



REC(15)M04

RECREATION COMMITTEE

**Minutes** of the meeting of the Parish Council Recreation Committee held on Wednesday 26 August 2015 commencing at 19:00 in Cloghan's Bungalow, Suffolk Coastal District Offices, Melton Hill, Melton IP12 1AU.

**Present:**

Cllr Miss K S Martin  
Cllr Ms Claire McBurney  
Cllr Mr C W Taylor  
Cllr Mr John West

**Absent:**

Cllr Mrs Moyra Bevilacqua  
Cllr Mr Alan Porter (*ex officio*)  
Mrs E Ashford [Co-optee]

**In Attendance:**

Mr W J Grosvenor *Clerk to Melton Parish Council*

	<b>PART ONE – OPEN TO THE PUBLIC</b>
<b>15.55</b>	<b>TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE</b> Apologies in advance had been received from Cllr Porter and Co-optee Mrs Ashford and it was <b>RESOLVED</b> to consent to the absences. [Apologies were subsequently also received from Cllr Bevilacqua due to ill-health.]
<b>15.56</b>	<b>DECLARATIONS OF INTEREST</b>
<b>15.56.01</b>	<b>To receive amendments to the Register</b> There were none.



15.56.02	<b>To receive Declarations of Pecuniary Interest in respect of Items on the Agenda</b> There were none.
15.56.03	<b>To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda</b> There were none.
15.56.04	<b>To consider Full / Partial Dispensations for Pecuniary Interests Declared</b> It was noted that there had been no requests for dispensations.
	<b><i>There was no resolution to lift Standing Orders as no members of the public were present</i></b>
15.57	<b>OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS</b> There were no members of the public present.
15.58	<b>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING</b> The Minutes of the Recreation Committee held on 24 June 2015 were <b>AGREED</b> (Minutes REC(15)M03 previously distributed).
15.59	<b>TO RECEIVE THE FINANCIAL REPORT FOR 1<sup>ST</sup> QUARTER 2015/16</b> Paper FRM(15)66.01 previously distributed was received and the Clerk went through the spreadsheets with particular focus on the income and expenditure under the oversight of Recreation Committee. The financial position was <b>NOTED</b> .
15.60	<b>TO RECEIVE THE ACCOUNTS FOR THE FETE – JUNE 2015</b> Paper FRM(15)66.02 previously distributed was received and <b>NOTED</b> .
15.61	<b>TO CONSIDER PROPOSALS FOR THE NEW WEBSITE</b> Paper FRM(15)67.02 previously distributed was received and discussed. FERM Committee had previously agreed the recommendations which were <b>NOTED</b> . Members of Recreation Committee <b>AGREED</b> to appoint Cllr McBurney as its nominee on the Editorial Committee.
15.62	<b>MELTON PLAYING FIELDS</b>
15.62.01	<b>To receive the Park Warden's report for June and July 2015</b> Paper REC(15)62.01 previously distributed was received and noted. Thanks were recorded to the Park Warden for picking up litter and keeping a watchful eye on the playing field.



15.62.02	<p><b>To receive a report on all matters relating to the Playing Field</b></p> <p>Paper REC(15)62.02 previously distributed was received and the Clerk took Members through his report, which was discussed, item by item, and the issues <b>NOTED</b>. It was <b>AGREED</b>, in relation to the item on the proposed phased replacement programme of the play equipment, to include this in the budgeting process for 2016/17.</p>
15.62.03	<p><b>To receive an oral report on the hiring of the Playing Field</b> The Clerk reported on the current position:</p> <ul style="list-style-type: none"><li>• LC – Personal Trainer – new agreement in place until 27/11/15</li><li>• MT – Personal Trainer – new agreement in place until 25/12/15</li><li>• Car Boot sales 2015 – agreement in place.</li></ul> <p>The Circus Tyanna paid the full £200.00 for the week’s hire in July. A new 2 year hire agreement with the Woodbridge Town Youth FC was to be drawn up. Members stipulated that the club could have the hire at the same price as existing, subject to:</p> <ul style="list-style-type: none"><li>• No use on weekdays</li><li>• Only one pitch in use at one time</li><li>• Not leaving litter on the football pitch and playing field</li><li>• Leaving the pavilion in a clean and tidy state.</li></ul>
15.62.04	<p><b>To receive an update on the drainage situation</b></p> <p>Paper FRM(15)62.04 previously distributed was received and <b>NOTED</b>. Members requested that Cllr Bond be updated as to the position, and also endorsed the recommendations of both FERM Committee and Planning &amp; Transport Committee for MPC to undertake jetting and a CCTV survey of the culvert on its own initiative.</p>
15.62.05	<p><b>To receive the play equipment annual inspection report</b></p> <p>Paper FRM(15)62.05 previously distributed was received and discussed. All recommendations contained in the report were either <i>low risk</i> or <i>very low risk</i>. Members <b>AGREED</b> to address those recommendations that concerned lifting surfaces and also to replace the signage with notices compliant with BS EN 1176.</p>
15.62.06	<p><b>To receive a report on the play equipment inspection regime</b></p> <p>Paper FRM(15)62.06 previously distributed was received and discussed. This paper, which had already been considered by FERM Committee, proposed that a checklist should be completed at the weekly inspections. Currently there is nothing to evidence the date / time of the inspections or</p>



