



REC(14)M06

RECREATION COMMITTEE

**Minutes** of the meeting of the Parish Council Recreation Committee held on Thursday 11 December 2014 commencing at 19:00 in the Lindos Centre, Melton IP12 1PP.

**Present:**

Cllr Mr M J Kennedy  
Cllr Miss K S Martin [Vice-Chairman]  
Cllr Mr C W Taylor  
Mrs E Ashford [Co-optee]

**Absent:**

Cllr Mrs J E J Eckersley [Chairman]

**In Attendance:**

Mr W J Grosvenor *Interim Clerk to Melton Parish Council*

14.76	<b>TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE</b> Apologies in advance had been received from Cllr Eckersley and it was <b>RESOLVED</b> to consent to the absence.
14.77	<b>DECLARATIONS OF INTEREST</b>
14.77.01	<b>To receive Amendments to the Register</b> There were none.
14.77.02	<b>To receive Declarations of Pecuniary Interest in Respect of Items on the Agenda</b> There were none.



<b>14.77.03</b>	<b>To Receive Declarations of Non Pecuniary Interest in Respect of Items on the Agenda</b> There were none
<b>14.77.04</b>	<b>To Consider Full / Partial Dispensations for Pecuniary Interests Declared</b> It was noted that there had been no requests for dispensations.

It was not necessary to lift Standing Orders as there were no members of the public present.

<b>14.78</b>	<b>OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS</b> There were no members of the public present.
<b>14.79</b>	<b>MINUTES OF THE PREVIOUS MEETING</b> The Minutes of the Recreation Committee held on 23 October 2014 were <b>AGREED</b> (Minutes REC(14)M05 previously circulated).
<b>14.80</b>	<b>TO RECEIVE THE FINANCE REPORT</b> Paper REC(14)80 previously distributed was received and noted. Noted generally that expenditure on the SCL contract was running ahead of profile, with 83% spent. However overall only 21% of the budget was spent.



14.81	<p><b>TO CONSIDER BUDGET SUBMISSION</b></p> <p>Paper REC(14)81 previously distributed was received and discussed in detail.</p> <p>It was <b>AGREED</b> to propose the following changes to the Recreation Committee budget for 2015/16:</p> <ul style="list-style-type: none"><li>• <i>Delete</i> provision of £7,500 for “Other”</li><li>• <i>Delete</i> provision of £5,000 for tree works</li><li>• <i>Noted</i> that provision for Orchard Close included in Maintenance contract so <i>delete</i> £720</li><li>• <i>Reduce</i> provision for tennis courts from £2,500 to £500.</li><li>• <i>Reduce</i> provision for Play Area expenditure from £4,000 to £1,000 □ <i>Create</i> reserve of £3,000 for play area replacement.</li></ul> <p>These proposals to go to FERM Committee in January 2015 and then to Full Council.</p>
14.82	<p><b>TO CONSIDER SUFFOLK COASTAL DISTRICT COUNCIL’S LEISURE STRATEGY (FOR CONSULTATION UNTIL 13 FEBRUARY 2015)</b></p> <p>Paper REC(14)82 previously distributed was received and noted.</p> <p>The DCDC Leisure Strategy describes itself as a key document for both leisure development and planning. It is a live document which has recommendations covering sports, health and wellbeing and facilities.</p> <p>It envisages being of use to Parish Councils when they are considering future development of sports opportunities within their community.</p> <p>Cllr Martin suggested the document needed also to be considered by Planning &amp; Transport Committee. Interim Clerk to action.</p>
14.83	<b>MELTON PLAYING FIELDS</b>



<b>14.83.01</b>	<b>To Receive the Park Warden's Report for October and November 2014</b> Paper REC(14)83.01 previously distributed was received and noted. Concern was expressed at the Park Warden going out in all weathers and the Interim Clerk was asked to make it clear to Keith that he is no longer expected to do that night and morning. A daily check in daylight and fair weather will suffice. Committee made it clear that the floodlights on the field were not to be used without express authority. They noted with appreciation that the Warden had ensured this can no longer happen. Hirers of the field must not erect any banners or signs without express permission.
<b>14.83.02</b>	<b>To Consider the Matter of Issuing Keys for the Height Barrier</b> Committee made it clear that only the police should be issued with a key for the height barrier. In relation to the Council's bin emptying vehicle, it was <b>RESOLVED</b> not to issue a key to the contractor unless they threaten not to empty the bins. In discussion re the police the Interim Clerk was requested to obtain the dates of the mobile police office visits to Melton.
<b>14.83.03</b>	<b>To Receive a Report on Outstanding Items (Maintenance / Management / Replacement) with SCL</b> Paper REC(14)83.03 previously distributed was received and noted. Each item on the report was discussed in detail.  <b>Car Park – AGREED</b> no further works need to be done at present. The Interim Clerk to investigate whether the pedestrian gate can be held open. <b>Grass keeping – NOTED</b> <b>Hard landscaping – NOTED.</b> The Interim clerk was requested to arrange for the Notice Boards to be washed.



