



RECREATION COMMITTEE

Minutes of an ordinary meeting of the Parish Council Recreation Committee on Thursday 10th April 2014 commencing at 19:00 in the Lindos Centre Seminar Room, Saddlemakers Lane, Melton IP12 1PP.

Present:

Mrs E Ashford

Cllr Mrs JEJ Eckersley [Chairman]

Cllr Miss K S Martin [Vice Chairman]

Cllr Mr AH Porter

Cllr Mr C Taylor

In Attendance:

Mr MJ Green

Clerk to Melton Parish Council

AGENDA

14.15 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

There were no apologies for absence as all members were present.

14.16 DECLARATIONS OF INTEREST

14.16.01 To Receive Amendments to the Register

There were no amendments to the register

14.16.02 To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of pecuniary interest in respect of items on the agenda.

14.16.03 To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda

There were no declarations of non-pecuniary interest in respect of items on the agenda.

14.16.04 To Consider Full/Partial Dispensations for Pecuniary Interests Declared

It was noted that there had been no requests for dispensations.

As there were no members of the public present it was not necessary to lift standing orders.

14.17 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present.

14.18 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that minutes REC(14)M01 of the meeting on 27th February 2014 previously circulated be received, noted and signed as a correct record by the Chairman.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin

14.19 THE BUDGET FOR THE RECREATION COMMITTEE

Paper REC(14)P19 previously circulated was received and noted.

It was also noted that agreement had been given by Full Council for surplus budget to be used for the height barrier and that this would be placed in reserves as it was year-end until required.

14.20 TO RECEIVE A REPORT ON PROGRESS MADE ON OUTSTANDING ISSUES FROM PREVIOUS MEETINGS OF THE RECREATION COMMITTEE

Paper REC(14)P20 previously circulated was received and noted.

- 14.20.01 Item 14.08.02 No Camping Signs**
The meeting noted that these had now been delivered and that SCL will be instructed to install them ASAP. The Chairman volunteered to contact SCL direct to ensure that the signs are erected in the correct place.
- 14.20.02 14.09 Fruit Trees on the Land at Orchard Close**
The Clerk advised that following consultation with the contractor should fruit trees be planted then the maintenance would not be as simple as originally envisaged and therefore the time charged would be greater. The advice therefore was not to install fruit trees on the land.
- 14.21 MELTON PLAYING FIELDS**
- 14.21.01 To Receive the Park Warden's Report.**
- (a) February 2014 Report
Paper REC(14)P21.01(a) previously circulated was received and noted.
- (b) March 2014 Report
Paper REC(14)P21.01(b) previously circulated was received and noted.
Council wished to record gratitude to the Park Warden for his continued diligence and hard work for which they were most grateful.
- 14.21.02 To Receive a Report on Progress of Outstanding Items with SCL L/S Management Ltd**
Paper REC(14) P21.02 previously circulated was received and noted.
- (a) Drainage – Grant
As only 2 estimates have been provided the grant application has not been submitted to SCDC. Check with SCDC to see if 2 estimates will suffice.
- (b) Rear Window Sill Painting
SCL to be chased about the painting of the rear window
- (c) Damaged Trees
Concerns expressed that the damaged trees might not be safe – confirmation to be sought from SCL.
- 14.21.03 Melton Playing Fields Hedge**
It was RESOLVED to in-fill the gaps in the hedge to prevent unwanted access points developing. The Vice Chairman to contact Anne Westover to see if she can provide the appropriate bushes that the Friend of Melton Woods will install.
It was RESOLVED to in-fill the gaps in the hedge to prevent unwanted access developing
Proposed by: Cllr Eckersley **Seconded by:** Cllr Martin
- 14.21.04 To receive an update on the use of the Sports Pavilion by Woodbridge Town Youth Football Club.**
The Clerk confirmed a letter had been sent and a message left on the office answer machine. However, that due to the office move, the matter had not been followed up with WTYFC. This is an outstanding matter that will be addressed ASAP.
Concerns about the nets being left in the pavilion rather than the store and the mess left by the broken line painting machine. The Chairman to visit and check to ensure the pavilion is in a usable state prior to the first car boot sale.
- 14.21.05 To receive an update on the installation of the height barrier for the Melton Playing Fields car park.**
Full council had approved the use of surplus budget to pay for the height barrier – the order will now be placed with Jacksons.
- 14.21.06 To make a decision on the sweeping of the Melton Playing Fields car park on a monthly basis.**
Council were minded to have the Friends of Melton Wood carry out the sweeping. The Clerk advised that this would be acceptable but that appropriate goggles, masks, fluorescent jackets, gloves and heavy duty brushes would have to be provided by council for this work to be carried out.

