



RECREATION COMMITTEE

Minutes of an Extra-Ordinary meeting of the Parish Council Recreation Committee on Monday 8th February 2010 commencing at 19:00 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr GK Butterwick

Cllr Miss KS Martin

Cllr Mrs JEJ Eckersley [Chairman]

In Attendance:

Mr David Poole – Deben Design Associates

10.17 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

10.17.01 Cllr Miss EA Barrington – Medical

10.17.02 Cllr Mrs EJG Hilson – Prior engagement

Council considered these apologies and it was **RESOLVED** to receive the apologies and consent to the absences.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick.

10.18 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest or additions to the register.

10.19 PUBLIC PARTICIPATION SESSION

10.19.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations from Councillors.

10.19.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public.

It was **RESOLVED** to lift standing orders to allow Mr David Poole to answer questions from councillors about the Pavilion Structural Survey.

10.20 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no other members of the public present.

It was **RESOLVED** to re-instate standing orders

10.21 TO APPROVE THE MINUTES OF MEETING HELD ON 4TH JANUARY 2010

It was **RESOLVED** that minutes REC(10)M01 previously circulated be received and signed as a correct record by the Chairman.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick.

10.22 TO CONSIDER TENDERS FOR THE MAINTENANCE OF THE COUNCIL ASSETS

Copy of paper analysing tenders previously circulated as paper REC(10)P22.01 was received and noted.

Copy of schedule produced by SCC Grounds Service previously circulated as paper REC(10)P22.02 was received and noted.

Email circulated on 04/02/2010 by the Clerk containing a quotation from SCC Grounds Maintenance for £7,999.16 was received and noted.

The following points were noted from the various papers:

- The SCC quote was not delivered in accordance with the agreed timetable for tenders
- Two tenders were received by the due date (1) SCL Ltd & (2) SBPM
- SCL had provided a detailed breakdown of the cost associated with each element of the specification
- SBPM had provided an overall daily rate
- SCL are able to perform the ground works
- SBPM would sub-contract some of the ground works
- SCL were recommended by Martlesham Parish Council although SCC Grounds indicated that they had now taken over the contract at Martlesham
- SBPM are the existing contractors to MPC
- The costs associated with all three contractors were all circa £8k
- Paper REC(10)P22.01 prepared by the Clerk included recommendation to draw up contract clearly detailing work required, for the agreement to be for 3-5 years and that as there is little difference in costs based on current experience the contract be offered to SBPM

Council carefully considered all the information provided and thought that they should offer the contract to SCL as they felt the majority of the work required is "green work" and SCL are specialists in this and have their own equipment which we don't have to store.

It was decided not to include SCC Grounds in the tender consideration due to the lateness of the submission and the negligible difference in the estimated cost. It was also decided not to follow the recommendations of the Clerk to offer the contract to SBPM.

It was RESOLVED to offer the contract to SCL Ltd for a period of one year with a one year extension subject to satisfactory performance.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin.

10.23 TO RECEIVE A REPORT FROM THE CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE

Paper REC(10)P23 previously circulated was received and noted.

Council noted with concern the following outstanding items:

- Management Plan for Burkes Wood
- Footpaths Meeting
- No cycling notices for Riverside Footpath

10.24 TO CONSIDER THE PROVISION OF A BMX TRAIL ON MELTON PLAYING FIELD

Although the matter was fully discussed the committee was not ready to come to a decision. This matter was therefore deferred to the next meeting to enable further feedback from Residents as a result of the article in the Melton Messenger to be received by council.

10.25 TO CONSIDER REQUEST TO HOLD A CIRCUS ON PLAYING FIELD

Copy of model agreements used by Gt Cornard PC previously circulated as REC(10)P25 were received and noted. It was also noted that SCDC had confirmed that there would be nothing to prevent the circus from a licensing or planning perspective. A response from SCDC environmental officer was still awaited regarding the provision for the animals.

The matter was discussed fully by council.

It was RESOLVED to recommend to Full Council that Circus Tyanna be allowed to hire the field for one week in July subject to a hire fee of £100 and a refundable deposit of £500.

Proposed by: Cllr Butterwick

Seconded by: Cllr Martin.

10.26 TO CONSIDER THE STRUCTURAL SURVEY AND ITS IMPACT ON THE PLANS FOR THE REFURBISHMENT OF THE PAVILION

Copy of report previously circulated as paper REC(10)P26 was received and noted.

There followed a detailed discussion taking into consideration the advice given by Mr Poole during the open forum session.

As it was considered that there was a positive outcome to the Structural Survey [as required by Full Council Minute MPC(09)09.240.02 (b)] no further resolution was required by Full Council and work could now commence on the submission of the planning application.

Cllr Martin to report to Full Council on 11th February 2010 progress with the project.

10.27 COMMITTEE CHAIRMAN'S URGENT BUSINESS

10.27.01 British Trust for Community Volunteers

Cllr Martin to provide contact details to the Assistant Clerk to follow up.

10.27.02 Floodlights on Playing Field Footpath

Noted that the timer needs adjusting.

10.28 DATE OF NEXT MEETING

Monday 29th March 2010 at 19:00 in the Lindos Centre Conference Room

There being no further business the meeting closed at 20:00

Signed: _____

Date: _____

[Chairman]