



MELTON PARISH COUNCIL

PLA(17)M06

Planning and Transport Committee

Minutes of the meeting of the Melton Parish Council Planning and Transport Committee held on Wednesday 21 June 2017 commencing at 19:00 at Riverside Office, Robertson's Boatyard, Lime Kiln Quay, Woodbridge IP12 1BD.

Present:

Cllr Mr J E Bale Cllr Miss E A Barrington (Chairman) Cllr Mr N Brown	Cllr Mr A G Corston Cllr Mrs E J G Hilson Cllr Mr M Holmes
--	--

Absent:

Cllr A H Porter (<i>ex officio</i>)	Cllr Mr M L Webb
---------------------------------------	------------------

In Attendance:

Mr W J Grosvenor Clerk to Melton Parish Council	3 members of the public
---	-------------------------

	PART ONE – OPEN TO THE PUBLIC
17.81	<p>ELECTION OF CHAIRMAN & VICE-CHAIRMAN OF PLANNING & TRANSPORT COMMITTEE</p> <p>It was RESOLVED that Cllr Barrington be elected Chairman of Planning & Transport Committee.</p> <p>Proposed by: Cllr Corston Seconded by: Cllr Hilson</p> <p>It was RESOLVED that Cllr Brown be elected Vice-Chairman of Planning & Transport Committee.</p> <p>Proposed by: Cllr Corston Seconded by: Cllr Bale</p>
17.82	<p>TO RECEIVE APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Cllr Porter and Cllr Webb.</p>
17.83	DECLARATIONS OF INTEREST
17.83.01	<p>To receive Amendments to the Register</p> <p>There were none.</p>
17.83.02	<p>To Receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</p> <p>There were none.</p>
17.83.03	<p>To receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</p> <p>There were none.</p>
17.83.04	<p>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</p> <p>It was noted that there had been no requests for dispensations.</p>

17.84	OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS There were no members of the public present.
17.85	MINUTES OF THE PREVIOUS MEETING It was RESOLVED to agree the Minutes of the Planning and Transport Committee held on 24 May 2017 (Minutes PLA(17)M05 previously distributed). Proposed by: Cllr Bale Seconded by: Cllr Hilson
17.86	TO REVIEW TERMS OF REFERENCE FOR PLANNING & TRANSPORT COMMITTEE AND MAKE RECOMMENDATIONS TO FULL COUNCIL Paper PLA(17)86 previously distributed was received. Members reviewed the current Terms of Reference and, following discussion, they were confirmed. Full Council to be advised that no changes are being proposed at this time.
17.87	TO REVIEW NEW PLANNING APPLICATIONS RECEIVED
17.87.01	DC/17/2598/FUL 3 Cages Way, Melton Proposed single storey oak framed garden room. It was resolved to recommend approval of the application as Melton PC Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework, the Suffolk Coastal District Council Local Plan Core Strategy and Development Management Policies, and it is not aware of any objections from residents.
17.87.02	DC/17/2601/FUL 25 Cages Way, Melton Proposed erection of front porch with vaulted roof. It was resolved to recommend approval of the application as Melton PC Planning and Transport Committee considers the application to be in line with the National Planning Policy Framework, the Suffolk Coastal District Council Local Plan Core Strategy and Development Management Policies, and it is not aware of any objections from residents.
17.87.03	DC/17/2435/FUL & DC/17/2436/LBC Decoy House, Old Church Road, Melton Proposed alterations, conversion, extension and new build. Following discussion it was resolved to defer a decision on what Councillors considered to be a very unclear and complex application with potential to compromise the architectural integrity of this Grade II listed building. The deadline for comments being 5 July, it was AGREED to wait for the comments of Suffolk County Council's Archaeological Unit and the Suffolk Coastal DC Conservation and Design Team and Environmental Protection Team before formulating a response. If necessary the Clerk to seek an extension to enable further consideration at the next meeting.
17.88	TO REVIEW UPDATES ON OTHER PLANNING APPLICATIONS
17.88.01	DC/16/4770/OUT land off Yarmouth Road, Melton Proposed outline planning permission for up to 138 dwellings, a 60 bedroom nursing home with 50 assisted living apartments, car parking and open space provision with associated infrastructure and access. MPC response sent 23 February recommending refusal. This application has now been REFUSED .
17.88.02	DC/17/0845/FUL unit 5, Riverside Business Centre, Dock Lane, Melton Proposed 2 no. floodlights on columns, 3 no. floodlights fixed to building, retention of 5 no. floodlights fixed to building and installation of 2 no. concrete bollards. MPC response sent 23 March recommending refusal. Request for referral to Suffolk Coastal Planning Committee submitted 5 April 2017. No further developments – a decision is still awaited.
17.89	TO REVIEW PLANNING NOTICES RECEIVED None were received.

