



## RECREATION COMMITTEE

**Minutes** of an ordinary meeting of the Parish Council Recreation Committee on Monday 28<sup>th</sup> June 2010 commencing at 1900 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

**Present:**

Cllr Mrs BK Abbott  
Cllr Mr GK Butterwick

Cllr Mrs JEJ Eckersley [Chairman]  
Cllr Miss KS Martin

**In Attendance:**

Mr MJ Green  
Mrs DE Linsley

Clerk to Melton Parish Council  
Assistant Clerk to Melton Parish Council

**10.45 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**

**10.45.01 Cllr Miss E Barrington – Family matters**

Council considered the apology and it was **RESOLVED** to receive the apology and consent to the absence.

**Proposed by:** Cllr Martin

**Seconded by:** Cllr Butterwick

**10.46 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO THE ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER**

There were no declarations or additions to the register.

**10.47 PUBLIC PARTICIPATION SESSION**

**10.47.01 To receive representation from Councillors who have declared a prejudicial interest.**

There were no representations from councillors.

**10.47.02 To receive representations from members of the public in respect of items on the agenda only**

There were no representations from members of the public.

As there were no members of the public present it was not necessary to lift standing orders.

**10.48 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS**

**10.49 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 29<sup>TH</sup> MARCH.**  
It was **RESOLVED** that, the minutes REC(10)M03 previously circulated be received and signed as a correct record by the Chairman.

**Proposed by:** Cllr Martin

**Seconded by:** Cllr Abbott

**10.50 TO RECEIVE A REPORT FROM THE CLERK ON THE PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE**

Paper REC(10)P34 previously circulated was received and noted.

- 10.51 TO RECEIVE A REPORT ON PROGRESS MADE ON THE MANAGEMENT PLAN FOR BURKE'S WOOD FROM THE ASSISTANT CLERK**  
The assistant clerk reported on a recent site visit she had had with Anne Westover (Tree Officer for Suffolk Coastal District Council SCDC) and Peter Ross (Countryside Officer for SCDC) which identified the need to remove potentially unsafe branches of a large oak by the pond which might be suffering from a disease known as 'instant oak death'. Of the five oak trees planted along the northern boundary of the playing fields, one has died. Anne Westover is to supply a replacement in the autumn. The remaining four require weeding around their bases which will be undertaken by the maintenance contractors for the site. Woodland management techniques, sources of funding, assistance with future practical tasks and working together on certain projects were discussed. The assistant clerk was thanked for writing an article for the Melton Messenger regarding Burke's Wood and its management.
- 10.52 TO RECEIVE AN UPDATE REPORT FROM THE PAVILION WORKING GROUP**  
Cllr Martin reported that Jane Leggitt had confirmed that as the pavilion stands at the present time there are no business rates to pay and that the planning application for the pavilion had been submitted.  
It was agreed that it was important that the possible changes to the pavilion be widely publicised through E-news, the Council's website and its five notice boards. The clerk is to request an extension from SCDC to undertake public consultation with local people.
- 10.53 TO CONSIDER USE OF OUTDOOR PLAYING SPACE SCHEME – SPORTS GROUP BALANCES**  
Paper REC(10)P53 previously circulated was received and noted.  
Cllr Butterwick agreed to update the report incorporating changes resulting from the recent parish boundary alteration.
- 10.54 TO RECEIVE AN UPDATE ON THE SAFER CYCLE ROUTE TO FARLINGAYE HIGH SCHOOL**  
Confirmation of funding for an extension to the tarmac path and addition of a cycle path on the playing fields has not been received as the cycling officer, David Kemp, is on holiday.
- 10.55 TO CONSIDER AN APPLICATION FOR PARISH TREE PLANTING SCHEME FROM RESIDENT**  
Copy of the application previously circulated as paper REC(10)P55 was received and noted.  
It was agreed that further investigations were required as the site for tree planting is owned by SCDC. The clerk is to seek advice from SALC regarding any legal considerations.
- 10.56 TO CONSIDER REPLACING WINDOWS IN BREDFIELD ROAD BUS SHELTER**  
It was agreed that the councillors present would visit the bus shelter and that the matter would be discussed fully at the next meeting.
- 10.57 TO CONSIDER 'NO CYCLING' SIGNS ON RIVERSIDE PATH**  
Councillors reported that there were no 'no cycling' signs along the riverside path. The matter of cycling on this path will be discussed with Mary George, Senior Definitive Rights of Way Map Officer for Suffolk County Council, at a meeting to be arranged by the assistant clerk.
- 10.58 TO CONSIDER COUNCIL RESPONSE TO QE2 FIELDS CHALLENGE**  
Email previously circulated was received and noted.  
Cllr Abbott agreed to investigate the project further.
- 10.59 TO CONSIDER THE PROPOSED SUPPLEMENTARY PLANNING DOCUMENT SPORT AND PLAY**  
Copy of letter from SCDC circulated as paper REC(10)P59 was received and noted.  
The clerk to respond to letter.
- 10.60 TO RECEIVE A REPORT ON DOG FOULING FROM THE ASSISTANT CLERK**  
Peter Ross (SCDC) has agreed to install a dog bin in Leeks Hill Wood close to the Saxon Way entrance. The assistant clerk is to inform Mrs Lansley of the decision.

**10.61 TO RECEIVE A REPORT FROM THE PARK WARDEN ABOUT HIS DAILY ACTIVITIES**

The Park Warden's daily written reports since January 2010 were circulated. His morning and evening site visits include picking up litter, filling in rabbit holes, checking the pavilion and making sure the play area is used responsibly.

It was agreed that the councillors would send a card thanking the Park Warden for all his invaluable commitment to the site.

**10.62 TO RECEIVE A REPORT ABOUT A CLAIM FOR A FOOTPATH FROM LEEKS HILL TO FERN HILL CLOSE FROM THE ASSISTANT CLERK**

The assistant clerk reported that the Parish Council had been contacted by several residents regarding a path that had been blocked by a post and wire fence at the end of May. The path is not a definitive right of way but has been in constant use for many years. With assistance from footpath officers from SCDC and SCC, those concerned are putting together a claim to have the path designated as a public right of way. Mary George (SCC) will be contacting the highways team at Saxmundham to see if they can contact the landowner and clear an area of the path overgrown with trees and open up the route.

A letter from Ms Hargadon, Headmistress of Farlingaye High School, stating support for the path being made a public right of way was circulated.

**10.63 TO RECEIVE A REPORT ON THE PROGRESS WITH THE BMX TRAIL**

It was agreed that MPC would wait for the planning application regarding the creation of a BMX trail. It is hoped that MPC would be represented on the Just 42 committee when it is established.

**10.64 COMMITTEE CHAIRMAN'S URGENT BUSINESS**

The 'Play Equipment Safety Report' previously circulated via e-mail was received and noted. The clerk has written to the maintenance contractors to undertake the remedial work.

**10.65 DATE OF NEXT MEETING**

Monday 27<sup>th</sup> September 2010 at 19:00 in the Lindos Centre Conference Room

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

[Chairman]