

Annotations to future budgets will highlight those items which are close to exceeding their allotted budgets and those that are greatly under spent. To help read the budget table lines will be included in future budget reports.

12.112 TO RECEIVE A REPORT FROM THE ASSISTANT CLERK ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE

Paper REC(12)P112 had previously been circulated and noted. Assistant Clerk to follow up the unfinished painting of the outside of the pavilion and also the replacement of the drain cover with the maintenance contractor.

12.113 THE PLAYING FIELD

12.113.01 The Park Warden's report.

Reports for September and October were submitted by the Park Warden. Daily checks on the Playing Field including the play equipment were made throughout the two months. The Park Warden reported on cleaning the floor of the pavilion after white chalk foot prints were made when the football pitch was marked out in September and occasionally picking up litter from the play area during October. The Warden is presently opening the main gate to the car park between 6.30 and 7.00 am.

12.113.02 To consider the following proposed dates of the car boot sales for 2013.

The following dates of the car boot sales were agreed by the Committee:

Saturday 4th May

Saturday 1st June

Saturday 13th July

Saturday 3rd August

Saturday 17th August (To be used if previous dates have been cancelled due to bad weather)

Saturday 7th September

Proposed by: Cllr K Martin

Seconded by: Cllr J Eckersley

The Assistant Clerk to ask Woodbridge Town Youth Football Club (WTYFC) for a list of dates when they will be using the pitches.

12.113.03 To consider Woodbridge Town Youth Football Club's proposed changes to the pitch.

The Clerk explained the proposed changes to the football pitch for August 2013.

It was RESOLVED to permit two smaller, 9 versus 9, pitches to be situated side by side, that Melton Parish Council would mark out the pitches closer to the start of the new season, that the new smaller goal posts would be moved and stored in the old men's urinal in the pavilion and that all users of the pavilion be reminded to keep it clean and tidy.

Proposed by: Cllr K Martin

Seconded by: Cllr A Porter

The Assistant Clerk to obtain a quotation for a new cold water tap in the old men's urinal enabling easier access to water for users avoiding having to access the kitchen.

12.113.04 To consider serving refreshments during football matches.

The matter was discussed and whilst the Committee was not in favour of providing refreshments it would not object to a named person, being a supporter of the team, making hot drinks at football matches.

It was RESOLVED that, the Committee would not undertake serving refreshments during football matches at the present time.

Proposed by: Cllr A Porter

Seconded by: Cllr C Taylor

12.113.05 The footpath lights

The footpath lights are set to come on at 4pm and off at 7pm daily.

12.113.06 Other users and events on the Playing Field.

The hire agreement with Warrior Princess Fitness was confirmed as having been agreed. The Assistant Clerk to contact Suffolk Sport and express an interest in the Council hosting and/or taking part in a proposed inter-village rounders event and inter-village games.

12.114 BURKES WOOD

12.114.01 To receive the report on the Friends of Melton Woods Working Group.

Cllr Jenny Eckersley reported that the last meeting had been very successful. Volunteers had cleared paths and pruned back small branches and trees including an over grown holly bush.

The Assistant Clerk and Cllr J Eckersley are to meet and discuss future management tasks for the Friends. The next work party is to be decided at the next Committee meeting in January.

12.114.02 To receive an update on the membership of The Woodland Management Group.

Cllr Jenny Eckersley will contact individuals identified as having an interest in woodlands and asking them to join the group.

12.114.03 To receive an update on the management of trees.

The Assistant Clerk reported that Wildwood Contracting had been on site to undertake the necessary work on dead or dying trees and branches on The Playing Field and in Burkes Wood.

The Assistant Clerk to disseminate information regarding the Ash Die Back disease to all councillors.

In response to a resident's request for the Council to contribute financially to the cutting back of trees in Burkes Wood that border their property and to a tree limb having fallen into another resident's garden advice had been sort on the management of the trees along the length of the fence line between the wood and Jenners Close.

The arboriculturalist contacted has suggested coppicing selected trees and to carry out the work over three years. The Assistant Clerk to look at the budget for the management of trees, contact the Council's insurers over the matter and contact Suffolk Coastal District Council regarding the restrictions applied to all their trees which have a Tree Preservation Order.

