



RECREATION COMMITTEE

Minutes of an ordinary meeting of the Parish Council Recreation Committee on Monday 18th June 2012 commencing at 19:00 in The Lindos Centre Conference Room Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mr C Taylor
Cllr Miss K S Martin

Cllr Mr M J Kennedy
Cllr Mr A Porter

Cllr Mrs J Eckersley [Chairman]

In Attendance

Mrs Diane Linsley Assistant Clerk to Melton Parish Council

12.68 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

The Chairman welcomed Cllr Charles Taylor to the Recreation Committee and thanked Cllr Bryony Abbott for all her contributions to the Committee during her 4 years. There were no apologies.

12.69 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations or additions to the register.

12.70 PUBLIC PARTICIPATION SESSION

12.70.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations received from Councillors.

12.70.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations received from members of the public.

It was RESOLVED to lift standing orders.

12.71 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

It was RESOLVED to reinstate standing orders.

12.72 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 23RD APRIL 2012

Amendment #1- List of those Present:

Cllr Mr M J Kennedy to be removed from list.

and

Amendment #2- 12.56 Proposal should read,

Proposed by: Cllr K S Martin

With these two amendments **it was RESOLVED that**, the minutes REC(12)M03 previously circulated, were received and signed as a correct record by the Chairman.

Proposed by: Cllr M J Kennedy

Seconded by: Cllr A Porter

- 12.73 TO RECEIVE A REPORT ON THE BUDGET OF THE RECREATION COMMITTEE**
Paper REC(12)P73 previously circulated was noted.
- 12.74 TO RECEIVE A REPORT FROM THE ASSISTANT CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE**
Paper REC(12)P74 previously circulated was discussed.
Under **action taken**, the Assistant clerk to go ahead with drawing up a list of preferred suppliers.
Under **outstanding action**, following a meeting with the landowner, the Assistant Clerk to submit an application for a public right of way for the Leeks Hill path to Suffolk County Council.
Amendments to the Woodland Management Group's objectives had been made.
- 12.75 TO DETERMINE MEMBERSHIP, TERMS OF REFERENCE AND MODUS OPERANDI OF THE FOLLOWING WORKING GROUPS**
- 12.75.01 Friends of Melton Woods Working Group**
Due to the practical nature of the work undertaken by the Friends of Melton Woods and because its direction/tasks will come from the Woodland Management Working Group it was agreed to **remove** the Friends of Melton Woods from the list of Parish Council working groups. It will continue to be a 'practical working group' for the Parish Council.
- 12.75.02 Pavilion Working Group**
Set up to focus on the redevelopment of the pavilion this working group is not presently active as large scale improvements to the pavilion are currently on hold. This working group has been withdrawn and can be resurrected as and when required.
- 12.75.03 Special Events Working Group**
This working group is to be withdrawn in the near future after the Olympic Torch Relay Event has taken place on the 5th July 2012, to be resurrected as and when it is required.
- 12.75.04 Woodland Management Working Group**
Membership: Cllr J Eckersley and Cllr A Porter
Individuals or groups with an interest in Woodland Management are to be invited to join this working group.
Terms of Reference:
To be a working group to the Recreation Committee
To advise on the management of Burkes Wood in terms of the recreational needs of the people in Melton, the conservation of the woodland and the possible commercial uses of the woodland.
To advise the Friends of Melton Woods on the conservation management issues e.g. coppicing, the conservation of veteran trees, control of brambles etc
To advise the Recreation Committee on the educational uses of the woodland
To advise on the conservation of particular species which may be present within the woods
To consider the health and safety and risk management of people using the woods
To advise on the conservation of the pond and the surrounding area
To explore possible funding sources to aid the work of the group and the management of the woods
To develop a network of contacts made up of individuals, charities and statutory organisations that aid the work of the group
Modus Operandi:
To meet as and when required, undertake site visits when appropriate and use emails.
- 12.75.05 Young People Working Group**
Membership: Cllr K S Martin and Cllr C Taylor
Individuals or representatives of groups with an interest and/or expertise in working with young people are to be invited to join this working group.
Terms of Reference: To look into providing facilities for young people through community involvement and consensus and to explore the relevant funding opportunities.

Modus Operandi:

To meet as and when required, undertake site visits when appropriate and use emails.

