



RECREATION COMMITTEE

Minutes of an extra-ordinary meeting of the Parish Council Recreation Committee on Monday 20th February 2012 commencing at 18:00 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott

Cllr Mr M Kennedy

Cllr Mrs J. Eckersley [Chairman]

Cllr Mr A Porter

In Attendance

Mrs Diane Linsley

Assistant Clerk to Melton Parish Council

12.27 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

12.27.01 Cllr Miss KS Martin – Illness.

Council considered the apology and **it was RESOLVED** to receive the apology and consent to absence.

Proposed by: Cllr B Abbott

Secoded by: Cllr J Eckersley

12.28 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations or additions to the register.

12.29 PUBLIC PARTICIPATION SESSION

12.29.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations received from Councillors.

12.29.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations received from members of the public.

It was RESOLVED to lift standing orders.

12.30 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

It was RESOLVED to reinstate standing orders.

12.31 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 20TH JANUARY 2012

Amendment #1- 12.08 Title should read,

12.08 TO CONSIDER THE PROPOSAL TO ESTABLISH A PUBLIC RIGHT OF WAY ON FOOT TO LINK TURNPIKE ROAD TO MELTON ROAD VIA MELTON RECREATION FIELD

and

Amendment #2- 12.08 Resolution should read,

It was RESOLVED that, the Recreation Committee will discuss this proposal at the next extra-ordinary meeting.

With these two amendments it was RESOLVED that, the minutes REC(12)M01 tabled

at the meeting, be received and signed as a correct record by the Chairman.

Proposed by: Cllr M Kennedy

Seconded by: Cllr Abbott

12.32 TO RECEIVE A REPORT FROM THE PARK WARDEN ABOUT HIS DAILY ACTIVITIES

The January report was tabled. Councillors thanked the Park Warden for his report and his dedication to his work on the Playing Field.

12.33 TO CONSIDER ADDITIONAL OUTDOOR PLAYING SPACE FACILITIES

The provision of new play equipment in the parish was discussed.

It was agreed that, Cllr Porter and Cllr Martin would undertake further research into the needs of local children and parents and report to the next meeting.

12.34 TO RECEIVE AN UPDATE ON THE PAVILION REFURBISHMENTS FROM THE PAVILION WORKING GROUP

All works associated with the refurbishments on the pavilion have been completed.

12.35 TO CONSIDER THE CLEANING OF THE PAVILION

It was agreed that a working party to clear and tidy the pavilion would be organised. Cllr J Eckersley to contact a local resident who is keen to help with cleaning the pavilion.

Subsequent to the meeting a group of volunteers met on 6th March and cleared the pavilion.

12.36 TO CONSIDER THE PAINTING OF THE PAVILION

It was agreed that once the pavilion had been cleared the painting of the outside of the pavilion would be assessed. Assistant Clerk to clarify how much is available in the budget to repair the window sills and other external features.

Subsequent to the meeting SLC Landscape Management has been instructed to make the necessary repairs and paint the exterior of the pavilion.

12.37 TO CONSIDER THE LIGHTS ALONG THE PATH ON THE PLAYING FIELD

Local resident, David Poole, has requested that the Parish Council consider turning off the lights along the tarmac path on the Playing Field as they dazzled those walking along the route and are an unnecessary cost to the Parish. Mr Poole believes there is sufficient light provided by the neighbouring street lights. The Clerk has recently turned off the path lights.

It was RESOLVED that, the lights remain off and the matter reconsidered at the September meeting of the Recreation Committee.

Proposed by: Cllr B Abbott

Seconded by: Cllr A Porter

12.38 TO RECEIVE AN UPDATE ON THE PROGRESS MADE WITH THE BMX TRAIL

Cllr Bryony Abbott and Cllr Geoff Butterwick had viewed the correspondence received by Suffolk Coastal District Council regarding the planning application for the BMX trail. There were many letters and emails objecting to the trail. The main concerns expressed related to an increase in the adverse effects of the trail on the ecology of the site, increased levels of nuisance for local residents and the difficulty that Melton Parish Council would have in managing the site. There were four letters of support. The outcome of the District Council's decision is not yet known.

Subsequent to the meeting Melton Parish Council has received notification that the application for planning permission to erect a BMX Trail on the Playing Field has been granted subject to a few conditions relating to the protection of trees whilst construction work takes place.

