



RECREATION COMMITTEE

Minutes of a meeting of the Parish Council Recreation Committee on Monday 29th June 2009 commencing at 19:00 in The Parish Council Office The Lindos Centre Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Miss EA Barrington
Cllr Mr GK Butterwick
Cllr Mrs JEJ Eckersley [Chairman]

Cllr Mrs EJJ Hilson
Cllr Miss KS Martin

In Attendance:

Mr MJ Green Clerk to Melton Parish Council

- 09.38 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**
There were no apologies.
- 09.39 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**
There were no declarations of interest.
- 09.40 PUBLIC PARTICIPATION SESSION**
- 09.40.01 To receive representations from Councillors who have declared a prejudicial interest under item 09.02**
There were no representations.
- 09.40.02 To receive representations from members of the public in respect of items on the agenda only**
There were no representations.
As there were no members of the public present it was not necessary to lift standing orders.
- 09.41 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS**
There were no members of the public present.
- 09.42 TO APPROVE THE MINUTES OF MEETING HELD ON 30TH MARCH 2009**
It was RESOLVED that minutes REC(09)M2 of the meeting held on 30th March 2009 previously circulated be received and signed as a correct record by the Chairman.
Proposed by: Cllr Martin **Seconded by:** Cllr Hilson.
- 09.43 TO CONSIDER CO-OPTIONS OF NON-COUNCILLORS TO THE RECREATION COMMITTEE**
There were no co-options considered.
- 09.44 TO RECEIVE A REPORT FROM THE CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE**
The following items were reported:
- Dry Rot – written report still awaited but oral confirmation that it was wet rot caused by water from the boiler. Estimate to repair the rot would be no greater than £500
 - Installation of notice boards in Bus Shelter [on Bredfield Road] and Woodbridge Primary School [Wilkinson Road] will be completed by Friday 10th July 2009
 - Village pumps on Melton Road and Saddlemakers Lane/The Street will be repainted by Friday 10th July 2009

- Broken drain cover in front of pavilion will be replaced by Friday 10th July 2009
- Broken floodlight bulb will be replaced by Friday 10th July 2009 using portable scaffolding as post will not stand weight of ladder and contractor
- Build up soil surrounding the benches and play equipment as identified in the last play equipment safety report

The following work will be put in hand as soon as possible:

- Remove boiler and make good electrical and plumbing connections
- Electrical safety check of pavilion
- PAT testing of items in pavilion and parish office

Dealing with the rot to be left in abeyance.

A copy of the regular scheduled work undertaken by SBPM to be circulated to committee members.

A tendering exercise will be carried out in the autumn for the work undertaken under the maintenance contract.

09.45 TO CONSIDER IMPROVED FACILITIES IN THE PAVILION

Due to the potential implication of the rot identified in the pavilion no further work has been carried out on the improved facilities. As the rot has been identified as wet rot and not dry rot [the far more serious] work can re-commence.

09.46 TO CONSIDER PROGRESS ON NEW AND CLAIMED FOOTPATHS

Claim forms and associated documentation have been prepared.

Further work is required to identify the landowners affected.

Cllr Butterwick to prepare a paper for discussion at the next meeting.

09.47 TO CONSIDER MANAGEMENT PLAN FOR BURKES WOOD

This was deferred to the next meeting when the first step will be to decide what the exact purpose of the wood is, environmental, recreational, wildlife etc.

Contact to be made with Coast & Heaths and the Wildlife Trust to see if any help is available to produce a management plan.

09.48 TO CONSIDER A SCHEME FOR RESIDENTS OFFERING THEIR GARDENS AS ALLOTMENTS

A suggestion had been made by a resident that those with larger gardens might be approached to allow other to use them as 'allotments'.

Councillors agreed to canvas opinion and report back at the next meeting.

09.49 COMMITTEE CHAIRMAN'S URGENT BUSINESS

09.49.01 Budgets 2010/11

Committee was advised that bids for funding in the budget process for 2010/11 to cover all items of expenditure under the responsibility of the Recreation Committee need to be determined at the next meeting of the committee to enable consideration by the finance committee in October.

An informal working meeting was scheduled for Monday 7th September 2009 at 7.00 p.m. in the parish council office. The Clerk will provide details of regular contracts for work and also a revised estimate from SBPM to incorporate the provision of grass cutting without the need for council to own a mower or provide on site storage. Provision for the 5 year cyclical work for tree maintenance also needs to be considered by the committee in preparing their bid.

09.50 ANY OTHER BUSINESS

09.50.01 Cycling on the Riverside Footpath

It was noted that cycling was becoming a potential nuisance on the riverside footpath. It was agreed to check if appropriate signage was in place about 'no cycling' and if not to request the appropriate authority to provide it.

09.51 DATE OF NEXT MEETINGS

Informal working meeting to look at budget bid preparation – Monday 7th September 2009 at 19:00 in the parish council office.

Monday 28th September 2009 at 19:00 in the Parish Council Office.

There being no further business the meeting closed at 21:20

Signed: _____ Date: _____
[Chairman]