



MELTON PARISH COUNCIL

PLA(16)M11

Planning and Transport Committee

Minutes of the meeting of the Melton Parish Council Planning and Transport Committee held on Wednesday 23 November commencing at 19:00 at Riverside Office, Robertson's Boatyard, Lime Kiln Quay, Woodbridge IP12 1BD.

Present:

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| Cllr Mr J E Bale Cllr Miss E A Barrington (Chairman) | Cllr Mr N Brown Cllr Mr A Porter (<i>ex officio</i>) |
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Absent:

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| Cllr Mr A G Corston Cllr Ms J Harrison | Cllr Mrs E J G Hilson Cllr Mr M L Webb |
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In Attendance:

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| Mr W J Grosvenor Clerk to Melton Parish Council | One member of the public |
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| | PART ONE – OPEN TO THE PUBLIC |
| 16.182 | TO RECEIVE APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor Corston, Councillor Hilson and Councillor Webb. |
| 16.183 | DECLARATIONS OF INTEREST |
| 16.183.01 | To receive Amendments to the Register There were none. |
| 16.183.02 | To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda There were none. |
| 16.183.03 | To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda There were none. |
| 16.183.04 | To Consider Full / Partial Dispensations for Pecuniary Interests Declared It was noted that there had been no requests for dispensations. |
| 16.184 | OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS The member of the public present drew Councillors' attention to the proposed Woodbridge Town Council's traffic calming scheme. He was concerned that Pytches Road (the boundary between Woodbridge and Melton runs along this road) is not included in the plan, although all roads off it on the Woodbridge side will have 20mph speed limits if the proposals are accepted. Woodbridge Town Council is making recommendations to Suffolk County |

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| | <p>Highways, who are themselves already considering traffic calming measures for Pytches Road. Concern amongst local residents is that, if the proposals are implemented, traffic might divert along Saxon Way / Melton Grange Road. Whilst Pytches Road needs a mechanism to slow drivers, the impact on Saxon Way also needs to be taken into account. Melton PC should therefore be involved in the debate.</p> <p>Following discussion, Cllr Nigel Brown offered to engage with County Councillor Caroline Page on involving Melton in the traffic calming project.</p> |
| 16.185 | <p>MINUTES OF THE PREVIOUS MEETING</p> <p>It was RESOLVED to agree the Minutes of the Planning and Transport Committee held on 19 October 2016 (Minutes PLA(16)M10 previously distributed).</p> <p>Proposed by: Cllr Bale Seconded by: Cllr Barrington</p> |
| 16.186 | TO REVIEW NEW PLANNING APPLICATIONS RECEIVED |
| 16.186.01 | <p>DC/16/4432/FUL 63 Orchard Close, Melton</p> <p>Proposed erection of new boundary fence (existing hedge to be removed).</p> <p>It was resolved to make no comments in relation to this application.</p> |
| 16.186.02 | <p>DC/16/4456/FUL Melton Day Nursery, Yarmouth Road, Melton</p> <p>Proposed installation of temporary portacabin in the Nursery garden.</p> <p>It was resolved to recommend approval of the application as Melton PC Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework, the Suffolk Coastal District Council Local Plan Core Strategy and Development Management Policies, and it is not aware of any objections from residents.</p> |
| 16.187 | TO REVIEW UPDATES ON OTHER PLANNING APPLICATIONS |
| 16.187.01 | <p>DC/16/3661/FUL Unit 1, Riverside Business Centre, Dock Lane, Melton</p> <p>Proposed change of use of existing factory to builder's merchants' trade counter and associated alterations.</p> <p>The Clerk reported that the MPC response to this application was sent on 22 September, recommending refusal in line with the decision of Planning and Transport Committee on 21 September. Subsequently an invitation was received to support a referral to Suffolk Coastal Planning Committee which was made on 25 October.</p> <p>However on 18 October, Suffolk Coastal DC was advised by County Highways that they had revised their views on the application, and were now inclined to recommend approval, subject to conditions. When the referral panel met they agreed that the decision could be delegated to officers and, accordingly, the decision to approve was made on 3 November 2016.</p> |
| 16.188 | <p>TO REVIEW PLANNING NOTICES RECEIVED</p> <p>None were received.</p> |
| 16.189 | <p>TO CONSIDER NEIGHBOURHOOD PLAN UPDATE</p> <p>Cllr Barrington reported that she was waiting for Chris Bowden to finish going through the feedback and making amendments. That should be completed by the end of November, as should the Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA). Submission to Suffolk Coastal DC should be before Christmas.</p> <p>In the new year Suffolk Coastal will lead on the Submission Stage (final public consultation), followed by the Independent Examination and a Referendum to follow, that might hopefully coincide with Council elections being held in May 2017.</p> <p>A further grant bid to Locality has been successful, with £2,750.00 being awarded which will largely cover the final expenses incurred by the Consultant.</p> |

