



RECREATION COMMITTEE

Minutes of an ordinary meeting of the Parish Council Recreation Committee on Monday 27th June 2011 commencing at 1900 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott
Cllr Mr M Kennedy

Cllr Mr A Porter
Cllr Miss KS Martin [Acting Chairman]

In Attendance:

Mrs DE Linsley Assistant Clerk to Melton Parish Council

11.47 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

11.47.01 Cllr Mrs JEJ Eckersley - Family member taken to hospital.

Council considered the apology and **it was RESOLVED** to receive the apology and consent to the absence.

Proposed by: Cllr Abbott **Seconded by:** Cllr Porter

11.48 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO THE ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations or additions to the register.

11.49 PUBLIC PARTICIPATION SESSION

11.49.01 To receive representation from Councillors who have declared a prejudicial interest.

There were no representations from councillors.

11.49.02 To receive representations from members of the public in respect of items on the agenda only.

There were no representations from the public.

It was RESOLVED to lift standing orders.

11.50 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

It was RESOLVED to reinstate standing orders.

11.51 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 28TH MARCH 2011.

It was RESOLVED that, the minutes REC(11)M07 previously circulated, were received and signed as a correct record by the Chairman.

Proposed by: Cllr Abbott **Seconded by:** Cllr Martin

11.52 TO RECEIVE A REPORT FROM THE ASSISTANT CLERK ON THE PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE

Paper REC(11)P08 previously circulated was noted.

Item REC 30/09/2010 10.80 under Outstanding Action – letters have been drafted to the owner of the land on which the Leeks Hill desire line lies.

Item REC 28/03/2011 11.36 under Outstanding Action to be removed.

- 11.53 TO RECEIVE A REPORT FROM THE PARK WARDEN ABOUT HIS DAILY ACTIVITIES**
 Reports for March, April and May were tabled.
 The committee thanked the Park Warden for all his hard and diligent work on the Playing Fields.
- 11.54 TO CONSIDER THE CLOSING OF THE MAIN GATES TO THE PLAYING FIELD**
 It was agreed that the closing of the main gates to the Playing Fields would remain at the discretion of the park warden as this continued to work well.
- 11.55 TO CONSIDER A PLAN OF WORKS FOR THE PLAYING FIELD AND THE PAVILION**
 The benefits of having a plan covering the works for the playing field and the pavilion were discussed.
It was RESOLVED that, Cllr Martin would prepare a plan of works for the Playing Field and pavilion.
Proposed by: Cllr Abbott *Seconded by:* Cllr Porter
- 11.56 TO RECEIVE AN UPDATE ON THE PAVILION REFURBISHMENTS FROM THE PAVILION WORKING GROUP**
 The Clerk had sent out invitations to tender to thirteen local builders and a number of contractors had already viewed the pavilion. The deadline for completed tenders is 1st August 2011.
- 11.57 TO CONSIDER THE REPAIR OF THE MANHOLE COVER BY THE PAVILION**
 The need to cover the gully in front of the pavilion was discussed.
It was RESOLVED that, the assistant clerk contact the maintenance contractors for a quote to undertake replacing the cover over the drainage hole.
Proposed by: Cllr Porter *Seconded by:* Cllr Martin
- 11.58 TO CONSIDER THE OBJECTIONS TO THE INCREASE IN HIRE CHARGES FOR THE TENNIS COURTS**
 The emails stating objections to the increase in the hire charges for the use of the tennis courts had been replied to in full and an article had appeared in the Melton Messenger clearly stating the reasons for the price change.
It was RESOLVED that, the increase to the hire charge for the use of the tennis courts would remain and that a new, updated sign on the tennis court be erected.
- 11.59 TO RECEIVE AN UPDATE ON THE CAR BOOT SALES**
 The entrance to Jenners Close had been partially blocked on two occasions due to the car boot sales. John Woolnough, Secretary of the car boot sales, is liaising with the police for more traffic cones that will be placed at Jenners Close to ensure easy and safe access to the houses in the close.
- 11.60 TO RECEIVE AN UPDATE ON THE MELTON COMMUNITY FUN DAY**
 The organiser of the event is still unwell and has passed the hire agreement from Melton Parish Council for the use of the Playing Field to Flagship Housing.

