



## RECREATION COMMITTEE

Minutes of an ordinary meeting of the Parish Council Recreation Committee on Thursday 29<sup>th</sup> August 2013 commencing at 19:00 in the Lindos Centre, Conference Room, Saddlemakers Lane, Melton IP12 1PP.

**Present:**

Cllr Mr JEJ Eckersley [Chairman]  
Cllr Mr M J Kennedy  
Cllr Miss K S Martin [Vice Chairman]

Cllr Mr AH Porter  
Cllr Mr C Taylor

**Absent:**

**In Attendance:**

Mr M. Green Clerk to Melton Parish Council  
Miss C Holder Assistant Clerk to Melton Parish Council

The Chairman warmly welcomed Cheryl Holder to her first meeting as Temporary Assistant Clerk and offered her the support and best wishes of the committee.

**13.83 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE**

All members of the committee were present.

**13.84 DECLARATIONS OF INTEREST**

**13.84.01 To Receive Amendments to the Register**

It was noted that there were no amendments to the register of interests.

**13.84.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda**

It was noted that there were no declarations of Pecuniary Interest in respect of items on the agenda.

**13.84.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda**

There were no declarations of Non Pecuniary Interest in respect of items on the agenda.

**13.84.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared.**

It was confirmed that the Clerk had not received any written requests for dispensation.

**13.85 PUBLIC PARTICIPATION SESSION**

*As there were no members of the public present it was not necessary to lift standing orders*

**13.86 TO APPROVE THE MINUTES OF PREVIOUS MEETING**

**13.86.01 13.65.02 Amendment.**

Cllr Porter had given his apologies for the meetings but in the event was able to make the last few minutes of the meeting.

With this one amendment **it was RESOLVED** that minutes REC(13)M04 of the meeting in 27<sup>th</sup> June 2013 previously circulated be received, noted and signed as a correct record by the Chairman.

**Proposed by:** Cllr Eckersley

**Seconded by:** Cllr Martin.



Recreation Committee concluded that the current risk was medium and considering that the future of the pavilion had not been decided **it was RESOLVED** that no action should be taken.

**Proposed by:** Cllr Eckersley

**Seconded by:** Cllr Martin.

The Assistant Clerk who is trained in carrying out risk assessments will undertake a further assessment and report to the next meeting.

**13.89.05 To consider issues surrounding other users and events on the playing field**

- (a) WTYFC  
The Clerk to contact WTYFC regarding the use of the playing field and pavilion outside of the terms of the hire agreement.
- (b) Tyanna Circus  
It was noted that despite a follow up letter no further correspondence had been received.
- (c) Dog Training  
The Clerk reported that he had received a telephone enquiry regarding the possibility of using the playing field for dog training. Council agreed that they would consider a formal request for such usage of the field.
- (d) Mobile Police Station  
The Clerk reported that he had been in discussion with the SNT regarding locations for the new mobile police station. One possibility that had arisen during the discussion was the car park on Melton Playing Field. Recreation Committee welcomed this approach and gave their support to this possibility.

**13.90 BURKES WOOD**

**13.90.01 To adopt the Melton Parish Council Policy for the Use of the Parish Council Facilities**

Paper REC(13)P90.01 previously circulated was received and noted.

**It was RESOLVED** to adopt the Policy of the Use of the Parish Council Facilities.

**Proposed by:** Cllr Eckersley

**Seconded by:** Cllr Martin.

Appropriate permanent signage for installation in the playing field and Burkes Wood will be ordered to support the policy.

This policy will re-emphasise the use of the facilities within signed agreements and should it be necessary to ensure compliance an additional lock may be required on the pavilion door with the number of keys limited.

**13.90.02 To receive a verbal report on the Friends of Melton Woods Working Group by The Chairman**

- (a) Membership  
New members are to be encouraged.
- (b) Working Party  
Date for Pond work maintenance – 15<sup>th</sup> October 2013  
As there will be a need for forks, spades and waders for the pond work the Chairman to investigate hiring waders from Suffolk Wildlife Trust and also to seek advice from Nicky Rowbottom.  
The Clerk will order litter pickers for use by the volunteers.  
The Chairman and Vice Chairman to meet to consider further work to be undertaken during the winter.

**13.90.03 To receive an update on the management of trees.**

- (a) Health and safety survey of trees  
It was noted that this is expected at the end of the month from Wildwood Contracting.
- (b) Coppicing of Trees Edging Jenners Close  
It was noted that this was in hand at the end of the nesting season.

- 13.90.04 Orchards.**  
A number of issues have arisen relating to location, ongoing maintenance and watering. This matter was therefore deferred to enable the Chairman and Vice Chairman to have further discussions with Transition Woodbridge.
- 13.91 RIGHTS OF WAY**
- 13.91.01 To receive an update on the path linking Turnpike Road to Melton Road.**  
No further action – remove from future agendas.
- 13.91.02 To receive an update on the Leeks Hill path.**  
All the work required by MPC has been completed and the matter is now in the hands of SCC.
- 13.92 THE PAVILION**  
Nothing to report – remove from future agendas until such time as there is something to discuss.
- 13.93 PLAY EQUIPMENT**  
The next inspection is due at the end of September.  
The damaged 'chicken wire' fence has been removed and long term provision of the netting is to be discussed with the inspection team.
- 13.94 TENNIS COURTS**  
Nothing to report – remove from future agendas until such time as there is something to discuss.
- 13.95 SPECIAL EVENTS WORKING GROUP**
- 13.95.01 Melton Fete 2014**  
No decision has yet been made about a fete in 2014.  
An event is being proposed for Christmas at the Burness Parish Rooms for all those involved in the 2013 Fete as a celebration of its success.  
A decision will be taken after that event regarding the fete in 2014.  
It was also noted that a grant of £1,200 is being held in reserves towards the cost of a heritage event in 2014 to commemorate the start of WW1.
- 13.95.02 UCS Ipswich and Coastal Grand Prix**  
This will take place on 8<sup>th</sup> September 2013 but it is not proposed that Melton Parish Council has any involvement.
- 13.96 YOUNG PEOPLE WORKING GROUP**  
Paper REC(13)P96 previously circulated was received and noted  
The following comments were made:
- Poor return of questionnaire despite the support of the school
  - Nothing to reflect the needs of little children
  - No piece of land suitable for provision of a teen shelter
  - Perhaps consider involvement in inter village rounder's competition
  - Need for working group to analyse the returns and prepare summary for distribution on what is achievable and what proposals are feasible
- 13.97 COMMITTEE CHAIRMAN'S URGENT BUSINESS**
- 13.97.01 To receive a report on urgent business not otherwise on the agenda**  
There were no matters of urgent business.
- 13.97.02 To receive items for future meetings**  
There were no items future meetings.
- 13.97.03 To agree items for inclusion in the Melton Messenger**
- Thanks to those completing questionnaire
  - Friends of Melton Woods – reminder of 15<sup>th</sup> October
  - New assistant clerk working Thursdays

**13.98**

**DATE OF THE NEXT MEETING**

Thursday 17<sup>th</sup> October 2013 at 1900 in Conference Room 4 of the Lindos Centre.  
There being no further business the meeting was closed at 20:50

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
[Chairman]