



MELTON PARISH COUNCIL

REC(17)M01

RECREATION COMMITTEE

Minutes of the meeting of the Melton Parish Council Recreation Committee held on Wednesday 1 February 2017 commencing at 19:00 at Riverside Office, Robertson's Boatyard, Lime Kiln Quay, Woodbridge IP12 1BD.

Present:

Cllr Mrs C Gradwell
Cllr Miss K S Martin (Chairman)
Cllr Mr A Porter (*ex officio*)
Cllr Mr C W Taylor
Cllr Mr J West
Mrs C McBurney (Co-optee)

Absent:

Cllr Mrs M Bevilacqua
Mrs E Ashford (Co-optee)

In Attendance:

Mr W J Grosvenor *Clerk to Melton Parish Council*

	PART ONE – OPEN TO THE PUBLIC
17.01	TO RECEIVE APOLOGIES FOR ABSENCE Apologies for absence were received from Mrs Ashford.
17.02	DECLARATIONS OF INTEREST
17.02.01	To receive amendments to the Register There were none.
17.02.02	To receive Declarations of Pecuniary Interest in respect of Items on the Agenda There were none.
17.02.03	To receive Declarations of Non Pecuniary Interest in respect of Items on the Agenda There were none.

	<ul style="list-style-type: none"> • Witnesham Wasps Football Club - The request to use the all-weather 5-a-side pitch with floodlighting for sessions on Wednesday evenings from November 2017 to March 2018 for the WWFC under 6s and under 7s teams. Councillors further AGREED that the hire will be subject to: <ul style="list-style-type: none"> ○ A satisfactory hire agreement being drawn up and signed which places all safeguarding responsibilities on the hirer ○ An arrangement for payment of the hiring fee at £10 per hour together with a deposit of £25.00 for the pavilion key ○ Receipt of appropriate safeguarding documents ○ Receipt of evidence of appropriate public liability insurance cover.
<p>17.05.04</p>	<p>To consider update on arrangements for the installation of a Kissing Gate on the boundary between the Playing Field and Hutchison's Meadow</p> <p>The Clerk reported that subsequent to his meeting on 19 December with the representative of Suffolk Wildlife Trust and agreement on the most suitable location for the gate, the initial proposals by the Council's architects for the location of the new village hall place it almost in front of the agreed site for the gate. Consequently he had corresponded with the Trust and they have agreed to find a suitable place for it about 25 yards further to the west. Action by the Clerk NOTED.</p>
<p>17.05.05</p>	<p>To receive an update on drainage proposals</p> <p>The Clerk reported that work by Suffolk Highways on the Melton Road drainage would be resuming on 13 February and was scheduled to last a further two weeks. Assuming a satisfactory conclusion to the work he intended to bring proposals for the field drainage scheme to the next meeting of Recreation Committee.</p>
<p>17.05.06</p>	<p>To consider update on repairs to play equipment and ideas for replacement</p> <p>Paper REC(17)05.06 previously distributed was received and discussed. It was AGREED that, subject to giving priority to ensuring adequate funding for the drainage of the lower field, Members wished to utilise the available funds from the Play Space Fund / Sports Fund to begin to update the play equipment currently provided. A "wish list" is being set up, which will be further discussed at the next meeting of Recreation Committee. In</p>

	<p>particular, support was expressed for the purchase of a Nest Seat Swing and an Aerial Runway at a combined cost of approximately £15k, using the available funding. In that connection it was further AGREED that Cllr Porter will meet the representative of the company selling the equipment on site to consider the most appropriate site and other practicalities.</p>
17.06	MELTON WOODS
17.06.01	<p>To receive an update on the Tree Safety Report Paper REC(16)06.01 previously distributed was received and considered. The Clerk informed Members that he was waiting for a price from SCL for the works set out in the Schedule produced by the Council's Arboriculturalist, and would submit a TPO application to Suffolk Coastal DC as soon as practicable.</p>
17.06.02	<p>To consider update on follow up actions re work plan for the first year following the adoption of the Burkes Wood Management Plan Paper REC(16)06.02 previously distributed was received and discussed. Members considered the current position in respect of the nine actions listed in the suggested work programme for Year 1. The price of £720 plus VAT quoted by SCL for felling approximately one-third of the sycamores situated to the right hand side of the entrance to the woodland by the bench, removing ivy from the remainder to create a "halo" effect to aid woodland regeneration, was AGREED. Once that work was carried out consideration would be given to the creation of an enclosure.</p>
17.06.03	<p>To receive a report from the Friends of Melton Woods Community Group Nothing to report.</p>
17.07	<p>TO CONSIDER TPO APPLICATION DC/17/0106/TPO – BOAT AVAIL, SAXONS REACH, NEW QUAY LANE, MELTON Paper REC(17)07 previously distributed was received and discussed. It was AGREED to make no comment on this application.</p>
17.08	<p>TO CONSIDER TCA APPLICATION DC/17/0139/TCA – MELTON LODGE, SADDLEMAKER'S LANE, MELTON Paper REC(17)08 previously distributed was received and discussed. It was AGREED to recommend this application for approval.</p>

17.09	<p>TO CONSIDER “BEACONS OF LIGHT” REQUEST RE 11 NOVEMBER 2018 FROM PAGEANTMASTER BRUNO PEEK</p> <p>Paper REC(17)09 previously distributed was received. Following discussion it was AGREED that whilst the Parish Council does not have a beacon and will not plan anything directly, Cllr Taylor will refer the proposal to the World War I Heritage Group for consideration.</p>
17.10	<p>COMMITTEE CHAIRMAN’S URGENT BUSINESS</p>
17.10.01	<p>To receive a report on urgent business not otherwise on the Agenda</p> <p>The Clerk reported receipt of a letter from Suffolk Coastal DC Environmental Services, requesting feedback on any issues of persistent anti-social behaviour occurring in any public open spaces within Melton that might meet the test for issuing a Public Space Protection Order under the Anti-Social Behaviour, Crime & Policing Act 2014. Following discussion it was considered that there are no public space issues in Melton likely to meet the test. The Clerk to respond accordingly.</p>
17.10.02	<p>To agree items for inclusion in <i>Melton Messenger</i></p> <p>No items to consider.</p>
17.11	<p>DATE OF NEXT MEETING</p> <p>The next meeting will take place on Wednesday 12 April 2017, commencing at 19:00, at Riverside Office, Robertson’s Boatyard, Lime Kiln Quay, Woodbridge IP12 1BD. There being no further business the meeting closed at 20:15.</p>