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PLA(15)M05

Planning and Transport Committee

Minutes of the meeting of the Parish Council Planning and Transport Committee held on Wednesday 20 May 2015 commencing at 19:00 in Cloghan's Bungalow, Suffolk Coastal District Council Offices, Melton Hill IP12 1AU.

Present:

Cllr Miss E A Barrington Cllr N Brown Cllr Mr A G Corston	Cllr Mrs E J G Hilson Cllr Mr M L Webb
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Absent:

Cllr Mr J E Bale	
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In Attendance:

Mr W J Grosvenor Clerk to Melton Parish Council	6 Members of the Public, including former Cllr Geof Butterwick
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PART ONE – OPEN TO THE PUBLIC	
15.79	ELECTION OF CHAIRMAN & VICE-CHAIRMAN OF PLANNING & TRANSPORT COMMITTEE
15.79.01	ELECTION OF CHAIRMAN OF PLANNING & TRANSPORT COMMITTEE It was RESOLVED that Cllr Barrington be elected Chairman of Planning & Transport Committee. <i>Proposed by:</i> Cllr Brown <i>Seconded by:</i> Cllr Hilson
15.79.02	ELECTION OF VICE-CHAIRMAN OF PLANNING & TRANSPORT COMMITTEE It was RESOLVED that Cllr Brown be elected Vice-Chairman of Planning & Transport Committee. <i>Proposed by:</i> Cllr Barrington <i>Seconded by:</i> Cllr Hilson
15.80	TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE No apologies were received for the meeting. Cllr Bale subsequently advised the Clerk that he was unexpectedly late back from a meeting in London and gave his apologies.
15.81	DECLARATIONS OF INTEREST
15.81.01	To receive Amendments to the Register There were none.
15.81.02	To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were none.
15.81.03	To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda There were none.
15.81.04	To Consider Full / Partial Dispensations for Pecuniary Interests Declared It was noted that there had been no requests for dispensations.

	<i>It was RESOLVED to lift Standing Orders</i>
15.82	<p>OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS</p> <p>The members of the public present were all nearly all residents of Fayrefield Road. They were concerned at the difficulty of driving out of their road onto the B1438, particularly at busy times; e.g. when events are taking place on the playing field opposite, or when shopper parking is at its peak outside the Springside Shop premises.</p>
	In view of the link between the matters raised by the residents and traffic and parking issues, it was RESOLVED to consider Item 15.90 next out of order on the Agenda.
15.90	<p>TO CONSIDER TRAFFIC AND PARKING MATTERS</p> <p>Paper PLA(15)90 previously distributed was received and considered.</p> <ul style="list-style-type: none"> • <i>Melton Road / Fayrefield Road:</i> Following a detailed discussion on the likely causes and possible ways forward, it was AGREED that the Clerk would write to Cllr Bond, copying in PCSO Marie Smith, and also raising concerns about the stance being taken by SCC Highways in relation to the review of parking restrictions. • <i>Tollgate Cottage – parking:</i> In discussion Members felt that the recent problems associated with the construction works looked as if they were more or less resolved. AGREED the Clerk to write to the proprietor, thank him for his actions, and to monitor the position for the time being. • <i>Sizewell C Transport Strategy Modelling:</i> This was NOTED.
	It was RESOLVED to reinstate Standing Orders and to revert to the order of the Agenda
15.83	<p>MINUTES OF THE PREVIOUS MEETING</p> <p>It was RESOLVED to agree the Minutes of the Planning and Transport Committee held on 15 April 2015 (Minutes PLA(15)M04 previously distributed).</p> <p>Proposed by: Cllr Corston Seconded by: Cllr Barrington</p>
15.84	TO REVIEW NEW PLANNING APPLICATIONS RECEIVED
15.84.01	<p>DC/15/1402/FUL Part Side Garden, 40 St Andrew’s Place, Melton</p> <p>Proposed detached two storey dwelling.</p> <p>It was Resolved to recommend approval of the application as Melton PC Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework, the Suffolk Coastal District Council Local Plan Core Strategy and Development Management Policies, and it is not aware of any objections from residents. However this recommendation is subject to the permission ensuring (1) the provision of adequate parking arrangements for both the new property and the existing No 40, and (2) that it includes the conditions recommended by Suffolk County Council as Highway Authority.</p>
15.84.02	<p>DC/15/1637/FUL 18 Orchard Close, Melton</p> <p>Proposed rear ground floor extension.</p> <p>It was Resolved to recommend approval of the application as Melton PC Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework, the Suffolk Coastal District Council Local Plan Core Strategy and Development Management Policies, and it is not aware of any objections from residents.</p>
15.85	TO REVIEW PLANNING NOTICES RECEIVED
15.85.01	<p>DC/15/1607/PNH 36 Bury Hill, Melton</p> <p>Prior Notification (Householder) for erection of rear conservatory.</p> <p>This was NOTED.</p>

