



MELTON PARISH COUNCIL

REC(15)M06

RECREATION COMMITTEE

Minutes of the meeting of the Parish Council Recreation Committee held on Wednesday 2 December 2015 commencing at 19:00 in Cloghan's Bungalow, Suffolk Coastal District Offices, Melton Hill, Melton IP12 1AU.

Present:

Cllr Mrs Moyra Bevilacqua
Cllr Miss K S Martin (Chairman)
Cllr Ms Claire McBurney
Cllr Mr C W Taylor
Cllr Mr John West
Mrs E Ashford [Co-optee]

Absent:

Cllr Mr Alan Porter (*ex officio*)

In Attendance:

Cllr Astrid Stevens
Mr W J Grosvenor *Clerk to Melton Parish Council*

	PART ONE – OPEN TO THE PUBLIC
15.93	TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE Apologies in advance had been received from Cllr Taylor and Cllr Porter (<i>ex officio</i>) and it was RESOLVED to consent to the absences.
15.94	DECLARATIONS OF INTEREST

15.94.01	To receive amendments to the Register There were none.
15.94.02	To receive Declarations of Pecuniary Interest in respect of Items on the Agenda There were none.
15.94.03	To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda There were none.
15.94.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared It was noted that there had been no requests for dispensations.
	<i>There was no resolution to lift Standing Orders as no members of the public were present</i>
15.95	OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS There were no members of the public present.
15.96	TO APPROVE THE MINUTES OF THE PREVIOUS MEETING The Minutes of the Recreation Committee held on 28 October 2015 were AGREED (Minutes REC(15)M05 previously distributed).
15.97	BUDGET SETTING ARRANGEMENTS FOR 2016/2017 At the Meeting on 28 October, Recreation Committee Members went through the current year's budget in detail and drew up an initial draft budget for the Recreation Cost Centre for 2016/17. The Committee wished also to seek £10k of earmarked reserves to be allocated for renewal of / additional play equipment. The Clerk reviewed the Recreation draft budget and set out the Council's budgetary timetable; formally setting MPC's 2016/17 budget would have to be done at Full Council on 13 January 2016 as the precept requirement has to be notified to Suffolk Coastal DC by 22 January 2016. At this stage Members did not want to make any amendments to their initial budget proposals.
15.98	MELTON PLAYING FIELDS
15.98.01	To receive the Park Warden's report for October and November 2015 Papers REC(15)98.01 OCTOBER and REC(15)98.01 NOVEMBER previously distributed were received and noted. Members expressed their thanks and appreciation to the Park Warden for his continuing loyalty and

	<p>commitment to the Council and the high standard of maintenance of its amenities.</p>
15.98.02	<p>To receive a report on all matters relating to the Playing Field including the contract with SCL</p> <p>Paper REC(15)98.02 previously distributed was received and discussed:</p> <ul style="list-style-type: none"> • The position re the winding mechanism on tennis court no 1 was noted. Clerk to continue to follow up • In relation to the proposal to use mastic sealant to carry out remedial work to the identified cracks in the play area surfaces, following discussion it was AGREED to leave this work at present • The position in relation to the Play Area checklist was noted • The repair to the lidless dog bin near to the pavilion was noted • The ordering of 2 no new safety notices to comply with the current BS requirements was noted • The position relating to the need to encase the new external power sockets in some sort of lockable box was noted. Clerk to keep in view to ensure a timely response from the electrician • The Clerk reported that he was experiencing difficulties in finding a plumber to carry out the work in the pavilion as required by Anglian Water. Members offered to supply contact details of plumbers they had found satisfactory. <p>Following further discussion on the management of the greenspace and concerns being expressed as to the encroachment of vegetation from the Council's hedge onto the Melton Road footpath, it was AGREED:</p> <ul style="list-style-type: none"> • To seek a quotation from SCL for spiking and rolling the football pitches • To seek a quotation from SCL for cutting back the vegetation from the footpath. This work to have a ceiling of £2k imposed in terms of budgetary provision.
15.98.03	<p>To receive a report on all matters relating to the hiring of the Playing Field</p> <p>Paper REC(15)98.03 previously distributed was received and noted.</p>