- 12.76 TO RECEIVE A REPORT FROM THE SPECIAL EVENTS WORKING GROUP**
Cllr Mike Kennedy reported on an extremely successful, well publicised Diamond Jubilee Fete on the Playing Field held on Bank Holiday Monday 4th June which had been lucky with the weather. Cllr Bryony Abbott and Cllr Katy Martin had held a debriefing meeting. Some income had been made but not enough to cover all the costs.
- The Olympic Torch Relay event is on Thursday 5th July.
- 12.77 TO RECEIVE A REPORT FROM THE YOUNG PEOPLE WORKING GROUP**
As the group has not been fully established there was nothing to report.
- 12.78 THE PLAYING FIELDS**
- 12.78.01 To consider the quotation received regarding a new path on the Playing Field.**
The quotation received covered the cost of the construction of a path that would continue from the existing path by the tennis courts, continue parallel with Melton Road and on eastward to the entrance at Jenners Close. Two different surfaces were considered: an asphalt pathway and a grass weave pathway.
It was RESOLVED that, the Council would not proceed with the creation of a surfaced path in this location at present as there were no funds available and because the project is a low priority.
Proposed by: Cllr A Porter **Seconded by:** Cllr K Martin
- 12.78.02 To report that a drainage channel has been dug.**
A drainage channel which prevents the flooding of a property neighbouring the Playing Field was re dug by the Council's maintenance contractor.
- 12.79 BURKES WOOD**
- 12.79.01 To receive the report of the Friends of Melton Woods Working Group.**
Cllr Jenny Eckersley thanked everyone from the village for picking litter in and around the woods. She also thanked Steve Abbott for leading a guided walk for the Friends of Melton Woods during the Queen's Diamond Jubilee celebrations.
- 12.79.02 To receive the revised objectives of The Woodland Management Group.**
Paper REC(12)P78 was previously circulated and noted.
- 12.79.03 To receive an update on the management of the trees.**
There was nothing to report.
- 12.79.04 To receive a report form the Tree Warden**
Cllr Jenny Eckersley attended the meeting held by Ufford Parish Council regarding woodland management in response to acquiring Parklands Wood from Suffolk Coastal District Council. The last Tree Wardens meeting was very helpful and continues to be an important arena in which to forge links with others involved in the management of woodlands. Cllr Eckersley is awaiting advice on managing ponds from the Suffolk Wildlife Trust.
- 12.80 RIGHTS OF WAY**
- 12.80.01 To receive an update on the path linking Turnpike Road to Melton Road.**
Paper REC(12)P80 was previously circulated and noted.
It was RESOLVED that, as well as submitting an application for a public right of way at Leeks Hill, the Parish Council would submit a public right of way application for the path linking Turnpike Road with Melton Road.
Proposed by: Cllr Jenny Eckersley **Seconded by:** Cllr Katy Martin
- 12.81 THE PAVILION**
- 12.81.01 To receive the report from the Pavilion Working Group.**
There was nothing to report.

12.81.02 To consider the maintenance of the pavilion and consider the appointment of a monitor for the pavilion.

The Committee expressed concern about the quality of the exterior paint work carried out on the pavilion and that the work had not been completed.

It was noted that only two of six tables, own by the Council, that were stored in the pavilion, remain.

It was RESOLVED that, a toilet dispenser would be installed in both toilets and that the maintenance contractor clean the toilets before and after events.

12.82 PLAY EQUIPMENT

12.82.01 To consider the Play Equipment Maintenance and Safety Inspection Report.

Paper REC(12)P82 was previously circulated and noted. The Assistant Clerk to contact Playquip again regarding the repair of the chains on the swing. Maintenance Contractor to be given details of items that have been identified as a medium risk to check during weekly inspections.

12.82.02 To receive an update on the play spaces and play equipment in the parish.

There had been no response from Melton Primary School's parents association.

12.83 TENNIS COURTS

There was nothing to report.

12.84 VILLAGE PLAN

There was nothing to report. This item to be removed from future agendas.

12.85 COMMITTEE CHAIRMAN'S URGENT BUSINESS

There was no urgent business.

12.86 TO AGREE ADDITIONAL MEETING DATES TO COMPLY WITH THE REVISED TERMS AND CONDITIONS AGREED AT THE AGM ON 10TH MAY 2012

It was agreed to have an additional meeting on Monday 12th November.

12.87 DATE OF NEXT MEETING

Monday 17th September 2012 at 19:00 in the Lindos Centre Conference Room No. 4.

There being no further business the meeting was closed at 20:00

Signed: _____ Date: _____