



RECREATION COMMITTEE

Minutes of an ordinary meeting of the Parish Council Recreation Committee on Thursday 27th June 2013 commencing at 19:00 in the Lindos Centre, Conference Room, Saddlemakers Lane, Melton IP12 1PP.

Present:

Cllr Mr M J Kennedy

Cllr Mr C Taylor

Cllr Miss K S Martin [Vice Chairman]

Absent:

Cllr Mr JEJ Eckersley [Chairman]

Cllr Mr AH Porter

In Attendance:

Ms D Pratt – Transition Woodbridge [Until 19:20]

In the absence of the Chairman, the Vice Chairman chaired the meeting.

13.65 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

13.65.01 Cllr Mrs JEJ Eckersley – Medical

13.65.02 Cllr Mr AH Porter – Family Matters

It was RESOLVED to receive the apologies and consent to the absence.

Proposed by: Cllr Martin *Seconded by:* Cllr Taylor.

13.66 DECLARATIONS OF INTEREST

13.66.01 To Receive Amendments to the Register

It was noted that there were no amendments to the register of interests.

13.66.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

It was noted that there were no declarations of Pecuniary Interest in respect of items on the agenda.

13.66.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of Non Pecuniary Interest in respect of items on the agenda.

13.66.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared.

It was confirmed that the Clerk had not received any written requests for dispensation.

13.67 PUBLIC PARTICIPATION SESSION

It was RESOLVED to lift standing orders.

13.67.01 Community Orchard in Melton

Deborah Pratt summarised her report into the investigation into possible sites for a community orchard in Melton.

She agreed to email her preferred option to the Vice Chairman with a map for further consideration by the Recreation Committee.

It was RESOLVED to reinstate standing orders.

- 13.68 TO APPROVE THE MINUTES OF PREVIOUS MEETING**
It was RESOLVED that minutes REC(13)M03 of the meeting in 16th May 2013 previously circulated be received, noted and signed as a correct record by the Chairman.
Proposed by: Cllr Martin **Seconded by:** Cllr Kennedy.
- 13.69 THE BUDGET FOR THE RECREATION COMMITTEE**
 Paper REC(13)P69 previously circulated was received and noted.
 It was further noted that £266 had been spent on graffiti removal.
- 13.70 TO RECEIVE A REPORT ON PROGRESS MADE ON OUTSTANDING ISSUES AFFECTING THE RECREATION COMMITTEE**
 Paper REC(13)P70 previously circulated as received and noted.
- 13.71 THE PLAYING FIELD**
- 13.71.01 The Park Warden's report.**
 Paper REC(13)P71.01 for May previously circulated was received and noted.
- 13.71.02 The risk assessment for the car park.**
 As there was nothing to report this matter was deferred to a future meeting.
- 13.71.03 Other users and events on the Playing Field.**
- (a) Whitlock Fitness
 It was confirmed that as no response had been received to the decision to refuse usage of the tennis courts this item could be removed from future agenda's.
- (b) Warrior Princess Fitness
 It was noted that due to insufficient interest Warrior Princess Fitness had ceased using the playing field.
 This item to be removed from future agenda's.
- (c) Woodbridge Town Youth Football Club
 The contact at WTYFC had been identified as the Chairman [Mr John Beecroft] and the Clerk is requested to contact him to draw his attention to the terms of the hire agreement that specify the periods of the year that the playing field is available for them to use and seeking his assistance in conveying this information to all their managers.
- (d) Rectory Garden Montessori Sports Day
 This item to be removed from future agenda's.
- (e) Tyanna Circus
 No further correspondence or deposit has been received to date.
- 13.72 BURKES WOOD**
- 13.72.01 To receive a verbal report on the Friends of Melton Woods Working Group by The Chairman**
- (a) Thursday 20th June – surveying and mapping of woods
 It was noted that this session had been cancelled due to sickness.
- (b) Tuesday 15th October – pond maintenance
 Members of the working group to be informed of October meeting date/time and the topics at least two weeks before the meeting date.
- (c) Winter work
 To be decided at a later date.
- 13.72.02 To receive an update on the membership of The Woodland Management Group.**
 There was no report from the Chairman.
- 13.72.03 To receive a verbal update on the management of trees.**
- (a) Application to SCDC to undertake coppicing.
 It was reported that Permission to coppice the trees had been received.
 The contractor to start work in the autumn in compliance with the conditions in the Permission.

- (b) Health and safety survey of trees.
Nothing to report.
- 13.72.04 To receive a report from the Tree Warden.**
No report.
- 13.73 RIGHTS OF WAY**
- 13.73.01 To receive an update on the path linking Turnpike Road to Melton Road.**
There was nothing to report.
- 13.73.02 To receive an update on the Leeks Hill path.**
There was nothing to report.
- 13.74 THE PAVILION**
It was noted that not all the graffiti had been removed from the windows of the pavilion.
The Clerk to contact the contractor to resolve.
- 13.75 PLAY EQUIPMENT**
It was noted that the wire netting surrounding the play area fence had become detached.
The Clerk to contact the contractor to arrange to have this resolved in accordance with the Health & Safety requirement by a specified completion date.
- 13.76 TENNIS COURTS**
It was noted with some satisfaction that the courts are being well used.
- 13.77 SPECIAL EVENTS WORKING GROUP**
- 13.77.01 Fete**
It was noted that the final preparation meeting had been completed. The fete will take place on 6th July 2013 and there are currently no outstanding issues.
- 13.78 YOUNG PEOPLE WORKING GROUP**
It was agreed to print 400 copies of the questionnaire and request replies from Melton Primary School by 20th July and from others by the end of July.
Questionnaire will be distributed at Fete and given to school.
- 13.79 CYCLING EVENT**
It was confirmed that the Vice Chairman is still in communication with Joseph Young of Cycle Suffolk regarding the possibility of a cycle event at the Melton Fete.
- 13.80 ITEMS FOR THE MELTON MESSENGER**
The following items were agreed for insertion into the Melton Messenger [September issue]:
- Discussions with Transition Woodbridge about establishing a community orchard in Melton
 - Report on Fete
- 13.81 COMMITTEE CHAIRMAN'S URGENT BUSINESS**
- 13.81.01 S.198 [TPO] Initial Consultation**
Application C13/00098/TPO Public Open Space Saxon Way Melton previously circulated was received and noted.
It was RESOLVED not to object to the works.
Proposed by: Cllr Martin **Seconded by:** Cllr Taylor.
- 13.81.02 Overgrown Hedges**
Concern was expressed about the impaired vision exiting the playing field car park onto Melton Road due to the over grown hedges.
The Clerk to contact the contractor to have the hedge cut back.
- 13.81.03 Safe Storage in Pavilion**
A request had been made by Cllr Barrington to have a safe store in the pavilion for Fete equipment to be stored after the Fete.
The Clerk to arrange for the lock on one of the rooms to be changed and keys only issued to the Chairman and Vice Chairman of Council, the Chairman of Recreation Committee, the contractor and the office.

13.82

DATE OF THE NEXT MEETING

Thursday 29th August 2013 at 1900 in Conference Room 4 of the Lindos Centre.
There being no further business the meeting was closed at 21:00

Signed: _____ Date: _____
[Chairman]