



RECREATION COMMITTEE

Minutes of a meeting of the Parish Council Recreation Committee on Monday 29th March 2010 commencing at 19:00 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr GK Butterwick

Cllr Miss KS Martin

Cllr Mrs JEJ Eckersley [Chairman]

In Attendance:

Mrs SA Noble

Resident

Mr MJ Green

Clerk to Melton Parish Council

Mrs DE Linsley

Assistant Clerk to Melton Parish Council

10.29 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

10.29.01 Cllr Miss EA Barrington – Medical

10.29.02 Cllr Mrs EJG Hilson – Prior engagement

Council considered these apologies and it was **RESOLVED** to receive the apologies and consent to the absences.

Proposed by: Cllr Martin

Seconded by: Cllr Butterwick.

10.30 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations or additions to the register.

10.31 PUBLIC PARTICIPATION SESSION

10.31.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations from councillors.

10.31.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public.

It was **RESOLVED** to lift standing orders.

10.32 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

10.32.01 BMX Trail and Safer Cycle Route to Farlingaye School

Mrs Noble reported to the council the feelings of a meeting of the Melton Primary School Forum that was in full support of both the proposals for a Safer Cycle Route and a BMX Trail.

Many parents were concerned about the dangers of their children walking or cycling to Farlingaye from September onwards when they start at the High School. Other parents were equally concerned now about the journey their children face going to the primary school and the dangers they face.

The proposals to use the playing field rather than Melton Road or Woods Lane to enable pupils and parents to journey safely was very welcome. The dangers faced on Woods Lane due to the narrow footpaths and large vehicles passing close would be significantly reduced if the proposed safer route was installed.

The provision of additional facilities on the playing field for BMX Bikers recognising that this is now an Olympic sport was also very welcome. Parents were supportive of the provision as it allowed children to exercise safely.

It was **RESOLVED** to reinstate standing orders.

10.33 TO APPROVE THE MINUTES OF AN EXTRA-ORDINARY MEETING HELD ON 8TH FEBRUARY 2010

10.33.01 Amendment #1 – Time of closing of Meeting

Replace 20:00 with 21:30

It was **RESOLVED** that, with this one amendment, minutes REC(10)M02 previously circulated be received and signed as a correct record by the Chairman.

Proposed by: Cllr Eckersley **Seconded by:** Cllr Butterwick.

10.34 TO RECEIVE A REPORT FROM THE CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE

Paper REC(10)P34 previously circulated was received and noted.

10.34.01 No Cycling Signs on Riverside Footpath

Cllrs Eckersley & Martin agreed to investigate the signage on the riverside footpath and report their findings to the Clerk.

10.35 TO CONSIDER THE PROVISION OF A BMX TRAIL ON MELTON PLAYING FIELD

The Clerk confirmed that he had received a large number of emails, mainly from Melton residents, in support of the proposed BMX Trail with only five against and all of those against had been when the proposal was to use Burkes Wood for the trail.

Council carefully considered the proposal and the responses received as a result of the article in the Melton Messenger.

The basis on which the use of the field was considered included:

- A body be set up by the community to oversee the use of the BMX Trail
- Insurance be put in place at no cost to the council
- Appropriate planning consent be obtained at no cost to the council
- Adequate provision be made for the disposal of litter
- An agreement for an initial term of 5 years with an annual review be put in place
- The trail should not be used when the playing fields were closed [dusk to dawn]
- The trail should not be used when other activities are taking place e.g. car boot sales, circus or village fair and during the football season when matches were being played
- The section of the playing field allotted for this purpose would be 50*20m along the northern perimeter fence

It was **RESOLVED** to enter into a written agreement with a properly constituted group for the provision of a BMX Trail for an initial period of five years subject to an annual review.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Martin

10.36 TO CONSIDER THE PROCESS FOR THE ESTABLISHMENT OF A MANAGEMENT PLAN FOR BURKE'S WOOD

The assistant clerk outlined the proposed content of the report that she would produce relating to management plan for Burkes Wood. This would include sections on:

- Description of site including boundaries, ownership and ecology
- The impact of the TPO on the proposed plan
- Bird lists
- Flora
- Safety aspects
- Pond
- Signage
- Access
- Maintenance of habitat and trees
- H&S aspects of the pond
- Monitoring and information boards
- Site objectives [vision statement]
- Continuity of management

In preparing the plan consultations would be held with and advice sought from:

- Local groups
- Suffolk Wildlife Trust
- RSPB
- Otley College
- SCDC

This work in producing the plan would be one part of her role as support to the Recreation Committee and alongside of the other major projects being undertaken by the committee in 2010, Circus visit, Safer Cycle Path, and BMX Trail.

