



RECREATION COMMITTEE

Minutes of a meeting of the Parish Council Recreation Committee on Monday 30th March 2009 commencing at 19:00 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr GK Butterwick

Cllr Mrs P Ferguson

Cllr Miss KS Martin [Chairman]

Cllr Miss DE Dann

Cllr Mrs EJJ Hilson

In Attendance:

Mr MJ Green Clerk to Melton Parish Council

09.18 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

There were no apologies.

09.19 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest.

09.20 PUBLIC PARTICIPATION SESSION

09.20.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.02

There were no representations.

09.20.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations.

As there were no members of the public present it was not necessary to lift standing orders.

09.21 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

09.22 TO APPROVE THE MINUTES OF MEETING HELD ON 5TH JANUARY 2009

It was **RESOLVED** that minutes REC(09)M1 of the meeting held on 5th January 2009 previously circulated be received and signed as a correct record by the Chairman.

Proposed by: Cllr Martin **Seconded by:** Cllr Hilson.

09.23 TO CONSIDER CO-OPTIONS OF NON-COUNCILLORS TO THE RECREATION COMMITTEE

There were no co-options considered.

09.24 TO CONSIDER TREE PRESERVATION ORDER NOTICES RECEIVED FROM SCDC

09.24.01 New Applications

(a) C09/00024/TPO – 47 Fernhill Close Melton IP12 1LB

Tree work application initial consultation previously circulated was received and noted.

09.24.02 Decision Notices

(a) C09/00024/TPO 47 Fernhill Close Melton IP12 1LB

Decision to grant permission notice previously circulated was received and noted.

09.25 TO RECEIVE A REPORT FROM THE CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE

Report REC(09)P25 previously circulated was received and noted:

The following additional information was provided:

- The water at the edge of the tennis courts is not a water leak or broken drain but caused by rainwater flowing off the tennis courts. A land drain will be installed by SBPM before the tennis court opening
- The notice board by the village pump on Melton Road has been installed and is in use. The remaining two notice boards [at Woodbridge Primary School and Bredfield Road Bus Shelter] will be installed by SBPM before the tennis court opening
- The Dry Rot Company will be assessing the problem this week and SBPM will then repair the damage – the boiler which is leaking and has caused the problem will be removed permanently by SBPM
- The work on the pavilion [damaged cisterns and broken windows] will be repaired by SBPM before the tennis court opening
- The new signs will be installed on the tennis courts and the broken fencing will be repaired before the opening by SBPM
- The car park barrier will be painted before the tennis court opening by SBPM

09.26 TO CONSIDER ISSUES RELATING TO TENNIS COURTS

09.26.01 Tennis Court Opening

The following arrangements were agreed for the opening:

- Posters will be placed on all operational parish council notice boards
- The schools and St Andrew's Church will be asked to display posters
- John Grose garage will be asked to display a poster
- Additional posters will also be placed on the playing field notice board and the back of the pavilion by the children's play area
- The event will be put on the Woodbridge Information website
- The large council banner that has been amended to advertise the event will be placed on the Woods Lane/Melton Road corner of the school
- Doe Sport has reluctantly advised that the weather is still too variable to allow the coating of the tennis court surface
- The event will take place on 4/4/09 between 2.00 and 4.00 p.m.
- On offer will be tennis coaching, children's activities, serve-speed machine, refreshments [free of charge] – offers of cakes to Cllr Martin
- Free tennis court hire 5-13 April – bookings as usual through John Grose
- A notice and 'contact' forms for interest in a tennis club will be available on the day
- The Park Warden to be asked open/close the pavilion and tennis courts
- The Chairman of the Council will formally open the tennis courts at 2.00 p.m. He will also contact the Burness Room Management Committee regarding the use of chairs for the event
- The Chairman of Council to confirm with the Schlee family that the memorial plaque will be in place for the opening

09.27 TO CONSIDER IMPROVED FACILITIES IN THE PAVILION

No further progress reported.