It was **RESOLVED** to instruct SCL to carry out the sweeping at a cost of £35 pm + Vat on a temporary basis until the grants for the replacement surface has been obtained.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin

14.22 MELTON WOODS

14.22.01 To receive relevant updates on matters relating to Melton Woods.

(a) New Member

The Chairman reported that Martin Minta had volunteered to join the working group. The Chairman and Vice Chairman would arrange to meet with him to review the report from Wildwood Contracting.

(b) Tree Guards

It was reported that a number of tree guards had come detached and were scattered throughout the woods. The Group to reassess the guards to see if there are any more that can be removed.

14.23 TO RECEIVE A REPORT OF THE PROGRESS WITH LEEKS HILL FOOTPATH

The Clerk reported that a formal appeal had been launched by two residents and the indications were that this could take up to twelve months to resolve. In the meanwhile it was noted that should the footpath be closed by the resident who had installed it then there was no means of enforcing its opening until such time as the appeal is heard.

14.24 TO RECEIVE REPORTS FROM THE WORKING GROUPS

14.24.01 Friends of Melton Woods Working Group

See item 14.22.01(a)

14.24.02 Special Events Working Group

(a) Fete

Plans were progressing well for the fete on 5th July 2014 – the portaloos had been booked as had first aid provision.

It had been suggested that a plastic crossbow game should be purchased with council underwriting the cost and taking any profit to recompense the expenditure. It was agreed to refer this to the Working Group for further consideration at their next meeting.

(b) WW1 Commemoration

Events were being planned for 4/8/14 centred on the church when nationally lights will be switched off between 6 p.m. and 6 a.m.

There would also be a vigil in Church

On 15/11/14 at the Burness Room there will be an exhibition of artefacts and memorabilia that people were being encouraged to come and show. Refreshments will be provided, Consideration was also being given to erecting a plaque in the village to commemorate the anniversary and specifically explain what the Garrod Memorial is.

Local organisations actively involved include:

- Burness Room
- Melton Parish Council
- Melton Primary School
- Melton Old Church
- St Andrew's Church
- Women's Institute

14.24.03 Young People Working Group

No further action is planned but the YPWG Report is to be placed on the website and councillors advised of its location.

14.25 COMMITTEE CHAIRMAN'S URGENT BUSINESS

14.25.01 To receive urgent business not otherwise on the agenda

(a) Non-Councillor Member

It was RESOLVED to formally co-opt Mrs E Ashford as a non-councillor member of the Melton Parish Council Recreation Committee.

Proposed by: Cllr Eckersley

Seconded by: Cllr Martin

The Chairman expressed the thanks to all the committee to Mrs Ashford for volunteering to join the committee and taking an active role in the stewardship of the council's rich resources.

(b) Just42 Mobile Youth Club

An approach from Just42 to site their mobile youth club on the car park once a week was considered. Due to the previous objections from residents about the BMX Trail it was felt unlikely that this would be welcomed. Costing's to be obtained and the matter to be considered as part of the longer term provision for young people.

14.25.02 To receive Items for Future Meetings

There were no items to report.

14.25.03 To Agree Items for Inclusion in Melton Messenger

- Friends of Melton Woods
- Fete

14.26 THE DATE OF THE NEXT MEETING

Thursday 26th June 2014 commencing at 19:00 in the Lindos Centre Seminar Room.

There being no further business the meeting closed at 20:55:

Signed:

Date:

[Chairman]