THE CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE
Report REC(09)P08 previously circulated was received and noted.

09.09 TO CONSIDER ISSUES RELATING TO TENNIS COURTS

09.09.01 Tennis Court Colour Spray

To consider the proposal to coat the playing surface in Light Green and the run-off area in dark green.

It was RESOLVED that the playing surface be coated light green and the run-off areas dark green.

Proposed by: Cllr Martin **Seconded by:** Cllr Ferguson

09.09.02 To agree the Location of the Memorial Plaque on the Tennis Courts

Cllr Butterwick confirmed that the Schlee family would be arranging for the provision of the memorial plaque. He agreed to obtain dimensions of the plaque to enable arrangements to be made for the installation prior to the coating of the surfaces.

09.09.03 Tennis Court Opening

It was RESOLVED that the following arrangements for the opening be put in hand:

- (a) Opening to be on Saturday 4th April 2009 between 2.00 p.m. and 4.00 p.m. subject to confirmation that this does not clash with WTYFC use of the playing field at that time.
- (b) An article is to be prepared for the March edition of the Melton Messenger including the seeking of interested people to organise the formation of a tennis club
- (c) To seek prizes from local businesses
- (d) To seek the loan of a speed machine and/or ball server for the opening
- (e) To arrange children's competitions on the day
- (f) A4 posters to be produced in-house to advertise the opening
- (g) Woodbridge Information Website, Woodbridge Community News and Woodbridge Flyer be used to promote opening and use of tennis courts
- (h) The Council Chairman to perform the official opening.

Proposed by: Cllr Martin **Seconded by:** Cllr Butterwick

09.10 TO CONSIDER IMPROVED FACILITIES IN THE PAVILION

The Committee Chairman reported the following progress of the Pavilion Working Group:

- (a) David Poole – Architect – has drawn preliminary sketches of a possible scheme for the group to consider
- (b) David Poole is in discussion with SCDC Planning Department regarding the permissions required and building regulations that will need to be followed.
- (c) David Poole has also drawn up a list of 'items for further consideration'
- (d) A structural engineer will carry out a survey and advise on the impact of removing the internal walls on the structure of the building
- (e) Awaiting results of these discussions and survey before taking any further action.
Cllr Ferguson asked if consideration could be given to the provision of an extended canopy at the front of the pavilion.

09.11 TO CONSIDER PROGRESS ON NEW AND CLAIMED FOOTPATHS

09.11.01 Claimed Footpaths

Four footpaths were under consideration:

- Deben Mill – River Wall [Cllr Butterwick]
- Turnpike Lane – Saxon Way [Cllr Martin]
- Through the Woods [Cllr Martin]
- Bredfield Road – Witchpit [Cllr Hilson]

It was RESOLVED that Cllrs Butterwick and Martin provide template sets of forms for the 4 projects and distribute them to the above named councillors for completion. It was also agreed to provide forms for Mr Hammond.

Proposed by: Cllr Martin **Seconded by:** Cllr Butterwick

09.11.02 Permissive Rights of Way

Cllr Butterwick confirmed that he had received confirmation from SCC that permissive rights of way to enable the completion of circular walks as requested in the Village Plan were possible subject to the agreement of local landowners.

It was **RESOLVED** to commence the process of creating the circular walks by identifying the landowners involved.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick

09.11.03 Maintainable Estate Footways

It was reported that it had not been possible to obtain a definitive list of these footways.

09.12 TO CONSIDER MANAGEMENT PLAN FOR BURKES WOOD

Deferred to future meeting.

09.13 TO CONSIDER MAINTENANCE ARRANGEMENTS FOR THE TENNIS COURTS

Copy of Doe Sport Ltd Maintenance Booklet previously circulated was received and noted.

It was **RESOLVED** that a copy of the report to be provided to SBPM and that they be requested to include the maintenance contained in the booklet in their maintenance schedule.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick

It was reported that a repair had been made to a hole in the tennis court fencing by the new gates. The Clerk to investigate.

09.14 TO CONSIDER THE ½ YEARLY PLAY EQUIPMENT SAFETY INSPECTION REPORT

Copy of report previously circulated was received and noted.

It was **RESOLVED** that SBPM be requested to attend to the soil erosion issues contained in the report possibly using the soil from the ditch clearance.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick

09.15 COMMITTEE CHAIRMAN'S URGENT BUSINESS

09.15.01 Use of the Playing Field by Melton Cancer Car Boot Sales

MCCBS has requested the use of the playing field for charity boot sales in 2009:

May 2nd, June 6th, July 4th, August 1st & 15th and September 5th. The Clerk confirmed that all these dates are outside of the hire dates of WTYFC.

It was **RESOLVED** that a hire agreement between MCCBS and MPC be drawn up to provide hire at no charge for these dates.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick.

09.16 ANY OTHER BUSINESS

09.16.01 Football Pitches

Concern was expressed about the simultaneous use of both football pitches and it was agreed to monitor the situation in the future. Councillors were urged to report any such use to the office ASAP after the occurrence.

09.16.02 Wet Areas

Cllr Ferguson expressed concern about the drainage from the field by the tennis courts. The Clerk confirmed that the situation would be carefully monitored following the ditch clearance.

09.17 DATE OF NEXT MEETING

Monday 30th March 2009 at 19:00 in the Lindos Centre Conference Room.

There being no further business the meeting closed at 20:55

Signed: _____ Date: _____

[Chairman]