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| 16.190 | <p>TO CONSIDER PEDESTRIAN CROSSING BY MELTON STATION AND TRAFFIC CALMING IN STATION ROAD, MELTON</p> <p>Paper PLA(16)190 previously distributed was received and discussed. Members reviewed the requirements of the Riduna Park s106 agreement with Suffolk County Council and Suffolk Coastal DC in relation to both the provision of traffic mitigation measures, and the timing of their implementation. Following the public debate in <i>Streetlife</i>, it was AGREED that MPC via Cllr Barrington should contact Philip Ridley, cc to Suffolk Highways, to ask what steps are being taken to ensure that the actions required under the s106 agreement are delivered on time.</p> |
| 16.191 | <p>SUFFOLK COASTAL DC – CALL FOR SITES SUBMISSIONS IN MELTON NEIGHBOURHOOD PLAN AREA</p> <p>The Clerk reported submissions from Mr Richard Brown of Richard Brown Planning Ltd, on behalf of Christchurch Land and Estates (Melton) Ltd, to the SCDC “Call for Sites”. They were for (1) 9.67 hectares of farmland north of Woods Lane, Melton IP12 1PH, and (2) 9.8 hectares of farmland off Yarmouth Road, Melton IP12 1QH. The submissions were NOTED. Cllr Barrington to ask SCDC (Philip Ridley) whether, in the context of the Neighbourhood Plan, any new Melton sites are being considered.</p> |
| 16.192 | <p>TO CONSIDER FINANCIAL MATTERS</p> |
| 16.192.01 | <p>To consider the Management Accounts for 1 April to 31 October 2016</p> <p>Papers MPC(16)111.01 and MPC(16)111.01a-e previously distributed were received. The position in relation to those budgets under the auspices of Planning and Transport Committee was NOTED.</p> |
| 16.192.02 | <p>To consider the draft Budget for 2017/18</p> <p>Paper PLA(16)192.02 previously distributed was received. Following discussion the figures in the draft 2017/18 Budget submission in respect of the Planning and Transport Committee responsibilities were AGREED.</p> |
| 16.193 | <p>TO NOTE AND CONSIDER TRAFFIC CALMING REQUEST FOR SAXON WAY, MELTON</p> <p>This was discussed and minuted at Item 16.184 above.</p> |
| 16.194 | <p>TO CONSIDER FURTHER THE POSITION REGARDING THE SADDLEMAKERS LANE SIGNAGE</p> <p>It was reported that this project had now been completed. However the “SLOW” signs that were requested were not actually installed.</p> |
| 16.195 | <p>TO NOTE ACTIONS ON CAR PARKING ISSUES IN YARMOUTH ROAD</p> <p>Parking (and speeding) problems in Yarmouth Road raised by Cllr Corston had been referred to the SNT for consideration. Councillors considered that the parking problems had abated since the matter was first raised and that it would be sufficient to monitor for the time being.</p> |
| 16.196 | <p>TO NOTE SIZEWELL C STAGE 2 CONSULTATION PROGRAMME, INCLUDING EXHIBITION IN MELTON</p> <p>The Clerk advised that a Stage 2 consultation exhibition would take place in the Vista Room, Ufford Park Hotel, Yarmouth Road on Monday 28 November, between 11am and 3pm.</p> |
| 16.197 | <p>TO CONSIDER REPORT ON PLANNING ENFORCEMENT ACTION</p> <p>Paper PLA(16)197 previously distributed was received and NOTED as to the position on the Melton enforcement cases.</p> |
| 16.198 | <p>TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA</p> <p>Paper PLA(16)198 previously distributed was received and NOTED. In respect of the landscaping around the former Girdlestone site, and the promised</p> |

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| | landscaping that has not materialised, the Clerk to write to the Suffolk Coastal arboriculturalist to enquire when it is to be done. Cllr Porter to follow up with a letter to Cllr Holdcroft if necessary. |
| 16.199 | PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS There was no urgent business. |
| 16.200 | DATE OF NEXT MEETING The next meeting will take place on Wednesday 21 December 2016, commencing at 19:00 at Riverside Office, Robertson's Boatyard, Lime Kiln Quay, Woodbridge IP12 1BD, <i>subject to there being sufficient business to transact.</i> Otherwise the next meeting will take place on Wednesday 18 January 2017, at the same time and venue. There being no further business the meeting closed at 20:15. |