	whether anything needs to be reported. Members <b>AGREED</b> to implement the proposals.
15.63	<b>TO CONSIDER AN UPDATE ON LEEKS HILL FOOTPATH</b> Cllr Martin reported that she had walked the footpath through from Fernhill Close. It was fine until the last few yards where the drop is too steep to be walked safely. She has contacted SCC Highways at Saxmundham, and copied to SCC at Ipswich and Cllr Bond, requesting either a gentler slope or steps be installed and is awaiting a response.
15.64	<b>TO CONSIDER A REQUEST RE SUFFOLK COAST AND HEATHS AONB SCATTERED ORCHARD PROJECT</b> Paper REC(15)64 previously distributed was received and noted. Following discussion it was <b>AGREED</b> that although Members supported the project which was considered worthwhile, there were no suitable sites within Melton.
15.65	<b>TO CONSIDER A REQUEST FOR A LITTER BIN AT RIVERSIDE CAR PARK</b> The Clerk reported a request from a Melton resident to install a litter bin at the Suffolk Coastal Riverside Car Park. It was <b>AGREED</b> that the Clerk would discuss the request with staff at Suffolk Coastal Norse.
15.66	<b>UPDATE ON GRIT BINS</b> The Clerk reminded Members that there was a need for an audit of grit bins to be carried out. Whilst there were a number being filled and maintained by SCC Highways, copies of licence agreements were incomplete and records both in Melton and at SCC, need to be updated. He would be contacting all Members in the next few weeks to enlist their help in a quick survey.
15.67	<b>DOG BIN – MELTON OLD CHURCH</b> The <i>Fido</i> bin had been installed. The clerk reported that so far he had not received the invoice.
15.68	<b>OVERGROWN FOOTWAYS – B1438</b> The Clerk reported a complaint from a local resident about overhanging hedges outside certain properties in Melton Road. Following discussion it was felt that the situation was not considered serious enough for the Clerk to write to the occupiers. However it was <b>AGREED</b> to put a reminder to occupiers generally in the <i>Melton Messenger</i> about the need to be considerate to neighbours and passers-by, and ensure that hedges and other vegetation did not become a nuisance to others.



<b>15.69</b>	<b>JUST 42 YOUTH BUS - UPDATE</b> The Clerk reported that he had again spoken to Caroline Rutherford, manager of Just42 Ltd. It appears that from 11 September, the bus will be parked on land behind Hall Farm Road / Hall Farm Close, every Friday from 6:30 to 8:30pm. Caroline queried ownership of the land. Members felt it was likely to be either Suffolk Coastal or Flagship Housing. Clerk to advise Just 42 accordingly.
<b>15.70</b>	<b>TO NOTE THE CURRENT SITUATION REGARDING THE WOODBRIDGE TOWN FC / ST AUDRY'S / NOTCUTT DEVELOPMENT</b> The Clerk reported contact from Richard Astle of Athene Communications, the PR company representing Hopkins Homes. Mr Astle anticipates that Woodbridge Town FC would now be taking a new scheme to its members at an EGM later in the year. This would be followed by a meeting of all affected parishes in advance of a planning application in the new year.
<b>15.71</b>	<b>TO RECEIVE A REPORT FROM THE FRIENDS OF MELTON WOODS COMMUNITY GROUP</b> Nothing to report.
<b>15.72</b>	<b>COMMITTEE CHAIRMAN'S URGENT BUSINESS</b>
<b>15.72.01</b>	<b>To receive a report on urgent business not otherwise on the Agenda</b> Nothing to report.
<b>15.72.02</b>	<b>To agree items for inclusion in Melton Messenger</b> Nothing other than the reminder about overgrown hedges and vegetation referred to in Minute 15.68 above.
	<b>PART TWO - CONFIDENTIAL</b>
	Exempt / Confidential Items <b>It was RESOLVED that</b> , under Section 100(a)(4) local Government Act 1972 (as amended), the public be excluded from the meeting for the remaining items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.
<b>15.76</b>	<b>DATE OF NEXT MEETING</b> The next meeting will take place on Wednesday 28 October 2015 commencing at 19:00 at Cloghan's bungalow, Melton Hill. There being no further business the meeting closed at 21:15.



# MELTON

## PARISH COUNCIL