17.90	<p>TO CONSIDER NEIGHBOURHOOD PLAN UPDATE</p> <p>Cllr Barrington reported that, together with consultant Chris Bowden, she met Hilary Hanslip the previous week to go through all the questions posed by the Independent Examiner Rosemary Kidd. The intention is produce a comprehensive response by the end of June which Hilary Hanslip will submit to Mrs Kidd. Cllr Barrington will distribute a note on the position following submission. It is possible that some of the policies contained within the Neighbourhood Plan may have to be slightly modified.</p>
17.91	<p>TO CONSIDER THE COUNCIL'S APPROACH TO BUSINESS PLANNING</p> <p>Papers MPC(17)45.07 and FRM(17)05.04 previously distributed were received. Members considered the suggested format of a Melton PC Business Plan as set out in report MPC(17)45.07 and also the comments made by FERM Committee on 14 June in respect of what is proposed. Following discussion it was AGREED to endorse the views expressed by FERM Committee. The reports will now go to Recreation committee on 5 July, following which a draft Business Plan will be structured to go to Full Council in September.</p>
17.92	<p>TO CONSIDER ESTIMATE FOR REFURBISHMENT OF BUS SHELTER IN BREDFIELD ROAD</p> <p>The Clerk reported that Phil Donoghue has provided an estimate of £300.00 for both renewing the Perspex sheets and repainting the metal parts. Budget Working Group on 20 June allocated the sum of £500.00 for this project. Cllr Hilson asked whether a cigarette bin could also be provided. This will be investigated and if feasible and within budget, will be added to the requirements. It was AGREED that the project will proceed on that basis.</p>
17.93	<p>TO CONSIDER STATION ROAD TRAFFIC CALMING MEASURES</p> <p>The Clerk reported that an evening meeting on 27 July was now agreed by all the parties. Cllr Barrington asked that it should be either at the Burness Parish Rooms or the Church Room in Station Road. The Clerk to finalise the arrangements, and also ask Ben Chester for some sort of outline of what SCC Highways' proposals are going to be in advance of the meeting.</p>
17.94	<p>AMENITY LAND IN THE STREET – UPDATE</p> <p>The Clerk reported that, on 7 June, he had emailed Tony Buckingham, asking Highways to go ahead and issue the licence to install the bollards. The same email contained a request for advice as to where bollards that meet the stringent SCC specification requirements might be sourced from. A response was awaited.</p>
17.95	<p>TO CONSIDER PLANNING ENFORCEMENT MATTERS</p>
17.95.01	<p>Suffolk Coastal DC Authorised Enforcement Action – Case update</p> <p>Paper PLA(17)95.01 previously distributed was received and NOTED.</p>
17.95.02	<p>The Knacker's Yard – Contravention of terms on which planning application DC/16/0248/FUL was approved – update</p> <p>Cllr Barrington reported that the stone had now been removed from the bridleway, but no response appears to have been received to the request from SCC that Mr Clarke demonstrates the basis on which he believes he has the legal right to vehicular access along the bridleway. SCC has confirmed that posts will be erected when resources allow for the work to be undertaken.</p>
17.95.03	<p>Cedar House site development</p> <p>It was reported by Cllr Holmes that there were concerns that a fence erected by the developer compromised sightlines and could potentially cause road safety problems. He will liaise with the Clerk to establish the extent to which the fence deviates from the terms of the planning consent and the basis on which the action might be referred back to Suffolk Coastal planners.</p>

17.96	<p>TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA</p> <p>Paper PLA(17)96 previously distributed was received and NOTED.</p>
17.97	<p>PLANNING COMMITTEE CHAIRMAN'S URGENT BUSINESS</p> <ul style="list-style-type: none"> • Local Transport representative's report: Paper PLA(17)97 received from Mr Butterwick and previously distributed was received and NOTED with thanks. • Cllr Corston expressed concern as to why the barriers at the Melton crossroads are only in place on the one side – i.e. outside the school. He offered to raise it with SCC Highways, as well as the overgrown vegetation obscuring the Melton sign opposite the former Council offices on Melton Hill. This was AGREED.
17.98	<p>DATE OF NEXT MEETING</p> <p>The next meeting will take place on Wednesday 26 July 2017, commencing at 19:00 at Riverside Office, Robertson's Boatyard, Lime Kiln Quay, Woodbridge IP12 1BD. There being no further business the meeting closed at 20:15.</p>