



MELTON PARISH COUNCIL

REC(16)M02

RECREATION COMMITTEE

Minutes of the meeting of the Parish Council Recreation Committee held on Wednesday 27 April 2016 commencing at 19:00 in Cloghan's Bungalow, Suffolk Coastal District Offices, Melton Hill, Melton IP12 1AU.

Present:

Cllr Mrs Moyra Bevilacqua
Cllr Miss K S Martin (Chairman)
Cllr Mr Alan Porter (*ex officio*)
Cllr Mr C W Taylor
Cllr Mr John West
Mrs E Ashford [Co-optee]

Absent:

There were no absentees

In Attendance:

Mr W J Grosvenor *Clerk to Melton Parish Council*

	PART ONE – OPEN TO THE PUBLIC
16.19	TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE There were no apologies. The Chairman informed the meeting of the prior resignation of Cllr McBurney from the Parish Council. Membership of the Committee will be reviewed at the AGM of the Council on 11 May 2016.
16.20	DECLARATIONS OF INTEREST
16.20.01	To receive amendments to the Register There were none.

16.20.02	To receive Declarations of Pecuniary Interest in respect of Items on the Agenda There were none.
16.20.03	To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda There were none.
16.20.04	To consider Full / Partial Dispensations for Pecuniary Interests Declared It was noted that there had been no requests for dispensations.
16.21	OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS There were no members of the public present.
16.22	TO APPROVE THE MINUTES OF THE PREVIOUS MEETING It was RESOLVED to agree the Minutes of the Recreation Committee held on 24 February 2016 (Minutes REC(16)M01 previously distributed). <i>Proposed by:</i> Cllr West <i>Seconded by:</i> Cllr Porter
16.23	TO APPROVE THE MANAGEMENT ACCOUNTS FOR 1 APRIL 2015 TO 31 MARCH 2016 Papers FRM(16)20.01(a-e) previously distributed were received. The Clerk highlighted key issues in relation to Recreation budgets. Spend, for the year overall, was £29.7k against an expenditure budget of £35.9k. Although there are additional expenditure items for 2015/16 which have since accrued, final spend will still be contained within budget, notwithstanding £10k worth of tree works having been carried out early in 2016. Members NOTED the financial position.
16.24	MELTON PLAYING FIELDS
16.24.01	To receive a report on all matters relating to the Playing Field and pavilion including the greenspace management contract Paper REC(16)24.01 previously distributed was received and discussed: <ul style="list-style-type: none"> • The balance of the grant from the Outdoor Playspace Fund to renew the winding mechanism on tennis court no 1 (£481.00) was still outstanding. The Clerk will follow up. • The satisfactory completion of the major tree works along Melton Road without incident was NOTED.

	<ul style="list-style-type: none"> • The satisfactory completion of the outstanding plumbing work to the pavilion was NOTED. • Dog fouling appeared to be less of an issue but will be monitored. • The report on the pond was NOTED and the issues to be kept in view. • The request by Suffolk Coastal Norse for a key to the height barrier to facilitate the collection of rubbish / dog bin waste from the field was AGREED.
<p>16.24.02</p>	<p>To receive a report on drainage matters Paper REC(16)24.02 previously distributed was received and discussed. In the first instance the Clerk was requested to contact the residents of Jenners House, to ascertain if they are aware of the problem of water ingress from the private road onto the field in times of heavy rainfall, and if so, to ask if they are willing to consider action to resolve the problem. The report will be brought back to the next meeting of Recreation Committee to consider further action in the light of their response.</p>
<p>16.24.03</p>	<p>To receive a report on all matters relating to the hiring of the Playing Field The Clerk reported no change on the position reported to the last meeting; including no confirmation as yet from circus Tyanna for the dates offered to it – 24 to 31 July. Concerns were expressed about the use of the field and woodland by instructors in Nordic Walking, being carried on as a business. The Council’s position is clear. Where people are carrying on a business using the Council’s land they should pay the Council’s modest annual charges. The position will be monitored by Councillors and Council staff and kept in view. The Committee noted with interest a recent newspaper report about Stoke Gifford PC in Gloucestershire, proposing to charge people who take part in fun runs on its land to offset the costs of wear and tear to surfaces. Whilst this proposal had caused an outcry from sports organisations and participants, it is inevitable that over use of the same sites will cause cash-strapped councils considerable additional maintenance costs which are not</p>

	appreciated by the public at large. Members were supportive of the Stoke Gifford position.
16.25	MELTON WOODS
16.25.01	<p>To consider actions following the adoption of the Burkes Wood Management Plan Paper REC(16)25.01 previously distributed, which looks at outstanding actions in relation to Year 1 of the Plan, was received and discussed. It was AGREED to revisit this paper at the next meeting. Meanwhile the Chairman would produce options in relation to habitat management.</p>
16.25.02	<p>To receive a report from the Friends of Melton Woods Community Group Nothing to report.</p>
16.26	<p>JUST 42 YOUTH BUS The clerk reported a communication from the Just 42 manager. The bus now visits Melton on a Tuesday. It has been using Hall Farm Estate but Just 42 are concerned that they are targeting the right location. St Andrews estate was another option; however this fails on parking grounds. Members AGREED that the Clerk will get back to Just 42; if they want to take their bus into the car park at the playing field the Council will let them have a key.</p>
16.27	<p>2016 FETE - UPDATE Cllr Martin reported that the group of stallholders and volunteers met on 26 April; however the meeting was not well attended. The Clerk confirmed that a disabled wc cubicle only has been hired for the fete on 25 June.</p>
16.28	<p>TO NOTE THE CURRENT SITUATION REGARDING THE WOODBRIDGE TOWN FC / ST AUDRY'S / NOTCUTT DEVELOPMENT Nothing to report.</p>
16.29	COMMITTEE CHAIRMAN'S URGENT BUSINESS
16.29.01	<p>To receive a report on urgent business not otherwise on the Agenda</p> <ul style="list-style-type: none"> • TPO application 26 Saxon Way: reduce crown of oak by 10%, reshape and balance – No objections recorded. Deadline for comments 11 May. • A reminder to be placed in the Melton Messenger about the need for persons operating a business on Council land to pay the Council's hire charges.

	<ul style="list-style-type: none"> • Invitation to Melton PC to become a Hedgehog Friendly council NOTED.
16.29.02	<p>To agree items for inclusion in Melton Messenger Please see Minute 16.29.01 above.</p>
	PART TWO - CONFIDENTIAL
	<p>Exempt / Confidential Items It was RESOLVED that, under Section 100(a)(4) local Government Act 1972 (as amended), the public be excluded from the meeting for the remaining items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.</p>
16.32	<p>DATE OF NEXT MEETING The dates for all meetings in 2016/17 will be agreed at the Council's AGM on 11 May 2016. However the likely date for the next meeting will be 6 July 2016, venue to be confirmed.</p> <p>There being no further business the meeting closed at 20:30.</p>