14.83.04	<p><b>To Receive a Report on Drainage Matters and to Vote to Commit £1,500 for the Consultancy Report</b></p> <p>Paper REC(14)83.04 previously distributed was received and discussed. It was <b>RESOLVED</b> to ratify the appointment of Fen Group to provide a consultancy report on the drainage problems for the sum of £1,500 + VAT and to vote to commit the fee of £1,500 from existing budgets.</p> <p>Cllr Martin to ask District Cllr Bidwell if there is a possibility of covering this cost via a grant.</p>
14.83.05	<p><b>To Receive an Oral Report on the Hiring of the Playing Field</b> The Interim Clerk reported on the current position:</p> <ul style="list-style-type: none"><li>• Luba Coult – Personal Trainer – signed up for 6 months and fee paid. Agreement signed and insurance and risk assessments in place</li><li>• Michel Tester – uses the field for personal training coaching. Not yet signed up but has promised to supply details of insurance and risk assessment</li><li>• Car Boot Sales 2015 – agreement in preparation</li><li>• Peter Ross – has enquired about hiring the pitches next season for the SCDC staff football club.</li></ul> <p><b>AGREED</b> that if WTYFC seeks to renew their hire then it would not be possible to accommodate another Saturday hire.</p>
14.83.06	<p><b>To Consider the Renewal of the WTYFC Lease</b></p> <p>The Interim Clerk reported that he had received an e mail from Dan Frost of WTYFC suggesting another 2 year agreement. Committee asked for sight of the current hire agreement before any further steps are taken.</p>
14.83.07	<p><b>To Consider a Report Relating to the Lime Trees along Melton Road</b></p> <p>Paper REC(14)83.07 previously distributed was received and discussed. It was <b>RESOLVED</b> to agree the recommendation to fell the two diseased lime trees and the pollarding of the remainder, subject to the Interim Clerk obtaining 3 quotations for the work.</p>
14.84	<p><b>MELTON WOODS</b></p>



<b>14.84.01</b>	<b>Action Plan for the Management of the Woods</b> The Interim Clerk reported that he had chased the consultant twice for dates for a meeting with Members, but so far there had been no response. AGREED that if no response by 31 December then the Interim Clerk should look to place the contract elsewhere.
<b>14.85</b>	<b>TPO APPLICATIONS</b> Paper REC(14)85 previously distributed was received and discussed.
<b>14.85.01</b>	<b>DC14/3817/TPO Shelton House, 23 Cages Way, Melton</b> <b>Proposed felling of 1 no dying silver birch and 1 no oak following storm damage</b> Members had no comments to make on this application.
<b>14.85.02</b>	<b>DC14/3942/TPO 16 Saxon Way, Melton</b> <b>Proposed reduction of 1 no holly by 0.5mtrs all round, reduction of sweet chestnut by 1.5mtrs to maintain shape</b> Members had no comments to make on this application.
<b>14.86</b>	<b>IMPLICATIONS FOR FUNDING AVAILABILITY WITH THE REPLACEMENT OF s106 FUNDING BY COMMUNITY INFRASTRUCTURE LEVY</b> The Interim Clerk reported that he had been assured by SCDC Finance staff that, whilst the s106 pot would obviously not increase after the introduction of CIL, what remained would still be available for grant aid for appropriate projects.
<b>14.87</b>	<b>DOG WASTE BINS</b> The Interim Clerk reported that he needed to fix up a site meeting with Vic Lingley to agree locations for dog waste bins in station Road and on Leeks Hill. Liz Ashford offered to meet Vic on the Interim Clerk's behalf to move things along, and would send him details of her availability so he could broker the meeting.
<b>14.88</b>	<b>LOCATION OF GRIT BINS</b> Following discussion on this, the Interim clerk was asked to liaise with Vic Lingley to obtain a list of grit bins in the parish.





<b>14.89</b>	<b>JUST 42 YOUTH BUS</b> The Interim Clerk reported that suggestions for drop-in sessions were received from Neil Fox, along with suggested locations. These were Hall Farm Road / Woods Lane, the Street / Winifred Fison, St Andrews Place / St Andrews Close. Neil would forward a schedule of dates / specific locations shortly.
<b>14.90</b>	<b>TO NOTE THE CURRENT SITUATION REGARDING THE WOODBRIDGE TOWN FC / ST AUDRY'S / NOTCUTT DEVELOPMENT</b> Noted that WTFC has not yet held its EGM and St Audry's Football Club has ceased to exist.
<b>14.91</b>	<b>EVENT – PASSIONATE ABOUT PLAY – 13 FEBRUARY 2015</b> Cllr Eckersley to attend. Funding either from the councillor training budget or Recreation.

<b>14.92</b>	<b>TO RECEIVE REPORTS FROM THE WORKING GROUPS</b>
<b>14.92.01</b>	<b>Friends of Melton Woods Working Group</b> This Group has not met.
<b>14.92.02</b>	<b>Special Events Working Group</b> It was reported that the Christmas party was a success and kept well within budget!
<b>14.92.03</b>	<b>Young People Working Group</b> Currently dormant.
<b>14.93</b>	<b>COMMITTEE CHAIRMAN'S URGENT BUSINESS</b>
<b>14.93.01</b>	<b>To receive a report on urgent business not otherwise on the Agenda</b> None was reported.
<b>14.93.02</b>	<b>To agree items for inclusion in Melton Messenger</b> Nothing specific to report



# MELTON PARISH COUNCIL



**14.94**

**DATE OF NEXT MEETING**

To be confirmed at Full Council on Wednesday 14 January 2015. There being no further business the meeting closed at 21:00.