10.37 TO CONSIDER LETTER FROM RESIDENT REGARDING SADDLEMAKERS LANE AND HALL FARM AREAS OF MELTON

Copy of letter previously circulated as paper REC(10)P37 previously circulated was received and noted.

The committee considered the letter from the resident of Hall Farm Close and made the following observations:

- The burglaries were being investigated by the Safer Neighbourhood Team and residents were invited by the SNT to the regular Community Panel Meetings held locally by the police to voice their concerns
- The pot holes are an issue for SCC Highways and residents are encouraged to use 'Play Your Part' to report such concerns [Tel: 0845 603 4715 or email: pyp@csduk.com]
- The Road sign again is an issue for SCC Highways
- Litter is a matter for SCS Ltd
- The provision of lighting for the corner of Saddlemakers Lane and the footpath to Hall Farm Road is one of disproportionate expense and lack of funding – suggest the matter be referred to the County Councillor

The Clerk to respond accordingly.

10.38 TO CONSIDER LETTER FROM RESIDENT REGARDING THE STREET

Copy of letter previously circulated as paper REC(10)P38 was received and noted.

Council carefully considered the letter from the resident and made the following observations:

- The problems of litter including the bottle bank area should be referred to SCS Ltd or 'Play Your Part'
- The litter pick referred to in the Melton Messenger was part of the annual 'clear up' campaign run by SCDC and was up to local groups to organise – Melton Church has done so in previous years
- The provision of additional litter bins in the bottle bank area and the suggested re-siting of the litter bins to be referred to SCS Ltd
- Village competitions for best garden etc – Woodbridge in Bloom competition [Cllr Martin to confirm if it covers Melton] – suggest take up with Village Produce Association
- Ask resident to consider writing an article for inclusion in Melton Messenger

The clerk to write to SCS Ltd [cc the Resident] and also to respond appropriately to the original letter.

10.39 TO RECEIVE AN UPDATE REPORT FROM THE PAVILION WORKING GROUP

Cllr Martin reported that little more had taken place but that the Architect was now preparing the application for SCDC. Only if the application was successful would he then prepare the Building Regulations data for SCDC.

The Clerk agreed to contact Cllr Bond regarding financial support towards the cost of providing the application [£500] and subsequent Building Regulations date [£1,250]. If this was not available then the amounts would be paid from reserves and added to the loan amount requested.

10.40 TO CONSIDER ITEMS IN LETTER FROM RESIDENT REFERRED TO COMMITTEE BY FULL COUNCIL

Letter previously circulated as paper REC(10)P40 was received and noted

Council carefully considered the letter and made the following comments:

- Cllr Bond has raised the issues of gritting during the bad weather with SCC
- It is our understanding that the reflector post has been reinstated
- It is our understanding that the hole has been filled

- Dog waste bins on Melton Playing Field are emptied regularly and checked by Park Warden who contacts SCDC Ltd if there is a problem
- BMX Trail is no longer planned for woods but northern perimeter of playing field
The clerk to respond to the resident.

10.41 TO CONSIDER USE OF OUTDOOR PLAYING SPACE SCHEME – SPORTS GROUP BALANCES

Committee were advised that over £4,000 was in the fund to be use by Melton Parish Council for sporting provision. SCDC advised that as long as the sports facilities can be used by anyone, or in the instance of a club – anyone can join, then the fund can apply to most things,

It was RESOLVED that the Clerk should apply for use of the fund to provide the toilet and disabled access provision to the pavilion.

Should this be declined then application for the replacement of the floodlights should be made.

Proposed by: Cllr Martin **Seconded by:** Cllr Butterwick.

10.42 TO RECEIVE AN UPDATE ON THE SAFER CYCLE ROUTE TO FARLINGAYE HIGH SCHOOL

Council were advised that an estimate of the cost was being obtained from contractors who installed the footpath and lights for Melton Parish Council.

This will be conveyed to the SCC Cycle Officer to use to obtain the appropriate funding.

10.43 COMMITTEE CHAIRMAN'S URGENT BUSINESS

10.43.01 Gate Pillars/Land Drains

The Clerk advised that the existing maintenance contractor concluded that the pillars did not need rebuilding and that the gates could be secured using bolts or a strapping mechanism. As new contractors commence on 1st April 2010 these matters will be referred to them for action.

10.44 DATE OF NEXT MEETING

Monday 27th September 2010 at 19:00 in the Lindos Centre Conference Room

There being no further business the meeting closed at 21:10

Signed: _____

Date: _____

[Chairman]