12.114.04 To receive a report from the Tree Warden.

Cllr Jenny Eckersley reported that Anne Westover the coordinator of the Tree Warden Scheme had been made redundant from her post as Senior Landscape Office for Suffolk Coastal District Council in the recent re organisation. Cllr J Eckersley to send a card thanking her for all her valued help and advice over the past years.

12.115 RIGHTS OF WAY

12.115.01 To receive an update on the path linking Turnpike Road to Melton Road.

The formal request to Suffolk County Council (SCC) to create a right of way linking Turnpike Lane and Melton Road via the Playing Field has been submitted.

12.115.02 To receive an update on the Leeks Hill path.

The formal request to SCC to create a right of way from Fern Hill Close to Leeks Hill via a small copse has been submitted.

12.116 THE PAVILION

12.116.01 To consider cleaning the kitchen.

The Clerk to ask WTYFC if they own any of the crockery or cutlery in the kitchen. Any unwanted items left would be disposed of and replaced with new items as required.

12.116.02 To consider opening the outside toilet for use by the public.

It was RESOLVED that, opening the outside toilet for use by the public would be too expensive to renovate and maintain and was something that the Committee would not pursue at the present time.

Proposed by: Cllr A Porter

Seconded by: Cllr K Martin

12.117 PLAY EQUIPMENT

12.117.01 The Play Equipment Maintenance and Safety Inspection Report.

The report had been received and as a result a new gate to the play area had been installed and faulty surfacing rectified.

Cllr Alan Porter to fix loose wire netting around the play area with cable ties.

12.118 TENNIS COURTS

12.118.01 To consider the use of the tennis courts by local schools and groups free of charge during the summer.

Cllr Jenny Eckersley and Cllr Katy Martin to talk informally to local schools and groups about the use of the tennis courts.

12.119 SPECIAL EVENTS WORKING GROUP

12.119.01 To receive an update from the Special Events Working Group.

There was nothing to report.

Cllr Taylor suggested that the Council might like to mark the anniversary of the out break of the 1st World War in 2014. This will be considered by the Group.

12.120 YOUNG PEOPLE WORKING GROUP

Paper REC(12)P120 was previously circulated.

Cllr Jenny Eckersley to provide details of groups and services for young people provided by St Andrew's church. The Assistant Clerk to provide contact details for the WTYFC to Cllr C Taylor.

Details regarding the Play Space Scheme were tabled. Cllr Katy Martin explained the tables.

Subsequent to the meeting Cllr Katy Martin has circulated her earlier report on how the Play Space Scheme operates.

12.121 TO CONSIDER SUPPORTING ST AUDRY'S CRICKET CLUB'S APPLICATION TO THE OUTDOOR PLAYING SPACE FUND

It was RESOLVED that the Committee would support St Audry's Cricket Club's application to the Outdoor Playing Space Fund.

Proposed by: Cllr M Kennedy

Seconded by: Cllr Alan Porter

12.122 ITEMS FOR THE MELTON MESSENGER

Cllr Jenny Eckersley is to submit articles on:

- The tree work recently completed on the Playing Field and in Burkes Wood.
- The submission of the formal request to SCC to create two rights of way at Leeks Hill and Turnpike Lane with the associated evidence forms collected.

12.123 COMMITTEE CHAIRMAN'S URGENT BUSINESS

The Clerk reported that Cllr Bond had been contacted by a Mr Daines requesting permission for a skip to be parked in the Playing Field car park. The skip is to be filled with asbestos tiles which are being removed from his mother's house in Danes Lane.

Subsequent to the meeting the Clerk has been contacted by telephone by Mr Daines and made clear to him that he cannot use the Council's car park for the temporary storage of asbestos tiles. The Clerk has also spoken to officers at SCDC and clarified the situation that no skip is allowed on the site for the collection of asbestos.

12.124 TO CONSIDER THE DATES OF FUTURE MEETINGS AND THE DATE OF THE NEXT MEETING

It was RESOLVED that, the dates of future meetings of the Recreation Committee are as follows:

Monday 14th January 2013

Monday 11th March

New Council Year Dates are:

Thursday 16th May

Thursday 18th July

Thursday 19th September

Thursday 21st November

Thursday 16th January 2014

Thursday 20th March

The date of the next Recreation Committee meeting is **Monday 14th January 2013** in the Lindos Centre, The Bungalow, Conference Room 4 at 19:00.

There being no further business the meeting was closed at 20.25

Signed: _____ Date: _____