	<p>In relation the hire of the field by the personal trainers the Committee confirmed that that the agreements may be renewed if required by the hirers, and that the Council should offer an annual hire at a fee of £80.00 starting in both cases on 1 January 2016.</p>
15.98.04	<p>To receive an update on the drainage situation The Clerk confirmed that all options for moving forward on this longstanding problem had been considered, but that the conclusion had to be that realistically, no action could be taken until SCC Highways had completed works to the culvert under the B1438. The current position was that Highways were still fine tuning the specification for the works, and no start date was identified.</p>
15.99	MELTON WOODS AND TREES
15.99.01	<p>To receive an update on the Woodland Management Plan The Committee considered a short paper submitted by the consultant on the day of the meeting, which set out the long-term vision, management objectives and strategy. The paper was AGREED, subject to the suggestion that the long-term vision should be reworded to reflect the priority of the site being first and foremost an amenity, so the wording should read something like: “To create and maintain a varied and resilient mixed woodland habitat, which affords an attractive recreational facility for the public to enjoy in perpetuity, and which will also provide a small sustainable harvest”. The first draft of the full report is anticipated by Christmas.</p>
15.99.02	<p>To receive an update on the Melton Road trees The Clerk reported that the application to carry out works to the trees along Melton Road, covered by Tree Preservation Order 25, had been submitted. He had also requested a quotation for the works from SCL.</p>
15.100	<p>DISSENTER’S BURIAL GROUND Paper REC(15)100 previously distributed was received and discussed. In principle Recreation Committee AGREED that there would be no objections to Melton Parish Council taking over what remains of the Burying Ground, providing that Hopkins Homes clear the site first and pay all the legal costs associated with the transfer. Planning & Transport Committee on 16 December would be invited to consider the pre-planning advice offered by the Suffolk Coastal planners in relation to the proposed erection of two semi-detached dwellings.</p>

15.101	<p>OUTDOOR PLAYSPACE FUND Paper REC(15)101 previously distributed was received and considered.</p> <p>It was AGREED to support the application by Woodbridge Rugby Union Football Club for the sum of £3k from the Sport Pot of the Outdoor Playing Space Fund, to help fund floodlighting at their ground in the parish of Bromeswell.</p>
15.102	<p>GUIDANCE FOR OUTDOOR SPORT AND PLAY: FIELDS IN TRUST GUIDELINES Paper REC(15)102 previously distributed was received and noted. The Clerk introduced this publication, which was for Members' information and reference. The publication sets out guidance in terms of the planning and design of outdoor sport, play and informal open space. Its principles could have application in the context of improvements to the Melton Playing Field.</p>
15.103	<p>UPDATE ON GRIT BINS The Clerk reported that, following the request in the <i>Melton Messenger</i>, he was receiving reports on bins from members of the public. However pressure of other work meant that he would leave follow up to the new Handyperson when appointed.</p>
15.104	<p>TREE WORKS APPLICATIONS</p> <ul style="list-style-type: none"> • DC/15/4576/TPO – 2 Calder Road, Melton • DC/15/4628/TCA – Burness Parish Rooms, The Street, Melton <p>These were considered and the Committee recommended approval of both applications.</p>
15.105	<p>JUST42 YOUTH BUS - UPDATE Cllr Martin reported that both she and Cllr Porter attended the Just42 AGM on 25 November at 7pm at St Mary's Hall, Market Hill, Woodbridge. Just42 is a Christian based organisation which aims to provide services for young people in Suffolk within a clearly Christian ethos, although the Youth Bus is entirely secular.</p> <p>Neil Fox has left and the Charity is recruiting a successor, so there may be a delay in fully meeting all their present commitments. However it is hoped to reinstate the visits to Melton soon.</p>
15.106	<p>TO NOTE THE CURRENT SITUATION REGARDING THE WOODBRIDGE TOWN FC / ST AUDRY'S / NOTCUTT DEVELOPMENT</p>

	Cllr Martin reported a very recent conversation with the Chairman of Melton Cricket Club. He had received contact from Hopkins Homes after the WTFC vote, and anticipates further contact in the new year when final plans will be drawn up after discussions with all parties concerned.
15.107	TO RECEIVE A REPORT FROM THE FRIENDS OF MELTON WOODS COMMUNITY GROUP Nothing to report. However the Council's Tree Warden, Mrs Jenny Eckersley, will be attending a Community Woodland Course to be held at Ufford on 27 February 2016.
15.108	COMMITTEE CHAIRMAN'S URGENT BUSINESS
15.108.01	To receive a report on urgent business not otherwise on the Agenda The Chairman wished to express the view that the Village Hall project should be undertaken under the auspices of FERM Committee until practical completion of the build, and then the management of the building transfer to Recreation Committee.
15.108.02	To agree items for inclusion in Melton Messenger The next issue of the Melton Messenger will appear in February 2016.
	PART TWO - CONFIDENTIAL
	Exempt / Confidential Items It was RESOLVED that , under Section 100(a)(4) local Government Act 1972 (as amended), the public be excluded from the meeting for the remaining item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.
15.110	DATE OF NEXT MEETING The next meeting will take place on Wednesday 24 February 2016 commencing at 19:00 at Cloghan's bungalow, Melton Hill. There being no further business the meeting closed at 20:35.