12.39 TO CONSIDER THE DATES FOR THE CHARITY CAR BOOT SALES

The proposed dates for the car boots sales on the Playing Field for this year are:

Saturday 5th May

Saturday 9th June

Saturday 7th July

Saturday 4th August

Saturday 18th August – this is the backup date in case one of the others days is rained off

Saturday 1 September

It was RESOLVED that, the above dates be accepted and a hire agreement drawn up between MPC and Melton Cancer Charity Car Boot Sales.

Proposed by: Cllr M Kennedy

Seconded by: Cllr J Eckersley

12.40 TO CONSIDER THE PROPOSAL TO ESTABLISH A PUBLIC RIGHT OF WAY ON FOOT TO LINK TURNPIKE ROAD TO MELTON ROAD VIA MELTON RECREATION FIELD.

It was agreed that Cllr Alan Porter would proceed with a 'claim' to establish the section of the path which crosses Jenners Close as a legal right of way.

The Assistant Clerk to provide quotations for the construction of a 'green causeway' and the continuation of the tarmac path on the Playing Field.

It was RESOLVED that, a public right of way be established linking Turnpike Road with Melton Road via the Playing Field.

Proposed by: Cllr A Porter

Seconded by: Cllr M Kennedy

12.41 TO RECEIVE A REPORT ON THE PLAY EQUIPMENT PLAY SPACES MONIES

A report by Cllr K. Martin was tabled.

12.42 TO RECEIVE A REPORT ON THE FRIENDS OF MELTON WOODS

Cllr J Eckersley reported that the two meetings of the Friends of Melton Woods which had focused on removing unwanted tree guards and stakes had gone well and more meetings were planned.

12.43 TO CONSIDER ESTABLISHING A BURKES WOOD WORKING GROUP

It was agreed that a working group was needed to identify the management tasks for Burkes Wood. Cllr Eckersley to establish the new group to be made up of MPC Councillors and local residents with specialist knowledge on aspects of woodland management and natural history.

It was RESOLVED that, Cllr J Eckersley would provide a brief outlining the objectives for the group to be known as The Woodland Management Group.

Proposed by: Cllr A Porter

Seconded by: Cllr B Abbott

12.44 TO CONSIDER THE RISK ASSESSMENTS FOR VOLUNTEERS WORKING IN BURKES WOOD

It was agreed that the risk assessments received from nature conservation organisations and used at The Friends of Melton Woods meetings need to be amended to reflect the needs of Melton Parish Council. The Assistant Clerk to circulate the risk assessment to the members of the Recreation Committee.

12.45 TO CONSIDER THE PURCHASE OF TREE SURVEY EQUIPMENT AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

The Committee has budgeted £100 for the purchase of equipment to undertake health inspections on trees and PPE.

12.46 TO CONSIDER SCDC UNDERTAKING AN ANNUAL TREE HEALTH AND SAFETY ASSESSMENT.

The Assistant Clerk is awaiting the annual tree health and safety assessment for Leeks Hill from SCDC.

12.47 TO CONSIDER APPOINTING A TREE WARDEN FOR THE PARISH

SCDC co-ordinates a parish tree warden scheme under the umbrella of the Tree Council. The SCDC network was set up in 1994. Tree wardens are volunteers who keep an eye open for tree problems, instigate tree and hedge planting and may co-ordinate a hedgerow tree survey.

It was RESOLVED that, Cllr J Eckersley be appointed the Tree Warden for Melton Parish Council.

Proposed by: Cllr Porter

Seconded by: Cllr Abbott

The Assistant Clerk to inform Anne Westover, the tree warden co-ordinator at SCDC, of the appointment.

12.48 TO RECEIVE AN UPDATE ON THE GRIT BINS
Laminated signs giving details for how to replenish the grit and the need for all volunteers to be registered under SCC's insurance scheme have been placed in each of the bins installed last November.

12.49 TO CONSIDER THE PARISH'S FOOTPATH NETWORK
Cllr Porter will be resuming his work on the parish's footpaths.

12.50 COMMITTEE CHAIRMAN'S URGENT BUSINESS
The Tyanna Circus has requested the use of the Playing Field from 15th– 22nd July.
This matter will be considered at the next Recreation Committee meeting.

12.51 DATE OF NEXT MEETING
Monday 23rd April 2012 at 19:00 in the Lindos Centre Conference Room

There being no further business the meeting was closed at 20:05

Signed: _____ Date: _____