15.86	<p>TO REVIEW TERMS OF REFERENCE FOR PLANNING & TRANSPORT COMMITTEE AND MAKE RECOMMENDATIONS TO FULL COUNCIL</p> <p>Paper PLA(15)86 previously distributed was received and discussed. The existing Terms of Reference were agreed subject to the following amendments:</p> <ul style="list-style-type: none"> • To add as an additional Purpose: “To consider matters relating to Planning and Transport arising from neighbouring towns / parishes which impact on Melton”. • To alter Composition to read: “Minimum of five members; maximum of seven”. <p>In discussion concern was expressed at the perceived lack of methodology to deal with cross-cutting issues. The Clerk was asked to resurrect his original proposal in that respect.</p>
15.87	<p>PUBLIC INQUIRY RE LAND NORTH OF WOODS LANE, MELTON</p> <p>Cllr Barrington gave an oral update following the Inquiry Hearing which took place 12-14 May 2015, and to which she put forward the Parish Council’s perspective in the light of the emerging Neighbourhood Plan. Her contribution on behalf of MPC was NOTED with thanks.</p>
15.88	<p>TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA</p> <p>Paper PLA(15)88 previously distributed was received and noted. Actions marked in red relate to matters still outstanding and will be carried forward to the next report, with follow up where necessary. The Clerk was requested re 15.56.02 to also write to Flagship regarding the parking issues.</p>
15.89	<p>TO RECEIVE AN UPDATE ON DRAINAGE MATTERS RELATING TO THE PLAYING FIELD & DEVELOPMENT PLOT OFF JENNERS CLOSE</p> <p>Paper PLA(15)89 previously distributed was received and noted.</p>
15.91	<p>TO CONSIDER MATTERS RELATING TO THE DEVELOPMENT ON THE FORMER GIRDLESTONE SITE</p> <p>Paper PLA(15)91 previously distributed was received and discussed by Members.</p> <p>The recommendations that the Clerk verify the position on the ground and clarify with the relevant Planning Officer were AGREED.</p>
15.92	<p>TO CONSIDER REPORT ON PLANNING ENFORCEMENT ACTION</p> <p>Paper PLA(15)92 previously distributed was received and noted. Clerk to refer unauthorised highway access off the Yarmouth Road to SCC Highways, cc to SCDC Planning Enforcement Officer, Cate Buck.</p>
15.93	<p>TO RECEIVE A REPORT FROM THE PARISH COUNCIL LOCAL TRANSPORT REPRESENTATIVE (Mr Geof Butterwick)</p> <p>Paper PLA(15)93 previously distributed was received and the updates to both bus and railway services were NOTED.</p>
15.94	<p>TO RECEIVE REPORTS FROM THE PLANNING AND TRANSPORT COMMITTEE WORKING GROUPS</p>
15.94.01	<p>Neighbourhood Plan Working Group</p> <p>Mr Butterwick offered his services as Project Manager to ensure the Neighbourhood Plan continued to make progress. He felt that a project plan was needed, with resources identified to carry it forward, and bearing in mind that any extra activity undertaken by <i>Navigus</i> would come at a cost. But he could not undertake to do all the work required himself. Woodbridge TC has a Steering Group, and that could be a useful template for Melton to emulate. As Project Manager he would need a small, focused group of Councillors to bounce ideas off, and would like to meet them after putting together the</p>

	project plan. Names for the Steering Group so far included Cllrs Barrington, West and Brown, together with Chris Bowden of <i>Navigus</i> .
15.94.02	Traffic and Transport Working Group Cllr Corston advised that no response had been received re either the drainage report or signage. He would draft an email to SCC Cllr Newman, cc Cllr Bond, for the Clerk to forward.
15.95	PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS
15.95.01	Concern was expressed at what was considered to be excessive coning off of parking spaces at Melton Station by the five Winds butcher's shop. Cllr Corston to liaise with Mr Butterwick as to details of the party responsible for managing the station forecourt. He will then draft a letter for the Clerk to send.
	PART TWO - CONFIDENTIAL
15.96	Exempt / Confidential Items It was RESOLVED that, under section 100(a)(4) Local Government Act 1972 (as amended), the public be excluded from the meeting for the remaining item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of schedule 12A to the Act.
15.97	DATE OF NEXT MEETING The next meeting will take place on Wednesday 17 June 2015, commencing at 19:00 in Coughlan's Bungalow, SCDC Council Offices, Melton IP12 1AU There being no further business the meeting closed at 21:08.