 Subsequent to the meeting, Flagship Housing has confirmed that the fun day has been cancelled. They hope to organise another fun day next year.
- 11.61 TO RECEIVE AN UPDATE ON THE PROGRESS MADE WITH THE BMX TRAIL**
 The development control sub committee for SCDC have recommended the approval of the BMX planning application providing that a new location can be agreed upon which avoids the roots of the large adjacent Oak trees. The Clerk has recently, with the District Council's arboriculturalist, marked the proposed new location of the BMX trail on the ground.
- 11.62 TO RECEIVE A REPORT ON THE BASIC TREE INSPECTION COURSE**
 Cllr Eckersley and the Assistant Clerk attended the one day course held in May 2011 and led by Kevin Moore at BTS Training in Needham Market. The course covered health and safety issues, legal aspects, undertaking simple tree surveys and what to look for in hazardous trees.
 A brief survey of potentially hazardous trees was made by Cllr Eckersley and the Assistant Clerk and several trees were identified as requiring attention from an

experienced arboriculturalist. The Assistant Clerk is liaising with Mr Moore over these trees.

11.63 TO CONSIDER THE PURCHASE OF TREE SURVEY EQUIPMENT AND PERSONAL PROTECTIVE EQUIPMENT(PPE)

Paper REC(11)P09 was circulated.

It was RESOLVED that, the list of equipment and PEE required would be confirmed after liaising with Cllr Eckersley.

Proposed by: Cllr Martin

Seconded by: Cllr. Porter

11.64 TO RECEIVE A REPORT ON THE MANAGEMENT PLAN FOR BURKE'S WOOD FROM THE ASSISTANT CLERK

A local botanist had volunteered to undertake a survey of the flora of Burkes Wood and produce a species list covering it's wild flowers, grasses and trees.

The Assistant Clerk is to submit the first draft of the management plan to the next Recreation Committee meeting in September. This first draft will focus on the practical aspects of managing the wood.

11.65 TO CONSIDER APPOINTING A TREE WARDEN FOR THE PARISH

It was RESOLVED that, this item be deferred to the next meeting as Cllr Eckersley was not present at he meeting.

Proposed by: Cllr Abbott

Seconded by: Cllr Kennedy

11.66 TO RECEIVE AN UPDATE ON THE LEEKS HILL TO FERN HILL CLOSE PATH

This item was discussed earlier under item 11.52.

11.67 TO CONSIDER THE PARISH'S FOOTPATH NETWORK

The new Councillors to the committee, Cllr Michael Kennedy and Cllr Alan Porter were informed of the work already undertaken on the parish's footpath network to date. Cllr Porter agreed to pursue outstanding issues relating to public rights of way in Melton

It was RESOLVED that, Cllr Martin would pass on the details concerning the footpath network in the area to Cllr Porter.

Proposed by: Cllr Abbott

Seconded by: Cllr Martin

11.68 TO CONSIDER A REQUEST OF £50 FOR THE MAINTENANCE OF ROADSIDE NATURE RESERVES FROM SUFFOLK COUNTY COUNCIL IN LIGHT OF ADDITIONAL INFORMATION

As no more information had been provided and the maintenance had already been undertaken **it was RESOLVED** that, the request for £50 for the maintenance of the Roadside Nature Reserve would be declined.

Proposed by: Cllr Porter

Seconded by: Cllr Abbott

11.69 TO RECEIVE AN UPDATE ON THE PROVISION OF GRIT BINS

The Assistant Clerk is still awaiting details from a few of those wishing to have grit bins. A deadline for receiving outstanding information will be given to those concerned. All the information will be passed on to Suffolk County Council enabling the grit bins to be installed this winter.

11.70 COMMITTEE CHAIRMAN'S URGENT BUSINESS

Information regarding fundraising for and the purchase of play equipment was brought to the attention of the Committee.

11.71 DATE OF NEXT MEETING

Monday 19th September 2011 at 19:00 at the Lindos Centre Conference Room

There being no further business the meeting was closed at 21.05

Signed: _____

Date: _____

[Chairman]