The Chairman of the Council agreed to provide the specification for the footpath to the Clerk to enable tenders to be issued.

09.28 TO CONSIDER PROGRESS ON NEW AND CLAIMED FOOTPATHS

The Council Chairman confirmed that he was in the process of preparing packs of forms for the claiming of footpaths. This will be distributed to committee members when they are available together with instructions on their use.

09.29 TO CONSIDER MANAGEMENT PLAN FOR BURKES WOOD

This item was deferred until the work on the tennis courts and pavilion was completed.

09.30 TO APPROVE THE PROVISION OF A NOTICE BOARD FOR MELTON PARK

The Clerk confirmed that an item had been included in the 2009/10 Recreation Committee budget for the provision of a Notice Board made of man – made timber [recycled non-biodegradable polystyrene waste] on Melton Park.

Melton Park Management Company had confirmed that they had identified a suitable location on land that was owned by them.

It was RESOLVED to purchase the notice board and have it installed subject to the location being acceptable to the Recreation Committee.

Proposed by: Cllr Martin **Seconded by:** Cllr Hilson

09.31 TO CONSIDER THE PROVISION OF A GRIT BIN AT THE JUNCTION OF YARMOUTH ROAD AND ST AUDRY'S ROAD.

A request from Melton Park Management Company to install an additional Grit Bin at the junction of Yarmouth Road and St Audrey's Road was considered. The Clerk confirmed that there was no budget provision in the financial year 2009/10 for such provision.

The Clerk was asked to contact MPMC Ltd to advise them of the situation.

09.32 TO CONSIDER LIGHTING PROVISION FOR THE FOOTPATH BETWEEN SADDLEMAKERS LANE AND HALL FARM CLOSE.

A further request from a resident had been made for lighting provision for the footpath between Saddlemakers Lane and Hall Farm Close.

The Clerk reminded councillors that previous requests had been considered in the past but dismissed due to the cost.

The Clerk to discuss with the owners of the Lindos Centre the possibility of affixing sensor lighting to the rear of the Lindos Centre overlooking the footpath and report back.

09.33 TO CONSIDER PROVISION OF DOG WASTE BIN FOR WILKINSON WAY BY WOODBRIDGE PRIMARY SCHOOL

A request from a resident for a 'Fido' bin on Wilkinson Way by Woodbridge Primary was discussed. The Clerk to contact the Head Teacher to determine whether or not this is a significant problem and report back.

09.34 TO CONSIDER THE PROVISION OF BLUE PLAQUES IN MELTON

Councillors discussed the provision of blue plaques and the Chairman of the Council offered to contact the Woodbridge Society for further information on how they provided the plaques and to report back.

09.35 COMMITTEE CHAIRMAN'S URGENT BUSINESS

There was no urgent business.

09.36 ANY OTHER BUSINESS

09.36.01 SPG15 Outdoor Playing Space – Annual SCDC Schedule

Paper REC(09)P36 tabled at the meeting was received and noted.

The following points were noted:

- St Andrew's Place, St Andrew's Close, Hall Farm Road and Bury Hill Road play areas no longer have play equipment installed
- Calder Road, Garrod Approach and St Audrey's Park Road all have play equipment installed but are not included in the schedule
- Dock Lane, St Audrey's Sports & Social Club, St Audrey's Bowls Club and St Audrey's Golf Club are all private members clubs.
- Contribution rates are at the lower rate

A response to SCDC based on the report will be sent in response to their letter of 10th February.

09.36.02 Retirement/Resignation

The Chairman recorded that this would be the last meeting of the Recreation Committee at which both Cllrs Ferguson and Dann would be in attendance as due to family commitments they were both leaving the council.

The meeting wished to place on record their warm thanks to both councillors for all their hard work and support.

09.37 DATE OF NEXT MEETING

Monday 29th June 2009 at 19:00 in the Parish Council Office.

There being no further business the meeting closed at 20:55

Signed: _____

Date: _____

[Chairman]